



MEETING OF

April 24, 2025

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT: Michael M. DeLuca, Chairman
Steven R. Markowitz, Commissioner (Via Telecommunication)
Carnell T. Foskey, Secretary and Chief Examiner
Angela Grasso, Director of Administration
Ralph Misiti, Personnel Specialist IV

Moved by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried approving the minutes of the previous meeting with any necessary corrections.

051/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS per Resolutions No. 128/2023 and No. 019/2025 amending Resolution No. 087/2022 and Resolution No. 019/2024, the Commission shall include in the duties of the Civil Service Commission Staff the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS the Nassau County Civil Service Commission Staff has made the following determinations on April 10, 2025, and April 22, 2025:

RESOLVED, That the Commission has studied, evaluated and ratified the following actions made by Civil Service Staff's actions:

April 10, 2025

<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
Deputy Commissioner of Human Resources	Town of Oyster Bay	VACANT EXEMPT 1 position - 41.2 Effective: 04/03/2025	OK to Certify
Village Treasurer	Village of Lake Success	VACANT EXEMPT 1 position - 41.2 Effective: 04/07/2025	OK to Certify
Village Treasurer	Village of Lake Success	EXEMPT 1 position - 41.1 Effective: 04/07/2025	OK to Certify
Secretary	Uniondale FD	VACANT EXEMPT 1 position - 41.2 Effective: 04/07/2025	OK to Certify
Secretary to Historic District Board	Vlg. Of Roslyn	VACANT EXEMPT 1 position - 41.2	OK to Certify
Secretary to Town Clerk	Town of North Hempstead	VACANT EXEMPT 1 position - 41.2 Effective: 3/27/2025	OK to Certify
Social Welfare Examiner I / Social Welfare Examiner I Bilingual (Spanish) / Social Welfare Examiner I Bilingual (Haitian/Creole)	Department of Social Services	Certify appropriate lists # 63-976, 88-452, 60-927, and 88-453	OK to Certify

April 22, 2025

<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
Deputy Town Comptroller	Town of Oyster Bay	VACANT EXEMPT 1 position - 41.2 Effective: 04/14/2025	OK to Certify
Executive Director of Human Relations Council	Village of Hempstead	VACANT EXEMPT 1 position - 41.2 Effective: 04/09/2025	OK to Certify
Secretary	North Merrick FD	EXEMPT 1 position - 41.2 Effective: 04/14/2025	OK to Certify
School District Clerk	Massapequa PS	EXEMPT 1 position - 41.2 Effective: 04/21/2025	OK to Certify
Secretary to Board of Zoning Appeals	Village of Freeport	EXEMPT 1 position - 41.2 Effective: 04/06/2025	OK to Certify
Typist-Clerk, Bilingual (Mandarin) / Clerk-Typist I, Bilingual (Mandarin)	Village of Garden City	Certify appropriate list # 40402024	OK to Certify
Security Guard / Public Safety Officer II	Manhasset UFSD	Certify appropriate list # 87-459	OK to Certify

052/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS list No. 74-160 Police Captain, Nassau County Police Department was established on January 31, 2024, and

WHEREAS a new promotion list for this title has just been established, and

WHEREAS the Nassau County Police Department has requested the existing list remain in effect for one additional year, and another extension be reviewed at that time.

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 74-160 Police Captain, remain in existence until April 7, 2026.

053/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS list No. 66-685 Medical Record Coder, Nassau Health Care Corporation was established on April 26, 2024, and

WHEREAS a new list for this title has just been established, and

WHEREAS list No. 66-685 was only canvassed once,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 66-685 Medical Record Coder, remain in effect until the end of its four years or until it is exhausted.

054/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Office of the County Attorney for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for this position is Special Real Estate Assistant, and be it further

RESOLVED, That subject to the approval of the State Civil Service said position be placed in the Non-Competitive class limited to one position under Appendix B in the Nassau County Office of the County Attorney, effective April 24, 2025.

055/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Police Department for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for this position is Psychiatric Social Worker I (Part-Time), and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said position be placed in the Non-Competitive class limited to one position under Appendix B in the Nassau County Police Department, effective April 24, 2025.

056/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Police Department for classification of two new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate civil service title for these positions is Intelligence Analyst, and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said positions be placed in the Non-Competitive class limited to forty two positions under Appendix B in the Nassau County Police Department, effective April 15, 2025.

057/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Office of the County Comptroller for classification of two new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate civil service title for these positions is Nassau Forward Project Manager, and be it further

RESOLVED, That the Executive Director, is directed to prepare an appropriate specification for the said positions, and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said positions be placed in the Non-Competitive class limited to two positions under Appendix B in the Nassau County Office of the County Comptroller, effective April 24, 2025.

058/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Bethpage Fire District for classification of thirty new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate civil service title for these positions is Ambulance Medical Technician, and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said positions be placed in the Non-Competitive class for an unlimited number of positions under Appendix B in the Special District Service, effective April 15, 2025.

059/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Hicksville Fire District for classification of thirty new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate civil service title for these positions is Ambulance Medical Technician, and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said positions be placed in the Non-Competitive class service for an unlimited number of positions under Appendix B in the Special District Service, effective April 15, 2025.

060/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Wantagh Fire District for classification of thirty new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate civil service title for these positions is Ambulance Medical Technician, and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said positions be placed in the Non-Competitive class service for an unlimited number of positions under Appendix B in the Special District Service, effective April 15, 2025.

061/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Typist-Clerk, Bilingual as submitted, be approved as the specification for the said position in the Village Service.

062/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Fiscal Officer as submitted, be approved as the specification for the said position in the County Service.

063/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Public Libraries for a waiver of residence for the position of Librarian I, and

WHEREAS the Nassau County Public Libraries have had difficulty in recruiting eligibles to fill said position,

RESOLVED, That in accordance with Rule X, subdivision 2 of the Rules of this Commission, the Commission approves a 2-year waiver of residence for participation in the examination for Librarian I open to residents of Suffolk County, Westchester County, and all five Boroughs of New York City,

There being no further business, the Commission adjourned to go into Executive Session.