



EXECUTIVE SESSION

MEETING OF

June 1, 2023

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT: Carnell T. Foskey, Chairman
 Michael M. DeLuca, Commissioner
 Steven R. Markowitz, Commissioner
 Martha Krisel, Secretary and Chief Examiner
 Angela Grasso, Director of Administration
 Michelle Hertz, Personnel Specialist IV
 Kathleen Smith, Personnel Specialist IV
 Jeffrey Hackett, Special Assistant, Civil Service Commission

Moved by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried approving the minutes of the previous meeting, with any necessary corrections.

e-116/2023-- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS at its meeting of April 27, 2023, the Civil Service Commission resolved "that subject to the approval of the State Civil Service Commission, the title Photographic Operations Supervisor II be listed in the Rules of this Commission in the Non-Competitive Class under Appendix B in the County Service in the General Listing for two positions.",

RESOLVED, That the rosters of two employees in the Nassau County Office of the County Clerk be revised to Non-Competitive, pending jurisdictional classification.

e-117A-D/2023-- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission reviewed four applications for a "Change in Title,"

RESOLVED, That on Commission vote:

APPROVED

- A. Sanitarian I to Sanitarian II - Nassau County Department of Health
- B. Sanitarian II to Sanitarian III - Nassau County Department of Health
- C. Sanitarian III to Sanitarian IV - Nassau County Department of Health
- D. Health Engineer III to Director for Environmental Program - Nassau County Department of Health

e-118/2023-- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS at its meeting of April 7, 2022, this Commission reviewed an "Application for Change in Title" to Registered Nurse III at the Nassau Health Care Corporation and determined that the duties being performed are appropriate for the title of Registered Nurse II, and

WHEREAS an appeal has been submitted and reviewed,

RESOLVED, That said position should remain classified under the title of Registered Nurse II and the appeal remains denied.

e-119A-B/2023-- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission reviewed two requests for leaves of absences extensions,

RESOLVED, That the Commission, pursuant to Rule XXIV, subdivision 4 of this Commission, approve the below two leaves of absences request for a period not to exceed two years:

- A. Clerk I, Bilingual - Nassau Health Care Corporation retroactive to February 28, 2023
- B. Certified Assistant County Assessor I - Nassau County Department of Assessment, retroactive to April 7, 2023

e-120A-E/2023-- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission reviewed five requests for leaves of absences extensions,

RESOLVED, That the Commission, pursuant to Rule XXIV, subdivision 4 of this Commission, approve the below five leaves of absences request:

- A. Principal Clerk - continue serving as Clerk to Village Justice - Village of Hempstead until May 14, 2023
- B. Sanitation General Supervisor - continue serving as Director of Public Works - Village of Hempstead until May 20, 2024
- C. Typist-Clerk - continue serving as Clerk to Village Justice - Village of Malverne until March 31, 2024
- D. Clerk, Bilingual to continue serving as Village Clerk - Village of Hempstead until May 5, 2025
- E. Typist-Clerk - continue serving as Deputy Village Treasurer - Village of Malverne until March 31, 2024

e-121/2023-- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Belgrave Water Pollution Control District in a request has nominated a Sewage Plant Operator for a non-competitive promotion to the vacant position of Superintendent of Sewer District, and

WHEREAS there are not more than three persons eligible for this promotion,

RESOLVED, That pursuant to the provisions of Section 52 (7) of the Civil Service Law a non-competitive promotion examination be held for a Sewage Plant Operator for the Belgrave Water Pollution Control District, the date to be designated by the New York State Department of Civil Service.

e-122/2023-- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the Commission disqualifies a candidate for Assistant Superintendent of Water Authority or District examination No. 61-741 and Supervisor of Water Plant Operations examination No. 63-040, on the basis of failure to meet the residency requirement as stated on the official examination announcements and the name be removed from said lists, subject to the provisions of the Civil Service Law and Rules of this Commission.

