



MEETING OF

December 17, 2025

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT: Michael M. DeLuca, Chairman
Steven R. Markowitz, Commissioner (Via Telecommunication)
Carnell T. Foskey, Secretary and Chief Examiner
Angela Grasso, Director of Administration
Ralph Misiti, Personnel Specialist IV

Moved by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried approving the minutes of the previous meeting with any necessary corrections.

133/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS per Resolutions No. 128/2023 and No. 019/2025 amending Resolution No. 087/2022 and Resolution No. 019/2024, the Commission shall include in the duties of the Civil Service Commission Staff the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS the Nassau County Civil Service Commission Staff has made the following determinations on November 6, 2025, November 7, 2025, November 18, 2025 and December 9, 2025,

RESOLVED, That the Commission has studied, evaluated and ratified the following actions made by Civil Service Staff's actions:

| <u>TITLE</u> | <u>AGENCY</u> | <u>ACTION</u> | <u>DECISION / DATE</u> |
|--------------------------------------|------------------------|---|-----------------------------|
| Secretary to Board of Trustees | Village of Garden City | VACANT EXEMPT 1 position - 41.2 Effective: 10/30/2025 | Ok to Certify 11/6/2025 |
| Secretary to Board of Zoning Appeals | Village of Floral Park | VACANT EXEMPT 1 position - 41.2 Effective: 11/04/2025 | Ok to Certify 11/7/2025 |
| Secretary to Board of Zoning Appeals | Village of Floral Park | NEW POSITION 1 position - 41.1 Effective: 11/04/2025 | Ok to Certify 11/7/2025 |
| Counsel to Zoning Board of Appeals | Town of Oyster Bay | VACANT EXEMPT 1 position - 41.2 Effective: 10/28/2025 | Ok to Certify 11/18/2025 |
| School District Treasurer | Westbury PS | VACANT EXEMPT 1 position - 41.2 Effective: 11/03/2025 | Ok to Certify 11/18/2025 |
| Secretary to the President | NC Community College | VACANT EXEMPT 1 position - 41.2 Effective: 11/01/2025 | Ok to Certify 11/18/2025 |

| <u>TITLE</u> | <u>AGENCY</u> | <u>ACTION</u> | <u>DECISION / DATE</u> |
|--|--------------------------------|---|-----------------------------|
| Assistant Nassau Health Care Corp. Counsel | Nassau Health Care Corporation | VACANT EXEMPT 1 position - 41.2 Effective: 11/12/2025 | Ok to Certify 11/18/2025 |
| Assistant Nassau Health Care Corp Counsel | Nassau Health Care Corporation | VACANT EXEMPT 1 position - 41.2 Effective: 11/12/2025 | Ok to Certify 11/18/2025 |
| Social Work Assistant I / Social Work Assistant I Bilingual (Spanish) | Nassau Health Care Corporation | Certify appropriate list # 60023270 | Ok to Certify 11/18/2025 |
| Secretary | NC Bridge Authority | VACANT EXEMPT 1 position - 41.2 Effective: 11/24/2025 | Ok to Certify 12/09/2025 |
| Treasurer | NC Bridge Authority | VACANT EXEMPT 1 position - 41.2 Effective: 11/24/2025 | Ok to Certify 12/09/2025 |
| Deputy Village Treasurer | Village of Sands Point | VACANT EXEMPT 1 position - 41.2 Effective: 10/31/2025 | Ok to Certify 12/09/2025 |
| Deputy Village Clerk | Village of Sands Point | VACANT EXEMPT 1 position - 41.2 Effective: 10/31/2025 | Ok to Certify 12/09/2025 |
| Superintendent of Building Department | Village of Sands Point | VACANT EXEMPT 1 position - 41.2 Effective: 11/10/2025 | Ok to Certify 12/09/2025 |
| Clerk-Typist I / Clerk-Typist I, Bilingual (Spanish) / Clerk-Typist I, Bilingual (Mandarin) | Village of Valley Stream | Certify appropriate lists #40392024, #40402024 | Ok to Certify 12/09/2025 |
| Clerk-Typist I / Clerk-Typist I, Bilingual (Spanish Speaking) / Typist-Clerk I, Bilingual (Spanish Speaking)/Typist-Clerk, Bilingual (Mandarin Speaking) | Traffic Violations Agency | Certify appropriate lists #40392024, #40402024 | Ok to Certify 12/09/2025 |
| Typist-Clerk, Bilingual (Mandarin) | Manhasset-Lakeville Water FD | Certify appropriate list #40402024 | Ok to Certify 12/09/2025 |

134/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Civil Service Commission of the County of Nassau duly held a public hearing on June 28, 2024, and submitted the revisions to the Appendices to the Rules, Appendix A Exempt Positions, and Appendix B Non-Competitive Positions, both in the County Service,

RESOLVED, That the New York State Department of Civil Service, at its meeting of October 15, 2025, calendared and approved with exceptions the revisions to the Appendices to the Rules, and be it further

RESOLVED, That the New York State Civil Service Commission determinations (143/2024) be accepted.

