Action	County Stat	State	e Title	Department

September 2, 2021

1.	*MINUTES	OF	PREVIOUS	MEETING
٠.	MINACIES	\sim	INEVIOUS	MELLINO

2. RECOMMENDATION TO HOLD THE NEXT PUBLIC HEARING ON 12/2/2021 3. NEW POSITION

Deputy Village Assessor V - Floral Park

4. CERTIFY APPROP LIST 9512D Medical Social Worker I, Bilingual (Spanish)/ D - NHCC

Medical Social Worker I

5. REVISED SPEC Clerk-Typist I, II, III Clerk-Typist I Bil, C T D VEEB NHCC

6. REVISED SPEC Personnel Officer V - Villages

7. REVISED SPEC C - County D - NHCC

Operating Room Inventory Control Manager, Psych Social Worker I, Psych Social Worker I, Bilingual

Assistant to Director of Human Resources, Coordinator of Activities for the Handicapped 8. REVISED SPEC D - NHCC T-Towns

9. REVISED SPEC Forensic Histo - Technologist III, Public C - County S-Schools Information Aide

10. VACANT EXEMPT Various Titles Various Agencies

			CA	LENDAR OF:	0 2 SEP 2021
			IT	EM NO.:	2
	(
то		Civil Service (Commission		
			20111111331011		
FROM		Classification			
DATE SUBM	ITTED:	8/25/2021			
SUBJECT	*	Proposed Pul Appendices	blic Hearing o	n Proposed Ame	endments to Rules and
amendments to	the Rule	nds that the Exectes and Appendic hear	es to the Rules	s for the Civil Ser	publication of proposed vice Commission of the
	1 1				
() Approved as submitted		Disapproved as submitted	() Other	C.S.C. Meeting of:	0 2 SEP 2021
					DATE

Resolution No.____

Civil Service Commission

Classification

TO

FROM

ITEM NO.:

CALENDAR OF: 0 2 SEP 2021

DATE SUBMITTE	D: August 25, 2021	
SUBJECT	: Request for Classification	of New Position
The Village of Flora position in the exemp		ation of one new Deputy Village Assessor
subject to the appro		ssified as Deputy Village Assessor, and, ommission, one position be placed in the
		a contract of the contract of
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() Approved as submitted	() Disapproved () Other as submitted	C.S.C. Meeting of: 0 2 SEP 2021
		DATE
	8	Resolution No

0 2 SEP 2021

COMMISSIONERS CARNELL T. FOSKEY MICHAEL M. DELUCA STEVEN R. MARKOWITZ



EXECUTIVE DIRECTOR MARTHA KRISEL, ESQ.

DEBORAH WELT

NASSAU COUNTY CIVIL SERVICE COMMISSION

40 MAIN STREET HEMPSTEAD, NEW YORK 11550 516-572-2697 FAX (516) 572-1863 www.nassaucivilservice.com

REQUEST TO MAKE LIST COMPARABLE

Date Submitted: September 2, 2021 Requested by Nassau Health Care Corp.

Recommendation: Exam #9512D Medical Social Worker I, Bilingual (Spanish Speaking) announced for Nassau Health Care Corp be made comparable for Medical Social Worker I (English Speaking) for Nassau Health Care Corp.

			Pla	Macement/MM
() Approved	() Disapproved	() Other	C.S.C. Meeting of	0 2 SEP 2021
			Resolution No	

	*	CALENDAR OF: 0 2 SEP 2021
	8 1	ITEM NO.:5
TO	3	Civil Service Commission
FROM		Classification
DATE SUBM	ITTED:	August 25, 2021
SUBJECT		Clerk-Typist I Specification Revision - County
	-	
		vised to clarify that typing is assessed during the probationary period.
Classification r	recomme	ds the revisions made to this specification be adopted.
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() Approved as submitted		Disapproved () Other C.S.C. 0 2 SEP 2021 as submitted Meeting of:
as subliffic	-	DATE

CALENDAR OF:

5.		
ТО	: Civil Service Commission	on
FROM	: Classification	
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DATE SUBMIT	TED: August 25, 2021	
SUBJECT	: Clerk-Typist I, Bilingua	al (Spanish) Specification Revision - County
	eing revised to clarify that typing ommends the revisions made to the	is assessed during the probationary period.
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() Approved as submitted	() Disapproved () Other as submitted	Meeting of:
8	S (80)	DATE Resolution No

	CALENDAR OF: 0 2 SEP 2021
	ITEM NO.:
G.	

