



MEETING OF
September 1, 2022

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT: Carnell T. Foskey, Chairman

 Michael M. DeLuca, Commissioner

 Steven R. Markowitz, Commissioner

 Michelle Hertz, Personnel Specialist IV

 Angela Grasso, Administrative Officer III

Moved by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried approving the minutes of the previous meeting.

161/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS per Resolution No. 087/2022, the Commission shall include in the duties of the Executive Director the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS the Executive Director has made the following determinations on July 29th, August 4th and August 19, 2022,

RESOLVEVD, That the Commission has studied, evaluated and ratified the following actions made by the Executive Director's actions:

JULY 29, 2022

<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
School District Treasurer	S - Westbury	VACANT EXEMPT - 1 position - 41.2- Effective 8/31/22	OK to certify

AUGUST 4, 2022

<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
Treasurer	D - South Farmingdale Fire	VACANT EXEMPT - 1 position - 41.2- Effective 7/12/22	OK to certify
School District Treasurer	S - Locust Valley	VACANT EXEMPT - 1 position - 41.2- Effective 8/1/22	OK to certify
Superintendent of Building Department (Vlg)	V - East Rockaway	VACANT EXEMPT - 1 position - 41.2- Effective 7/26/22	OK to certify
Research Assistant to Board of Trustees	V - Valley Stream	VACANT POSITION - 1 position - Unclassified Service_Appendix C - Effective 7/21/22	OK to certify

AUGUST 19, 2022

<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
Clerk to Village Justice, Temporary (8/9/22 - 9/26/22)	V - Lynbrook	VACANT EXEMPT - 1 position - 41.1- PJC Effective: 8/9/22	OK
Clerk to Village Justice	V - Lynbrook	VACANT EXEMPT - 1 position - 41.2- Effective 8/9/22	OK

162/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Office of the District Attorney for certification of eligible names for the title of Crime Victim's Advocate I, and

WHEREAS the Nassau County Office of the District Attorney has exhausted eligible list No. 68-685 but there is a list, Crime Victim's Advocate I, Bilingual (Spanish), Crime Victim's Advocate I, Bilingual (Punjabi) and Crime Victim's Advocate I, Bilingual (Haitian-Creole) established for Nassau County Office of the District Attorney, and

WHEREAS the specifications are comparable,

RESOLVED, That the Executive Director is to forward to the Nassau County Office of the District Attorney eligible list No. 65-556, Crime Victim's Advocate I, Bilingual (Spanish), eligible list No. 63-564 (Punjabi), eligible list No. 64-475 Crime Victim's Advocate I, Bilingual (Mandarin) and eligible list No. 63-467 Crime Victim's Advocate I, Bilingual (Haitian-Creole) to fill the position of Crime Victim's Advocate I in conformance with Rule 16(1) of the Rules of this Commission.

163/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Department of Probation for certification of eligible names for the title of Caseworker I, Bilingual, and

WHEREAS there is no eligible list in existence at this time for the Nassau County Department of Probation but there is a list, Caseworker I, Bilingual established for the Nassau Health Care Corporation and Nassau County Department of Social Services, and

WHEREAS the specifications are comparable,

RESOLVED, That the Executive Director is to forward to the Nassau County Department of Probation eligible list No. 1005D Caseworker I, Bilingual to fill the position of Caseworker I, Bilingual in conformance with Rule 16(1) of the Rules of this Commission.

164/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Great Neck Park District for certification of eligible names for the title of Senior Accountant, and

WHEREAS there is no eligible list in existence at this time for the Great Neck Park District but there is a list, Senior Accountant established for Nassau County School Districts and Board of Cooperative Educational Services, and

WHEREAS the specifications are comparable,

RESOLVED, That the Executive Director is to forward to the Great Neck Park District eligible list No. 65-247 Senior Accountant to fill the position of Senior Accountant in conformance with Rule 16(1) of the Rules of this Commission.