135/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS list No. 69-335, Community Liaison Specialist I/Specialist Assistant for Community Affairs, Nassau County Department of Human Services and Villages was established on December 01, 2023, and

WHEREAS a new list for this title has established on December 3, 2025 for Human Services only. Therefore it is requested that the current list remain active to be available for villages.

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 69-335, Community Liaison Specialist I/Specialist Assistant for Community Affairs, remain in effect for villages until the end of its four years or until it is exhausted.

136/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS list No. 41132024, CT Technologist, Nassau Health Care Corporation was established on October 31, 2024, and

WHEREAS a new promotion list for this title was established on October 23, 2025, and

WHEREAS the Nassau Health Care Corporation has requested the existing list remain active,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, list No. 41132024 CT Technologist, remain in effect until the end of its four years or until it is exhausted.

137/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS list No. 60-231, Veteran's Counselor I/ Veteran's Counselor, Veteran's Service Agency, Nassau County and the Towns of Oyster Bay and North Hempstead was established on September 25, 2023, and

WHEREAS a new list for Veteran's Counselor was established on November 28, 2025, with only two candidates, and

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, list No. 60-231, Veteran's Counselor I/ Veteran's Counselor, remain in effect until the end of its four years or until it is exhausted.

138/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS list No. 70-075A, Principal Account Clerk, Great Neck UFSD was established on August 12, 2022, and

WHEREAS a new promotion list for this title was established on June 6, 2025, and

WHEREAS Great Neck UFSD has requested the existing promotion list remain active,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, list No. 70-075A, Principal Account Clerk for Great Neck UFSD, remain in effect until the end of its four years or until it is exhausted.

139/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS list No. 3008D Police Service Aide Trainee, Nassau County Police Department was established on April 11, 2022, and

WHEREAS a new list for this title was established on November 18, 2025, and

WHEREAS the Nassau County Police Department has requested the existing list remain in effect,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 3008D Police Service Aide Trainee, remain in effect until the end of its four years or until it is exhausted.

140/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS list No. 88-575 Correction Officer, Nassau County Correctional Center was established on December 17, 2024, and

WHEREAS a new list for this title was established on April 24, 2025, and

WHEREAS the subject list was continued because it was not one year since its establishment, and

WHEREAS the list is still being canvassed by the Nassau County Correctional Center,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 88-575 Correction Officer, remain in effect until the end of its four years or until it is exhausted.

141/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of East Williston for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Administrative Intern, Temporary (Part-Time), and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said position be placed in the Non-Competitive class limited to one position under Appendix B in the Village of East Williston only, effective September 1, 2025.

142/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of East Williston for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Administrative Intern, Temporary (Part-Time), and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said position be placed in the Non-Competitive class limited to one position under Appendix B in the Village of East Williston only, effective February 1, 2025.

143/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Uniondale Public School for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Licensed Behavioral Analyst, Bilingual, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the Uniondale Public School, effective November 12, 2025.

144/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Attorney's Assistant I as submitted by the Executive Director, be approved as the specification for the said position in the County Service.

145/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Attorney's Assistant I, Bilingual as submitted by the Executive Director, be approved as the specification for the said position in the County Service.

146/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Maintainer as submitted by the Executive Director, be approved as the specification for the said position in the School Service.

147/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Senior Maintainer as submitted by the Executive Director, be approved as the specification for the said position in the School Service.

148/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Attorney's Assistant I as submitted by the Executive Director, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation only.

149/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Social Work Assistant I, Bilingual as submitted by the Executive Director, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation only.

150/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Maintainer as submitted by the Executive Director, be approved as the specification for the said position in the Special Districts Service.

151/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Senior Maintainer as submitted by the Executive Director, be approved as the specification for the said position in the Special Districts Service.

152/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Attorney's Assistant as submitted by the Executive Director, be approved as the specification for the said position in the Town Service.

153/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Maintainer as submitted by the Executive Director, be approved as the specification for the said position in the Village Service.

154/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Senior Maintainer as submitted by the Executive Director, be approved as the specification for the said position in the Village Service.

155/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS at its meeting on January 15, 2025, the New York State Civil Service Commission disapproved the Nassau County Civil Service Commission's request to classify the title of Neurosurgery Physician Assistant as non-competitive, unlimited in the Rule Book for the Nassau Health Care Corporation, and

WHEREAS at the Nassau County Civil Service Commission, per Resolution #34/2025, it was resolved that the New York State Civil Service determinations be accepted,

RESOLVED, That the title of Neurosurgery Physician Assistant be classified as competitive for the Nassau Health Care Corporation, and be it further

RESOLVED, that the roster records of those encumbered in the title of Neurosurgery Physician Assistant be revised to reflect Competitive status.

There being no further business, the Commission adjourned to go into Executive Session.