TO : Civil Service Commission

FROM : Classification

DATE SUBMITTED: August 25, 2021

SUBJECT : Clerk-Typist II Specification Revision – County

Specification is being revised to clarify that typing is assessed during the probationary period.

Classification recommends the revisions made to this specification be adopted.

() Approved as submitted	() Disapproved as submitted	() Other	C.S.C. Meeting of:	0 2 SEP 2021	
				DATE	

CALENDAR OF: 0 2 SEP 2021

		ΓΙ	ГЕМ NO.:
TO	:	Civil Service Commission	
FROM		Classification	
DATE SUBMI	TTED:	August 25, 2021	
SUBJECT		Clerk-Typist III Specificat	tion Revision – County
Specification is	being re	vised to clarify that typing is a	assessed during the probationary period.
Classification re	ecommer	nds the revisions made to this	specification be adopted.
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	CALENDAR OF: 0 2 SEP 2021	
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TO

Civil Service Commission

FROM

Classification

DATE SUBMITTED: August 25, 2021

SUBJECT

: Clerk-Typist I Specification Revision – NHCC

Specification is being revised to clarify that typing is assessed during the probationary period.

Classification recommends the revisions made to this specification be adopted.

() Approved
	as submitted

(-) Disapproved as submitted

() Other

C.S.C. Meeting of:

DATE

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			C	ALENDAR OF:	0 2 SEP 2021
		8	TI	`EM NO.:	5
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TO		•	Civil Service Commission		
FROM		4	Classification		
DATE SUBM	ITTEI	D:	August 25, 2021		
SUBJECT	22	•	Clerk-Typist I, Bilingual S	pecification Revis	ion – NHCC
Specification i	s being	rev	vised to clarify that typing is a	ssessed during the	probationary period.
Classification	recomr	nen	ds the revisions made to this s	specification be add	opted.
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то	: Civil Se	rvice Commission		
FROM	: Classifi	cation		
DATE SUBMI	TTED: August	25, 2021		
SUBJECT	: Clerk-T	ypist II Specificati	ion Revision – NHCC	
Specification is	being revised to cl	arify that typing is a	assessed during the probationary pe	riod.
Classification re	commends the rev	risions made to this	specification be adopted.	
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as submitte	d as submit	ted	Meeting of: U Z SEP ZUZI DATE	
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	IT	ALENDAR OF:
ТО	Civil Service Commission	
FROM	Classification	9
DATE SUBMITTED:	August 25, 2021	
SUBJECT	Clerk-Typist III Specificati	ion Revision – NHCC
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		ssessed during the probationary period.
Classification recommo	ends the revisions made to this s	specification be adopted.
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1	1	CALENDAR OF:	0 2 SEP	2021
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TO

Civil Service Commission

FROM

Classification

DATE SUBMITTED: August 25, 2021

SUBJECT

Clerk-Typist I Specification Revision - Towns

Specification is being revised to clarify that typing is assessed during the probationary period.

Classification recommends the revisions made to this specification be adopted.

() Approved as submitted

() Disapproved as submitted

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C.S.C.

Resolution No.

Meeting of:

			CALENDAR OF: 0 2 SEF	⁷ 2021
	1	2	ITEM NO.:5	
то		ii.	Civil Service Commission	
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FROM	09	•	Classification	
DATE SUBM	HTTEL):	August 25, 2021	
SUBJECT		:	Clerk-Typist II Specification Revision – Towns	
Specification	is being	rev	ised to clarify that typing is assessed during the probations	ıry period.
Classification	recomn	nen	ds the revisions made to this specification be adopted.	
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	CALENDAR OF: U Z SEP ZUZI
	ITEM NO.:
ТО	: Civil Service Commission
FROM	: Classification
DATE SUBMI	TTED: August 25, 2021
SUBJECT	: Clerk-Typist III Specification Revision – Towns
Specification is	being revised to clarify that typing is assessed during the probationary period.
Classification re	commends the revisions made to this specification be adopted.

() Approved as submitted

() Disapproved as submitted

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Meeting of:__

Resolution No._

0 2 SEP 2021

DATE

		20	CALENDAR OF:	0 2 SEP	2021	
		100	ITEM NO.:	>		
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FO		20	Civil Comice Commission			

TO : Civil Service Commission

FROM : Classification

DATE SUBMITTED: August 25, 2021

SUBJECT : Clerk-Typist I (VEEB Only) Specification Revision - Special

Districts

Specification is being revised to clarify that typing is assessed during the probationary period.