165/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Department of Human Services for certification of eligible names for the title of Psychiatric Social Worker I, and

WHEREAS the Nassau County Department of Human Services has exhausted Psychiatric Social Worker I list no. 62-610 but there is a list, Psychiatric Social Worker I, Bilingual established for Nassau County Departments and Nassau Healthcare Corporation, and

WHEREAS the specifications are comparable,

RESOLVED, That the Executive Director is to forward to the Nassau County Department of Human Services eligible list No. 62-663 Psychiatric Social Worker I, Bilingual to fill the position of Psychiatric Social Worker I in conformance with Rule 16(1) of the Rules of this Commission, and be it further

RESOLVED, That subject list be made appropriate for certification to Nassau Healthcare Corporation and County Departments.

166/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission reviewed a request to extend the following four current promotional lists after the establishment of new lists:

CURRENT LIST

Examination No. 73-341, Principal Account Clerk, Great Neck Union Free School District

Examination No. 79-577, Senior Account Clerk, Oceanside Union Free School District

Examination No. 72-919, Senior Account Clerk, Plainview-Old Bethpage Union Free School District

Examination No. 79-689, Accounting Assistant III, Nassau County Police Department

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, the above lists remain in effect while the new lists are established and continue for the full four years or until it is exhausted.

167/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of Brookville for classification of new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate civil service title for the positions is Neighborhood Aide, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class limited to two positions in the Village of Brookville, effective August 22, 2022.

168/2022 -- A motion was made by Commissioner Markowitz, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of Hempstead for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Recreation Attendant-Bus Driver, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class for one position in the Village of Hempstead, effective August 24, 2022.

169/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau Healthcare Corporation for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Director of Patient Care Services, and be it further

RESOLVED, That the tentative specification as submitted by the Executive Director, be approved as the specification for the said position, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class for one position in the Nassau Health Care Corporation, effective July 27, 2022.

170/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau Healthcare Corporation for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Program Director, and be it further

RESOLVED, That the tentative specification as submitted by the Executive Director, be approved as the specification for the said position, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class for two positions in the Nassau Health Care Corporation, effective July 27, 2022.

- 171/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

RESOLVED, That the Commission has studied, evaluated and ratified their action of approval on the following two items:

<u>TITLE</u>	<u>ACTION</u>	<u>DECISION</u>	<u>DATE</u>
Lifeguard, GR I, II, III	REVISED SPECIFICATION Villages Non-Comp	APPROVED	7/16/2022
Lifeguard Trainee, Seasonal	REVISED SPECIFICATION Villages_Non-Comp	APPROVED	7/16/2022

- 172/2022 -- A motion was made by Commissioner Markowitz, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Laundry Worker II as submitted by the Executive Director, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation only.

- 173/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Radiologic Technologist as submitted by the Executive Director, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation only.

- 174/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Inspector in the Nassau County Office of the County Comptroller, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law.

175/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of School District Treasurer in the East Williston Public School, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective August 23, 2022.

176/2022 -- A motion was made by Commissioner Markowitz, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Administrative Assistant to Town Supervisor in the Town of Oyster Bay, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective July 22, 2022.

177/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Deputy Commissioner of General Services in the Town of Oyster Bay, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective August 17, 2022.

178/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS vacancies have occurred in the position of Deputy Town Attorney in the Town of Oyster Bay, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position are now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective July 22, 2022.

179/2022 -- A motion was made by Commissioner Markowitz, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Inspector in the Town of Oyster Bay, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective July 27, 2022.

180/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Town Attorney in the Town of Oyster Bay, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective August 9, 2022.

181/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received an application for provisional appointment from the Nassau County Department of Human Services for the position of Assistant Director of Chemical Dependency Services, which includes an approved waiver of the residency requirements of the Nassau County Administrative Code, and which requires consideration of a waiver of the residency requirements of this Commission, and

WHEREAS the Nassau County Department of Human Services has indicated difficulty in recruitment to fill said position

RESOLVED, That in accordance with Rule X, subdivision 1 of the Rules of this Commission, the Commission approves a waiver of residence for the examination for Assistant Director of Chemical Dependency Services open to residents of Suffolk County.

There being no further business, the Commission adjourned to go into Executive Session.