



MEETING OF  
September 15, 2025

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT: Michael M. DeLuca, Chairman  
Steven R. Markowitz, Commissioner  
Carnell T. Foskey, Secretary and Chief Examiner  
Angela Grasso, Director of Administration  
Ralph Misiti, Personnel Specialist IV

Moved by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried approving the minutes of the previous meeting with any necessary corrections.

107/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS per Resolutions No. 128/2023 and No. 019/2025 amending Resolution No. 087/2022 and Resolution No. 019/2024, the Commission shall include in the duties of the Civil Service Commission Staff the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS the Nassau County Civil Service Commission Staff has made the following determinations on September 10, 2025:

RESOLVED, That the Commission has studied, evaluated and ratified the following actions made by Civil Service Staff's actions:

**SEPTEMBER 10, 2025**

<b><u>TITLE</u></b>	<b><u>AGENCY</u></b>	<b><u>ACTION</u></b>	<b><u>DECISION</u></b>
School District Clerk	Baldwin PS	<b>VACANT EXEMPT 1 position - 41.2 Effective: 08/25/2025</b>	<b>Ok to Certify</b>
School District Clerk	Freeport PS	<b>VACANT EXEMPT 1 position - 41.2</b>	<b>Ok to Certify</b>
Deputy Village Treasurer	Vlg. of East Hills	<b>VACANT EXEMPT 1 position - 41.2 Effective: 08/15/2025</b>	<b>Ok to Certify</b>
Deputy Village Attorney	Vlg. of Hempstead	<b>VACANT EXEMPT 1 position - 41.2 Effective: 08/27/2025</b>	<b>Ok to Certify</b>
School District Treasurer	West Hempstead PS	<b>VACANT EXEMPT 1 position - 41.2 Effective: 09/19/2025</b>	<b>Ok to Certify</b>
School District Clerk	Manhasset PS	<b>VACANT EXEMPT 1 position - 41.2 Effective: 09/3/2025</b>	<b>Ok to Certify</b>
Superintendent of Building Dept (Vlg.)	Vlg. Roslyn Estates	<b>VACANT EXEMPT 1 position - 41.2 Effective: 08/29/2025</b>	<b>Ok to Certify</b>
Clerk-Typist I / Typist-Clerk	NC Departments, S, BOCES, Libraries, Vlg, D, T, NHCC	<b>Certify appropriate list # 40382024</b>	<b>Ok to Certify</b>

108/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS list No. 60-594, Probation Officer Trainee, Nassau County Department of Probation was established on August 28, 2024, and

WHEREAS a new list for this title has established on January 10, 2025. The subject list was continued because it was not one year since its establishment. As the year mark has arrived and the list is still being canvassed by the Nassau County Department of Probation,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 60-594, Probation Officer Trainee remain in effect until the end of its four years or until it is exhausted.

109/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS list No. 62-935, Substance Abuse Rehabilitation Counselor III, Nassau County Department of Human Services was established on June 10, 2022, and

WHEREAS a new list for this title has just been established with only one candidate, and

WHEREAS the current list has four candidates and they have only been canvassed one time,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 62-935, Substance Abuse Rehabilitation Counselor III remain in effect until the end of its four years or until it is exhausted.

110/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS list No. 68-185, Substance Abuse Rehabilitation Counselor I, Nassau County Departments was established on April 6, 2023, and

WHEREAS a new list for this title has just been established with only one candidate, and

WHEREAS the current list has only one candidate and has never been canvassed,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 68-185, Substance Abuse Rehabilitation Counselor I remain in effect until the end of its four years or until it is exhausted.

111/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Board of Cooperative Educational Services for classification of ten new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate civil service title for these positions is Bodily Hygiene Aide-Bus Driver, and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said positions be placed in the Non-Competitive class for an unlimited number of positions under Appendix B in the School Service.

112/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Department of Information Technology for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for this position is Print Shop Supervisor, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position, and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said position be placed in the Non-Competitive class for unlimited positions under Appendix B for all County Departments.

113/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Motor Equipment Operator as submitted, be approved as the specification for the said position in the Special Districts Service.

114/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Motor Equipment Operator-Sanitation Worker as submitted, be approved as the specification for the said position in the Special Districts Service.

115/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Supervisor of Buildings and Grounds as submitted, be approved as the specification for the said position in the Special Districts Service.

116/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Motor Equipment Operator as submitted, be approved as the specification for the said position in the Village Service.

117/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Motor Equipment Operator-Sanitation Worker as submitted, be approved as the specification for the said position in the Village Service.

There being no further business, the Commission adjourned to go into Executive Session.