e-123A-E/2023-- A motion was made by Commissioner Markowitz, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

RESOLVED, That on Commission vote, the applications for employment for the following four candidates are as follows:

APPROVED

- A. Correctional Center Cook - N.C. Department of Correctional Facility
- B. Laborer I, Seasonal - Nassau County Department of Parks, Recreation & Museums
- C. Sanitation Worker I/Seasonal - Town of Oyster Bay
- D. Motor Equipment Operator Trainee - Village of Hempstead
- E. Motor Equipment Operator - Village of Hempstead

e-124A-E/2023-- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That on Commission vote, the applications for examination for the following five candidates are as follows:

APPROVED

- A. Examination No. 2031D Clerk-Typist I/Typist-Clerk
- B. Examination No. 2031D Clerk-Typist I/Typist-Clerk
- C. Examination No. 2031D Clerk-Typist I/Typist-Clerk
- D. Examination No. 2031D Clerk-Typist I/Typist-Clerk
- E. Examination No. 2031D Clerk-Typist I/Typist-Clerk

e-125/2023-- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the application for Admissions Officer I examination No. 3005D and application for employment as an Admissions Officer I/Provisional for the Nassau Health Care Corporation be approved.

e-126/2023-- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission, after reviewing a Notice of Claim and a Stipulation of Settlement on a disqualified candidate for Correction Officer examination No. 62-751, determined the following:

<u>TITLE/EXAM</u>	<u>ACTION</u>	<u>DECISION</u>
C.O. #62-751	Notice of Claim/Stipulation of Settlement	Rescind Dq, Continue processing per Stipulation and acceptance of the recommendation of N.C. County Attorney's Office

RESOLVED, That the Commission ratifies their action.

e-127/2023-- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS per Resolution No. 273/2021, 309/2021, 374/2021, 092/2022 and 093/2022, the Commission shall include in the duties of the Executive Director the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the executive session minutes, and

WHEREAS the Executive Director has made the following determinations on May 4, 2023, May 24th and May 25th, 2023,

RESOLVED, That the Commission ratifies the following actions made by the Executive Director's actions:

MAY 4, 2023

<u>POSITION/EXAM</u>	<u>ACTION</u>	<u>DECISION</u>
Laboerer, Seas_C - Pks & Rec	DCJS Fingerprint Retention	Notify Dept & County Attorney
Laborer I_C - Pks & Rec	DCJS Fingerprint Retention	Notify Dept & County Attorney

Librarian II, PT_L - Peninsula	Reinstatement	OK
Accounting Asst I, PT_C - Comptrollers	Reinstatement	OK
Typist-Clerk_S - Wantagh/S - Farmingdale	Transfer	OK
Typist-Clerk_S - Bellmore/S - Levittown	Transfer	OK
Library Director_L - North Merrick/L - Plainedge	Transfer	OK
2018PO	Req Military Make-Up	OK Military Make-up
2018PO	F/T/Coop Bkgd Invest (Memo)	DQ
2018PO	(2) Withdrawals	OK to w/d
C.O. #65-494	(5) F/T/Appear Bkgd Invest	DQ
C.O. #62-751	Withdrawal	OK to w/d
P.O.T #60-332	Withdrawal	OK to w/d

MAY 24, 2023

<u>POSITION/EXAM</u>	<u>ACTION</u>	<u>DECISION</u>
Administrative Assistant_D - NHCC	Reinstatement	OK
Medical Technologist II, PT_D - NHCC	Reinstatement	OK
Administrative Asst I_S - Valley Stream #1	Reinstatement	OK
Sr. Account Clerk, PT_S - BOCES	Reinstatement	OK
Cashier_N.C. Bridge Authority	Reinstatement	OK

