MEETING OF

September 18, 2026

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT: Michael M. DeLuca, Chairman

Steven R. Markowitz, Commissioner

Carnell T. Foskey, Secretary and Chief Examiner

Angela Grasso, Director of Administration

Ralph Misiti, Personnel Specialist V

Moved by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried approving the minutes of the previous meeting with any necessary corrections.

087/2026 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS per Resolutions No. 128/2023 and No. 019/2025 amending Resolution No. 087/2022 and Resolution No. 019/2024, the Commission shall include in the duties of the Civil Service Commission Staff the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS the Nassau County Civil Service Commission Staff has made the following determinations from August 25, 2026 through September 10, 2026,

RESOLVED, That the Commission has studied, evaluated and ratified the following actions made by Civil Service Staff's actions:

| TITLE | AGENCY | ACTION | DECISION / DATE |
|---|---|---|---|
| Administrative Assistant to Town Board | Town of North Hempstead | VACANT EXEMPT 1 position - 41.2 Effective:07/31/2026 | Ok to Certify 08/25/2026 |
| School District Treasurer | Hewlett-Woodmere PS | VACANT EXEMPT 1 position - 41.2 Effective: 01/01/2026 | Ok to Certify 08/25/2026 |
| School District Treasurer | East Williston PS | VACANT EXEMPT 1 position - 41.2 Effective: 08/28/2026 | Ok to Certify 08/25/2026 |
| Secretary to Board of Trustees | Vlg. of Great Neck | VACANT EXEMPT 1 position - 41.2 Effective: 07/17/2026 | Ok to Certify 08/25/2026 |
| Secretary | Hempstead Housing Authority | VACANT EXEMPT 1 position - 41.2 Effective: 07/14/2026 | Ok to Certify 08/25/2026 |
| Deputy Commissioner of Bldg. & Safety Inspection & Enforcement | Town of North Hempstead | VACANT EXEMPT 1 position - 41.2 Effective: 08/01/2026 | Ok to Certify 08/25/2026 |
| Administrative Assistant to Town Board | Town of North Hempstead | VACANT EXEMPT 1 position - 41.2 Effective: 07/15/2026 | Ok to Certify 08/25/2026 |

| TITLE | AGENCY | ACTION | DECISION / DATE |
|---|---|---|---|
| School District Clerk | Valley Stream PS # 24 | VACANT EXEMPT 1 position - 41.2 Effective: 9/1/2026 | Ok to Certify 08/28/2026 |
| Intern, Seasonal | County Attorney | NEW TITLE 20 positions Effective: 06/01/2026. Certification on 06/11/2026. | Approved 09/04/2026 |
| School District Auditor | Freeport Public School | VACANT EXEMPT 1 position - 41.2 | Ok to Certify 09/10/26 |
| School District Clerk | Lawrence Public School | VACANT EXEMPT 1 position - 41.2 Effective: 9/10/26 | Ok to Certify 09/10/26 |
| Clerk to Village Justice | Village of Massapequa Park | VACANT EXEMPT 1 position - 41.2 Effective: 9/11/26 | Ok to Certify 09/10/26 |
| Deputy Village Treasurer | Village of Freeport | VACANT EXEMPT 1 position - 41.2 Effective: 9/1/26 | Ok to Certify 09/10/26 |
| Secretary to Board of Architectural & Preml. Site Rev. | Village of East Hills | VACANT EXEMPT 1 position - 41.2 Effective: 8/27/26 | Ok to Certify 09/10/26 |
| Deputy Village Clerk | Village of Plandome Heights | VACANT EXEMPT 1 position - 41.2 Effective: 8/26/26 | Ok to Certify 09/10/26 |
| Secretary to Board of Trustees | Village of Roslyn Harbor | VACANT EXEMPT 1 position - 41.2 Effective: 8/25/26 | Ok to Certify 09/10/26 |
| Secretary to Board of Trustees | Village of Kings Point | VACANT EXEMPT 1 position - 41.2 Effective: 8/19/26 | Ok to Certify 09/10/26 |
| Deputy Commissioner of Public Safety | Town of North Hempstead | VACANT EXEMPT 1 position - 41.2 Effective: 9/4/26 | Ok to Certify 09/10/26 |
| Substance Abuse Rehabilitation Counselor/Substance Abuse Rehabilitation Counselor I | Nassau Health Care Corporation | Certify appropriate list #68-185 and #60014980 | Ok to Certify 09/10/2026 |

088/2026 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca, and unanimously carried adopting the following resolution:

WHEREAS list No. 73-452 Correction Captain, Nassau County Sheriff's Department was established on July 17, 2024, and

WHEREAS the Nassau County Sheriff's Department has indicated that they want to keep the current list,

RESOLVED, That in accordance with Section 56 paragraph 1 of Civil Service Law, list No. 73-452 Correction Captain, remain in effect until the end of its four years or until it is exhausted.

