



MEETING OF
October 15, 2025

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT: Michael M. DeLuca, Chairman
Steven R. Markowitz, Commissioner
Carnell T. Foskey, Secretary and Chief Examiner
Angela Grasso, Director of Administration
Ralph Misiti, Personnel Specialist IV

Moved by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried approving the minutes of the previous meeting with any necessary corrections.

118/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS per Resolutions No. 128/2023 and No. 019/2025 amending Resolution No. 087/2022 and Resolution No. 019/2024, the Commission shall include in the duties of the Civil Service Commission Staff the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS the Nassau County Civil Service Commission Staff has made the following determinations on October 07, 2025:

RESOLVED, That the Commission has studied, evaluated and ratified the following actions made by Civil Service Staff's actions:

OCTOBER 07, 2025

<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
School District Clerk	Plainedge PS	VACANT EXEMPT 1 position - 41.2 Effective: 09/22/2025	OK to Certify
Secretary	Manhasset-Lakeville Water & FD	VACANT EXEMPT 1 position - 41.2 Effective: 10/01/2025	OK to Certify
Secretary to Board of Zoning Appeals	Vlg. of Lynbrook	VACANT EXEMPT 1 position - 41.2 Effective: 10/01/2025	OK to Certify
Secretary to Executive Director, NCMC	Nassau Health Care Corp.	VACANT EXEMPT 1 position - 41.2 Effective: 09/25/2025	OK to Certify
Clerk-Typist I / Clerk-Typist I, Bilingual (Spanish) / Clerk-Typist I, Bilingual (Mandarin)	Nassau Health Care Corp.	Certify appropriate lists # 40392024 & 40402024	OK to Certify

119/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the Commission has studied, evaluated and ratified their action of approval on the following item:

<u>TITLE/EXAM</u>	<u>ACTION</u>	<u>DECISION</u>	<u>DATE</u>
Senior Citizen Events Coordinator	Department of Human Services New position	Approved	9/24/2025

120/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS list No. 76-647A Head Custodian I for BOCES, East Meadow, North Shore and Plainview-Old Bethpage Schools was established on October 2, 2024, and

WHEREAS new promotion lists for this title were established on June 24, 2025, and the subject lists continued because it was not one year since their establishment,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, list No. 76-647A Head Custodian I for BOCES, East Meadow, North Shore and Plainview-Old Bethpage Schools, remain in effect until the end of their four years or until it is exhausted.

121/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS list No. 76-038 Assistant Head Custodian for East Meadow and Great Neck Schools was established on October 2, 2024, and

WHEREAS new promotion lists for this title were established on June 24, 2025, and the subject lists continued because it was not one year since their establishment,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, list No. 76-038 Assistant Head Custodian for East Meadow and Great Neck Schools, remain in effect until the end of their four years or until it is exhausted.

122/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a copy of an October 1, 2025 resolution by the Jericho District Board of Commissioners requesting permission to change its residency resolution in regards to list certification, and

WHEREAS currently residents of the Jericho Water District are certified to the district first on a a list certification, and

WHEREAS the Jericho Water District is asking to change this resolution so that candidates are certified to the district solely by score order with no preference given for residency,

RESOLVED, That the Commission approves the request of the Jericho District Board of Commissioners pursuant to Section 23 (4A) of McKinney's Laws of New York, which allows for such a residency resolution.

123/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Department of Information Technology for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Audio-Visual Support Technician I, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the County Service, effective October 7, 2025.

124/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Department of Information Technology for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Audio-Visual Support Technician II, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the County Service, effective October 7, 2025.

125/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau Health Care Corporation for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Data Analyst, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation, effective October 6, 2025.

126/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau Health Care Corporation for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Medical Billing Clerk, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation, effective October 6, 2025.

127/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission reviewed a salary change request from the Office of the Medical Examiner for the title of Director of Forensic Genetics from ungraded to Grade 22,

RESOLVED, That the Commission approves the change in salary for the title of Director of Forensic Genetics from ungraded to a Grade 22.

128/2025 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Deputy Village Clerk-Treasurer in the Village of South Floral Park, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective October 09, 2025.

There being no further business, the Commission adjourned to go into Executive Session.