Classification recommends the revisions made to this specification be adopted.

() Approved as submitted () Disapproved as submitted () Other C.S.C. Meeting of: DATE

		CA	LENDAR OF: 0 2 SEP 2021	
	*	IT	EM NO.:	
то	:	Civil Service Commission		
FROM		Classification		
DATE SUBM	MITTED: August 25, 2021			
SUBJECT		Clerk-Typist II Specification	on Revision – Special Districts	
Specification i	s being re	vised to clarify that typing is as	ssessed during the probationary period.	
Classification	recomme	nds the revisions made to this s	pecification be adopted.	
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			IT	EM NO.:	6	
то	•	Civil Service	Commission			
FROM	:	Classificatio	n			
DATE SUBMIT	TED:	August 25, 2021				
SUBJECT	•	Personnel O	fficer Specifica	ntion Revision -	Villages	
2	*					
The qualification titles in other jur			el Officer are b	eing standardized	l with those of	of comparable
Classification re	commen	ds the revision	s made to this s	specification be a	dopted.	
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as submitted		as submitted			DATE	
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CALENDAR OF: 0 2 SEP 2021

<u>E</u>	ITEM NUMBER:
TO:	Civil Service Commission
FROM:	Deputy Executive Director
DATE SUBMITTED:	August 23,2021
SUBJECT:	Operating Room Inventory Control Manager
qualifications for the tit additional experience to	re Corporation has requested that due to recruitment problems, the Operating Room Inventory Control Manager be revised to allow substitute for college education, to reduce the number of years of experience with other medical supply inventory.
It is recommended that the	nis revision to the specification be adopted.
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()Approved () as submitted	Disapproved as submitted ()Other C.S.C. Meeting of Date
# P	Resolution No.

			CA	LENDAR OF:	0 2 SEP 2021
			IT	EM NO.:	7
ТО		Civil Service	Commission		
FROM		c Classification			
DATE SUBMI	TTED	: 8/24/2021			
SUBJECT			ocial Worker	I - County	
SCHOLCI	ž į	i by chiatric o	ocial Wolker	County	
County be revis County agency possession of a	ed to all issued current	low for a limited p by the New York	permit to practic State Education Ster Social Wor	e as a social worke n Department to s ker (LMSW) or a	ial Worker I for Nassau r valid at the employing ubstitute for Continuing Clinical Social Worker
Classification r	ecomm	ends that the revi	sion to the spec	ification be adopte	ed.
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() Approved as submitte) Disapproved as submitted	() Other	C.S.C. Meeting of:	0 2 SEP 2021
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Resolution No.____

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ТО	:	Civil Service	Commission			
FROM	•	Classification	n ×			
DATE SUBMIT	TED:	8/24/2021				
SUBJECT	:	Psychiatric S	Social Worker	I - NHCC		
It is recommended that the class specification for the title Psychiatric Social Worker I at the Nassau Health Care Corporation be revised to allow for a limited permit to practice as a social worker at the Nassau Health Care Corporation issued by the New York State Education Department to substitute for Continuing possession of a current license as a Master Social Worker (LMSW) or a Clinical Social Worker (LCSW), issued by the New York State Education Department.						
Classification rec	ommen	ds that the rev	ision to the spec	cification be adop	ted.	
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Resolution No.____

	6 8		CA	LENDAR OF:	0 2 SEP 2021	
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	8 - 20 - 20 - 20 - 20 - 20 - 20 - 20 - 2					
то		Civil Service	Commission			
FROM		Classification	ı			
DATE SUBMI	TTED:	8/24/2021	8/24/2021			
SUBJECT		Psychiatric S	Social Worker	I, Bilingual - Cou	inty	
for Nassau Courthe employing of for Continuing	It is recommended that the class specification for the title Psychiatric Social Worker I, Bilingual for Nassau County be revised to allow for a limited permit to practice as a social worker valid at the employing County agency issued by the New York State Education Department to substitute for Continuing possession of a current license as a Master Social Worker (LMSW) or a Clinical Social Worker (LCSW), issued by the New York State Education Department.					
Classification re	ecommen	ds that the rev	ision to the spec	ification be adopte	ed.	
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() Approved as submitted		Disapproved as submitted	() Other	C.S.C. Meeting of:	0 2 SEP 2021	
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9	*	12	CA	ALENDAR OF:	0 2 SEP 2021
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TO	c ĝ	Civil Service	Commission	2	
ТО	2				
FROM		Classification			
DATE SUBMIT	TED:	8/24/2021			
SUBJECT		Psychiatric S	ocial Worker	I, Bilingual - NH	ICC
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It is recommended	ed that the	ne class specifi	cation for the t	itle Psychiatric S	ocial Worker I, Bilingual
for the Nassau H social worker at	lealth Ca Nassau	are Corporation 1 Health Care	to be revised to Corporation is	allow for a limite ssued by the Ne	ed permit to practice as a w York State Education
Department to su	bstitute	for Continuing	possession of a	a current license a	s a Master Social Worker v York State Education
Department.	:	Social Worke	1 (LC5 W), 188	suca by the ive	Tolk State Education
Classification red	commen	ds that the revi	sion to the spec	rification be adop	ted.
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Resolution No.____