089/2026 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca, and unanimously carried adopting the following resolution:

WHEREAS list No. 72982010A, Head Custodian I, Bethpage Union Free School District and Westbury Union Free School District was established on June 24, 2025, and

WHEREAS list No. 72982010A was only canvassed once,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, list No. 72982010A Head Custodian I, remain in effect until the end of its four years or until it is exhausted.

090/2026 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca, and unanimously carried adopting the following resolution:

WHEREAS list No. 76-647A Head Custodian I, Levittown Union Free School District was established on October 10, 2024, and

WHEREAS Levittown Union Free School District has indicated that they want to keep the current list,

RESOLVED, That in accordance with Section 56 paragraph 1 of Civil Service Law, list No. 76-647A Head Custodian I, remain in effect until the end of its four years or until it is exhausted.

091/2026 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca, and unanimously carried adopting the following resolution:

WHEREAS list No. 72942010 Assistant Head Custodian, Sewanhaka Central High School District was established on June 24, 2025, and

WHEREAS list No. 72942010 was only canvassed once,

RESOLVED, That in accordance with Section 56 paragraph 1 of Civil Service Law, list No. 72942010 Assistant Head Custodian, remain in effect until the end of its four years or until it is exhausted.

092/2026 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca, and unanimously carried adopting the following resolution:

WHEREAS list No. 79-074B, Principal Account Clerk, Hewlett-Woodmere Union Free School District and Port Washington Union Free School District was established on August 5, 2024, and

WHEREAS Hewlett-Woodmere Union Free School District and Port Washington Union Free School District have indicated that they want to keep the current list,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, list No. 79-074B Principal Account Clerk, remain in effect until the end of its four years or until it is exhausted.

093/2026 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca, and unanimously carried adopting the following resolution:

WHEREAS list No. 78-185, Senior Account Clerk, Bethpage Union Free School District, Garden City Union Free School District, and Hewlett-Woodmere Union Free School District was established on August 5, 2024, and

WHEREAS Bethpage Union Free School District, Garden City Union Free School District, and Hewlett-Woodmere Union Free School District want to keep the current list,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, list No. 78-185 Senior Account Clerk, remain in effect until the end of its four years or until it is exhausted.

094/2026 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca, and unanimously carried adopting the following resolution:

WHEREAS list No. 70004750 Senior Account Clerk, North Shore Central School District was established on June 6, 2025, and

WHEREAS list No. 70004750 has not been canvassed,

RESOLVED, That in accordance with Section 56 paragraph 1 of Civil Service Law, list No. 70004750 Senior Account Clerk, remain in effect until the end of its four years or until it is exhausted.

095/2026 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Special Qualifications Coordinator as submitted, be approved as the specification for the said position in the County Service.

096/2026 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Landscape Architect as submitted, be approved as the specification for the said position in the Town Service.

097/2026 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the new specification for the title of Payroll Supervisor as submitted, be approved as the specification for the said position in the Village Service.

098/2026 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a its 4/24/25 meeting, the Nassau County Civil Service Commission approved a request to change the jurisdictional class of Ambulance Medical Technician (Full-Time) from competitive to non-competitive for an unlimited number of positions across all Special Districts, pending approval from the New York State Civil Service Commission, and

WHEREAS Villages with Fire Departments have requested to utilize the noncompetitive Ambulance Medical Technicians,

RESOLVED, That subject to the approval of the New York State Civil Service Commission, the title Ambulance Medical Technician (Full-Time) be listed in the rules of this Commission in the Non-Competitive Class under Appendix B in the Village Service for an unlimited number of positions.

099/2026 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of Farmingdale for classification of new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate civil service title for the positions is Ambulance Medical Technician (Part-Time), and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said positions be placed in the Non-Competitive Class limited to thirty positions under Appendix B for each jurisdiction in the Village Service, effective September 18, 2026.

100/2026 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau Health Care Corporation for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Assistant Hospital Director (PI), and be it further

RESOLVED, That the revised specification as submitted, be approved as the specification for the said position, and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said position be placed in the Non-Competitive Class limited to nine positions under Appendix B in the Nassau Health Care Corporation only.

101/2026 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Civil Service Commission of the County of Nassau, State of New York, duly held a public hearing on September 18, 2026, of which is annexed hereto and made a part of this resolution,

RESOLVED, That this resolution be forwarded to the Civil Service Commission of the State of New York for their review and determinations:

Rule VIII:

From:
The unclassified service shall comprise the following:
a. All elective officers
b. All election officers
c. The head or heads of any department
d. All officers and employees of the Board of Supervisors and of the County Executive
e. Members of all boards or commissions
f. All other officers or positions specifically mentioned in Section 35 of the Civil Service Law.
The positions in the unclassified service shall be listed in Appendix C of these rules and made a part thereof.

To:
The unclassified service shall comprise the following:
a. All elective officers
b. All election officers
c. The head or heads of any department
d. All officers and employees of the ~~**Board of Supervisors**~~ **County Legislature** and of the County Executive
e. Members of all boards or commissions
f. All other officers or positions specifically mentioned in Section 35 of the Civil Service Law.
The positions in the unclassified service shall be listed in Appendix C of these rules and made a part thereof.

