



MEETING OF
February 26, 2025

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT: Michael M. DeLuca, Chairman
Steven R. Markowitz, Commissioner (Via Telecommunication)
Carnell T. Foskey, Secretary and Chief Examiner
Angela Grasso, Director of Administration
Ralph Misiti, Personnel Specialist IV
Michelle Hertz, Personnel Specialist IV
Jeffrey Hackett, Special Assistant, Civil Service Commission

Moved by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried approving the minutes of the previous meeting with any necessary corrections.

020/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS per Resolutions No. 128/2023 and No. 019/2025 amending Resolution No. 087/2022 and Resolution No. 019/2024, the Commission shall include in the duties of the Civil Service Commission Staff the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS the Nassau County Civil Service Commission Staff has made the following determinations on February 13, 2025, and February 19, 2025:

RESOLVED, That the Commission has studied, evaluated and ratified the following actions made by Civil Service Staff's actions:

February 13, 2025

<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
Assistant Town Attorney	Town of Oyster Bay	VACANT EXEMPT 2 positions - 41.2 Effective: 02/04/2025	OK to Certify
Deputy Commissioner of Information Technology	Town of North Hempstead	VACANT EXEMPT 1 position - 41.2 Effective: 02/01/2025	OK to Certify
Village Administrator	Vlg. of Island Park	VACANT EXEMPT 1 position - 41.2 Effective: 01/29/2025	OK to Certify
Secretary to Planning Board	Vlg. of Mineola	VACANT EXEMPT 1 position - 41.2 Effective: 01/27/2025	OK to Certify
School District Treasurer	Roosevelt PS	VACANT EXEMPT 1 position - 41.2 Effective: 02/11/2025	OK to Certify

February 19, 2025

<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
Village Administrator	Vlg. of Russell Gardens	VACANT EXEMPT 1 position - 41.2 Effective: 02/14/2025	OK to Certify
Clerk to Village Justice	Vlg. of South Floral Park	VACANT EXEMPT 1 position - 41.2 Effective: 01/28/2025	OK to Certify

021/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the Commission has studied, evaluated and ratified their action of approval on the following item:

<u>TITLE/EXAM</u>	<u>ACTION</u>	<u>DECISION</u>	<u>DATE</u>
Asst. Superintendent of Highway Maintenance	Waiver of Residency to Suffolk County	approved	1/31/2025
Village Clerk-Treasurer	V- Great Neck Estates New position	approved	2/10/2025
Deputy Commissioner of Emergency Management	Vacant Exempt 41.2 effective 2/7/25 C-Emergency Management	approved	2/10/2025

022/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS list No. 78-693 Probation Officer Trainee, Nassau County Department of Probation was established on February 14, 2024, and

WHEREAS a new promotion list for this title has just been established, and

WHEREAS the Nassau County Department of Probation has requested the existing list remain in effect,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 78-693 Probation Officer Trainee, remain in existence until the end of its four years or until it is exhausted.

023/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS list No. 9505D Custodian, Nassau County Schools, School District Libraries, and Board of Cooperative Educational Services, was established on December 2, 2021, and

WHEREAS a new list for this title has just been established, and

WHEREAS several agencies are still in the process of completing their canvass of the subject list,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 9505D Custodian, remain in existence until the outstanding certifications have been returned.

024/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Office of Emergency Management for classification of four new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the positions is Emergency Management Specialist II, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said positions in the County Services.

025/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Department of Health for classification of a new position together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Public Health Emergency Preparedness Planner, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said positions in the County Service, effective February 26, 2025.

026/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of Rockville Centre for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Administrative Officer I, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the Village Service.

027/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the new specification for the title of Administrative Officer I as submitted, be approved as the specification for the said position in the Special District Service.

028/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Department of Social Services for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Assistant to Commissioner of Social Services for Fiscal Policy, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position, and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said position be placed in the Non-Competitive Class limited to one position under Appendix B in the Nassau County Department of Social Services.

029/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Department of Public Works for classification of two new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the positions is Motor Vehicle Dispatcher Supervisor, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said positions, and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said positions be placed in the Non-Competitive Class limited to two positions under Appendix B in the Nassau County Department of Public Works.

030/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Occupational Therapist I as submitted, be approved as the specification for the said position in the Special District Service, for Nassau Health Care Corporation only.

031/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Physical Therapist I as submitted, be approved as the specification for the said position in the Special District Service, for Nassau Health Care Corporation only.

032/2025 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission reviewed correspondence from the Towns of North Hempstead and Oyster Bay recommending a jurisdictional class change from competitive to non-competitive for the title Deputy Superintendent of Highways in the Town Service,

RESOLVED, That subject to the approval of the New York State Civil Service Commission, the title Deputy Superintendent of Highways be listed in the rules of this Commission in the Non-Competitive Class under Appendix B in the Town Service for both Town of North Hempstead and Town of Oyster Bay.

033/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Department of Human Services for a waiver of residence for the position of Community Liaison Specialist I, and

WHEREAS the Nassau County Department of Human Services has had difficulty in recruiting eligibles to fill said position,

RESOLVED, That in accordance with Rule X, subdivision 2 of the Rules of this Commission, the Commission approves a temporary waiver of residence for participation in the next examination for Community Liaison Specialist I and Community Liaison Specialist I, Bilingual (Spanish) open to residents of Suffolk, Queens, all five Boroughs of New York City, and Westchester County.

034/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Civil Service Commission of the County of Nassau duly held a public hearing on December 8, 2022, and submitted the revisions to the Appendices to the Rules, Appendix B Non-Competitive Positions in the Special District Service,

RESOLVED, That the New York State Department of Civil Service, at its meeting of January 15, 2025, calendared and disapproved the revisions to the Appendices to the Rules, and be it further

RESOLVED, That the New York State Civil Service Commission determinations (226/2022) be accepted.

There being no further business, the Commission adjourned to go into Executive Session.