0 2 SEP 2021 **CALENDAR OF:** ITEM NO.: Civil Service Commission TO Classification **FROM** 8/24/2021 DATE SUBMITTED: Assistant to Director of Human Resources, NHCC **SUBJECT** It is recommended that the class specification for the title, Assistant To Director of Human Resources, NHCC be revised to allow for experience in labor relations, human resources, and/or employee relations in excess of the three-year requirement to substitute for college education on a year-for-year basis up to a maximum of four years. Classification recommends that the revision to the specification be adopted. C.S.C. () Disapproved () Other () Approved 0 2 SEP 2021 Meeting of: as submitted as submitted DATE

2	CALENDAR OF:	0 2 SEP 2021
60 #- 560	ITEM NO.:	8

TO

Civil Service Commission

FROM

Classification

DATE SUBMITTED:

August 25, 2021

SUBJECT

Coordinator of Activities for the Handicapped Specification Revision -

Towns

The qualifications for this title are being revised to include a Bachelor's degree with a major in Education.

Classification recommends the revisions made to this specification be adopted.

) Approved
as submitted

() Disapproved as submitted

() Other

C.S.C. Meeting of:

2 SEP 2021

DATE

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100	10	CALENDAR OF:	_
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7.5	7.	ITEM NO.:/	
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TO

Civil Service Commission

FROM

Classification

DATE SUBMITTED:

August 25, 2021

SUBJECT

Class Specification Revision

It is recommended that the class specification for the title, Forensic Histo-Technologist III in the County service be revised to clarify the typical duties and to more accurately reflect the complexity and scope of the responsibilities of the position.

Classification recommends that the revisions to this specification be adopted.

() Approved as submitted	() Disapproved as submitted	() Other	C.S.C. Meeting of:	0 2 SEP 2021
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			CA	ALENDAR OF:	0 2 SEP 2021
				EM NO.:	9
	1 1		11	EMI NO.	
ТО		Civil Service	Commission		
FROM		Classification	l		
DATE SUBM	HTTED:	8/24/2021			
SUBJECT		Public In	formation Aid	e - Schools	
	4				
Districts be re	vised, to	reflect updated t	echnology, to a	llow for the accep	tion Aide, for the School tance of paid experience cally and/or in print.
Classification	recomme	nds that the revi	sion to the spec	ification be adopte	ed.
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Resolution No.____

CALENDAR OF:	0 2 SEP 2021		
ITEM NO.:	10		

TO

Civil Service Commission

FROM

: Classification

DATE SUBMITTED:

August 30, 2021

SUBJECT

: Review of Vacant Exempt Positions

POSITION	JURISDICTION	
Clerk to Village Justice	V - Roslyn	
Deputy Assessor	C - Assessment	
Deputy Commissioner of Information Technology	C - Information Technology	
Deputy Commissioner of Public Works	T - Oyster Bay	
Deputy Village Clerk	V - Plandome Heights	
School District Treasurer	S - East Meadow	
Secretary	D - Baldwin Fire	
Secretary	D - South Hempstead Fire	
Secretary to Board of Architectural and Preliminary Site Review	V - East Hills	
Secretary to Planning Board	V - Great Neck Plaza	
Secretary to Board of Trustees	V - Roslyn	
Special Assistant for Community Relations	C - Commission on Human Rights	
Superintendent of Building Department	V - East Hills	
Village Auditor	V - Garden City	

Civil Service Law § 41.2

() Approved	() Disapproved	() Other	C.S.C. Meeting of	0 2 SEP 2021	8
as submitted	as submitted			DATE	
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