Sr. Program Coordinator_C - Constituent Affairs	DCJS Fingerprint Response	Notify Dept & County Attorney
Laborer, PT_V - Hempstead	F/T/Comply w/ Invest	DQ
2018PO	Req Military Make-Up	OK Military Make-Up
2018PO	(24) F/T/Comply Bkgd Invest	DQ
2018PO	(3) Withdrawals	OK to w/d
CO #62-751	F/T/Comply Bkgd Invest (Memo)	DQ
CO #65-494	(2) F/T/Comply Bkgd Invest	DQ
CO #65-494	Withdrawal	OK to w/d
POT #60-332	F/T/Coop Bkgd Invest (Memo)	DQ
POT #60-332	(3) Withdrawals	OK to w/d

MAY 25, 2023

<u>EXAM</u>	<u>ACTION</u>	<u>DECISION</u>
2018PO	Ext of Time (FOIL)	30 day ext (send info)
2018PO	Req Ext of Time	OK - 30 Days

e-128A-B/2023-- A motion was made by Commissioner Markowitz, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission reviewed appeals from two disqualified candidates for Police Officer examination No. 2018PO, who was placed on hold for review by a full Commission,

RESOLVED, That on Commission vote:

- e - 128A - remains disqualified
- e - 128B - the disqualification be rescinded and their processing be continued

e-129/2023-- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission reviewed an appeal dated May 23, 2023 from a disqualified candidate for Correction Officer examination No. 62-751,

RESOLVED, That the candidate for Correction Officer examination No. 62-751, remains disqualified.

e-130/2023-- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the application of one Police Officer examination No. 2018PO, be approved.

e-131A-L/2023-- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission reviewed the applications of twelve candidates for Correction Officer examination No. 62-751,

RESOLVED, That on Commission vote:

- **e-131A-B, D, H-J & L** - are permitted to continue processing
- **e-131C, F & G** - hold for additional information
- **e-131E & K** - is disqualified and notified in accordance with Section 50 of the New York State Civil Service Law

*e-132A-S/2023-- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission reviewed the applications of nineteen candidates for Police Communications Operator examination No. 62-264,

RESOLVED, That on Commission vote:

- **e-132A, *C-F & H-S** - are permitted to continue processing
- **e-132B & G** - hold for additional information

*e-132C - A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and with Commissioner Markowitz voting no, adopting this resolution.

e-133A-B/2023-- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission reviewed the applications of nineteen candidates for Probation Officer Trainee examination No. 62-264,

RESOLVED, That on Commission vote:

- **e-133A** - is disqualified and notified in accordance with Section 50 of the New York State Civil Service Law
- **e-133B** - is permitted to continue processing

e-134A-B/2023-- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission reviewed the additional information on two candidates for Police Officer examination No. 2018PO,

RESOLVED, That the Commission disqualifies two Police Officer candidates for examination No. 2018PO, subject to the provisions of the Civil Service Law and Rules of this Commission.

e-135/2023-- A motion was made by Commissioner Markowitz, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission reviewed a report from the Commission's Medical Director on a candidate for Police Officer examination No. 2018PO, who requires additional time to complete further medical evaluation,

RESOLVED, That the Police Officer candidate for examination No. 2018PO, be placed on medical hold pending further evaluation, and be it further

RESOLVED, That upon the completion of a satisfactory review, the candidate will be medically approved for appointment without further Commission review.

e-136/2023-- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission reviewed a letter received April 27, 2023 from a candidate for Police Officer examination No. 2018PO requesting to have their processing continued,

RESOLVED, That the processing of the Police Officer candidate for examination No. 2018PO, be continued.

e-137/2023-- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission reviewed additional information submitted by a candidate for Police Officer examination No. 2018PO, who was placed on hold for additional information,

RESOLVED, That the processing for Police Officer examination No. 2018PO, be continued.

e-138A-C/2023-- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission reviewed appeals from three disqualified candidates for Correction Officer examination No. 65-494 for failure to comply with their background investigations, and

RESOLVED, That the three candidates for Correction Officer examination No. 65-494 be placed on hold for the next Commission Meeting.

There being no further business, the Commission adjourned.

CHAIRMAN