Rule XVI Part 4:

From:
4. When an eligible from a list is canvassed in writing for an appointment and is reported to the Nassau County Civil Service Commission as failing to respond to such canvass in writing within seven working days after the mailing of such canvass, upon the accumulation of more than two non-responses, his/her name will be removed from the eligible list.

To:
4A. When an eligible from a list is canvassed in writing for an appointment and is reported to the Nassau County Civil Service Commission as failing to respond to such canvass in writing within seven working days after the mailing of such canvass, upon **one non-response** ~~**the accumulation of more than two no-responses,**~~ his/her name will be removed from the eligible list **for that specific department. That individual will remain on the list for other agencies.**

**4B. When an eligible from a promotional list is canvassed in writing for an appointment and is reported to the Nassau County Civil Service Commission as failing to respond to such canvass in writing within seven working days after the mailing of such canvass, upon the one non-response, that individual's name will be removed from the eligible list.**

**4C. Any individual whose name has been removed from an eligible list shall have the right to appeal such removal. The eligible's name may be restored to active status on such list if the Commission in its discretion determines that the reasons for the previous non-response(s) are satisfactory.**

Rule XXXII:

From:
COMPENSATION PLAN FOR THE COUNTY SERVICE
The compensation of all officers and employees of the County shall be as provided by the County Government Law of Nassau County or by ordinance of the Board of Supervisors.
To:
COMPENSATION PLAN FOR THE COUNTY SERVICE
The compensation of all officers and employees of the County shall be as provided by the County Government Law of Nassau County or by ordinance of the **County Legislature** ~~**Board of Supervisors**~~.

COUNTY SERVICE
APPENDIX A
EXEMPT POSITIONS

IN THE DEPARTMENT OF HUMAN SERVICES
ADD:
Director, Office of the Physically Challenged

IN THE OFFICE OF THE COUNTY ATTORNEY
ADD:
Confidential Assistant to the County Attorney for Legislative Affairs

COUNTY SERVICE
APPENDIX B
NON-COMPETITIVE POSITIONS

IN THE DEPARTMENT OF HUMAN SERVICES
ADD:
Senior Citizen Events Coordinator

IN THE DEPARTMENT OF INFORMATION TECHNOLOGY
ADD:
Print Shop Supervisors

IN THE DEPARTMENT OF POLICE
ADD:
Ø 4 Attorneys, Police Department
**Ø 4 Attorneys, Police Department (Part-Time)
2 Forensic Financial Analysts
Recreation Specialist (Part-Time) (Physical Fitness)

IN THE DEPARTMENT OF PROBATION
** 2 Correctional Center Air Conditioning Mechanics

IN THE OFFICE OF THE MEDICAL EXAMINER
ADD:
Ø Director of Forensic Laboratories

** Additional positions
Ø Exceptions to the County Government Law, Section 1305-a, as amended by Local Law No. 4-1968

COUNTY SERVICE
APPENDIX C
UNCLASSIFIED SERVICE

ADD:
IN THE COUNTY ATTORNEY
Interns, Seasonal

COUNTY SERVICE
APPENDIX B
NON-COMPETITIVE POSITIONS

IN THE DEPARTMENT OF CONSUMER AFFAIRS
ADD:
Weights and Measures Inspector Trainees (HELP Program)

IN THE DEPARTMENT OF HEALTH
ADD:
Early Intervention Service Coordinators I (HELP Program)
Early Intervention Service Coordinators I, Bilingual (HELP Program)
Sanitarians I (HELP Program)
Sanitarian Trainees (HELP Program)

SPECIAL DISTRICT SERVICE
APPENDIX B
NON-COMPETITIVE POSITIONS

IN THE NASSAU HEALTH CARE CORPORATION
ADD:
Diagnostic Medical Sonographers I (HELP Program)
Nuclear Medical Technicians I (HELP Program)

VILLAGE DISTRICT SERVICE
APPENDIX B
NON-COMPETITIVE POSITIONS

UNLIMITED IN EACH VILLAGE
Ambulance Medical Technicians

SCHOOL DISTRICT SERVICE
APPENDIX B
NON-COMPETITIVE POSITIONS

IN THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES
ADD:
Bodily Hygiene Aide-Bus Drivers

SPECIAL DISTRICT SERVICE
APPENDIX B
NON-COMPETITIVE POSITIONS

IN THE NASSAU HEALTH CARE CORPORATION
ADD:
** π 3 Assistant Hospital Directors (Development) (Revenue Cycle) (Patient & Clinical Access)
* Building Maintenance Supervisor I
** 2 Community Service Assistants
Director of Service Excellence & Patient Satisfaction
4 Patient Experience Coordinators
* Program Director
Special Assistant, NHCC Counsel

π Confidential or requiring the performance of matters influencing policy
* Additional Position
** Additional Positions

There being no further business, the Commission adjourned to go into Executive Session.