



MEETING OF
November 3, 2025

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT: Michael M. DeLuca, Chairman
Steven R. Markowitz, Commissioner (Via Telecommunication)
Carnell T. Foskey, Secretary and Chief Examiner
Angela Grasso, Director of Administration
Michelle Hertz, Personnel Specialist IV
Michelle Niosi Ramos, Personnel Specialist II

Moved by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried approving the minutes of the previous meeting with any necessary corrections.

129/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS per Resolutions No. 128/2023 and No. 019/2025 amending Resolution No. 087/2022 and Resolution No. 019/2024, the Commission shall include in the duties of the Civil Service Commission Staff the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS the Nassau County Civil Service Commission Staff has made the following determinations on October 28, 2025:

RESOLVED, That the Commission has studied, evaluated and ratified the following actions made by Civil Service Staff's actions

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<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
Administrative Assistant to Town Board	Town of Oyster Bay	VACANT EXEMPT 1 position - 41.2 Effective: 09/22/2025	OK to Certify
Secretary to Commissioner of Consumer Affairs	Department of Consumer Affairs	VACANT EXEMPT 1 position - 41.2 Effective: 10/17/2025	OK to Certify
Director of Finance, Nassau County Medical Center	Nassau Health Care Corp.	VACANT EXEMPT 1 position - 41.2 Effective: 10/20/2025	OK to Certify
Deputy FD Treasurer	Manhasset - Lakeville Water & FD	VACANT EXEMPT 1 position - 41.2 Effective: 10/09/2025	OK to Certify
Clerk to Village Justice	Village of Stewart Manor	VACANT EXEMPT 1 position - 41.2 Effective: 10/18/2025	OK to Certify
Assistant District Attorney	District Attorney's Office	VACANT EXEMPT 36 positions - 41.2 Effective: 10/22/2025	OK to Certify

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<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
Clerk to Village Justice	Village of Atlantic Beach	VACANT EXEMPT 1 position - 41.2 Effective: 10/23/2025	OK to Certify
Clerk to Village Justice	Village of Great Neck Estate	VACANT EXEMPT 1 position - 41.2 Effective: 10/24/2025	OK to Certify
Clerk to Village Justice	Village of East Hills	VACANT EXEMPT 1 position - 41.2 Effective: 11/01/2025	OK to Certify
School District Clerk	Hewlett-Woodmere PS	VACANT EXEMPT 1 position - 41.2 Effective: 12/30/2025	OK to Certify
Toll Collector / Cashier I/Cashier / Cashier, Bilingual (Spanish)	NC Bridge Authority	Certify appropriate lists # 89534010 & 62-542	OK to Certify

130/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Commission on Human Rights for classification of five new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate civil service title for these positions is Administrative Intern Temp, PT, and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said positions be placed in the Non-Competitive class limited to five positions under Appendix B in the Nassau County Commission on Human Rights.

131/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Commission on Human Rights for classification of forty new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate civil service title for these positions is Summer Aide, Seasonal, and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said positions be placed in the Unclassified Service for an unlimited number of positions under Appendix C in the Commission on Human Rights, effective May 1, 2026.

132/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Typist-Clerk, Bilingual as submitted, be approved as the specification for the said position in the Special Districts Service.

There being no further business, the Commission adjourned to go into Executive Session.