

| Action | Count | State | Title | Department | Remarks |
|-------------------------------------|-------|--------|---------------------------------------------------------------|-----------------------------------------------------------------------------------|---------|
| November 21, 2023 | | | | | |
| 1. *MINUTES OF PREVIOUS MEETING | | | | | |
| 2. DELEGATION RATIFICATION | | | (5) Vacant Exempts. | D, T, & V. | |
| 3. CERTIFY APPROP LIST | 2026D | | Caseworker I / Caseworker I, Bilingual (Spanish Speaking), | C - Social Services / C - Social Services & NHCC | |
| 4. CERTIFY APPROP LIST | 2032D | | Typist-Clerk / Typist-Clerk, Bilingual (Mandarin) | S - New Hyde Park-Garden City Park / Schools & BOCES | |
| 5. CERTIFY APPROP LIST | 2033D | | Typist Clerk / Typist-Clerk Bilingual (Spanish) | S - New Hyde Park-Garden City Park / C - Depts, S, L, BOCES, NHCC, D, V, T. | |
| 6. EXT OF CURRENT LIST | | 60-878 | Special Investigator I, Law Enforcement Crime Analysis | C - District Attorney | |
| 7. NEW TITLE / NEW SPEC | | | Accounting Executive | D - Special Districts | |
| 8. PUBLIC HEARING DETERMINATIONS | | | | T - Towns | |
| 9. REVISED SPEC | | | (3) Titles | C - County | |
| 10. REVISED SPEC/CHANGE IN GRADE | | | Laboratory Assistant I | C - County | |
| 11. NEW SPEC | | | Environmental Health Coordinator | C - County | |

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: **NOV 21 2023**

ITEM NUMBER: 2

TO: Civil Service Commission
FROM: Administration Unit
DATE SUBMITTED: November 21, 2023
SUBJECT: **GENERAL DELEGATION RATIFICATION**

Per Resolution No. e-128/2023, amending Resolution No. 087/2022, the Commission shall include in the duties of the Civil Service Commission staff the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the executive session minutes.

The N.C. Civil Service Commission staff have made the following decisions on November 14, 2023:

NOVEMBER 14, 2023

| GENERAL DELEGATION: 11/14/23 | | | |
|-------------------------------------|---------------------|----------------------------------------------------------------|----------------------|
| <u>TITLE</u> | <u>AGENCY</u> | <u>ACTION</u> | <u>DECISION</u> |
| Deputy Fire District Treasurer | D - Hicksville Fire | VACANT EXEMPT - 1 position - 41.2 Effective: 10/25/23 | OK to Certify |
| Secretary to Town Board | T - North Hempstead | VACANT EXEMPT - 1 position - 41.2 Effective: 11/13/23 | OK to Certify |
| Deputy Village Treasurer | V - Great Neck | VACANT EXEMPT - 1 position - 41.2 Effective: 11/13/23 | OK to Certify |
| Secretary to Board of Trustees | V - New Hyde Park | VACANT EXEMPT - 1 position - 41.2 Effective: 11/8/23 | OK to Certify |
| Supt of Building Dept (Vlg) | V - Sands Point | VACANT EXEMPT - 1 position - 41.2 Effective: 10/31/23 | OK to Certify |

It is recommended that the actions above be ratified.

Please advise.

() Approved () Disapproved () Other
as submitted as submitted

C.S.C. Meeting of **NOV 21 2023**
Resolution No. _____

COMMISSIONERS
CARNELL T. FOSKEY
MICHAEL M. DELUCA
STEVEN R. MARKOWITZ



21 NOV 2023

3

**NASSAU COUNTY
CIVIL SERVICE COMMISSION**
40 MAIN STREET
HEMPSTEAD, NEW YORK 11550
516-572-2697
FAX (516) 572-1863
www.nassaucivilservice.com

REQUEST TO MAKE LIST COMPARABLE

Date Submitted: November 6, 2023

Requested by: Social Services

Recommendation:

Caseworker I, Bilingual (Spanish Speaking) List #2026D announced for the Department of Social Services and NHCC; be made comparable for Caseworker I, list #2024D. Bilingual Lists #1005D and #2025D have previously been approved.

Approved

Disapproved Other

C.S.C. Meeting of

21 NOV 2023

Resolution No. _____

COMMISSIONERS
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21 NOV 2023

4

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REQUEST TO MAKE LIST COMPARABLE

Date Submitted: November 21, 2023

- 1) We are recommending that List #2032D Typist-Clerk, Bilingual (Mandarin) established for Nassau County School Districts and BOCES be made comparable for the title of Typist-Clerk for New Hyde Park-Garden City Park UFSD and all other schools.

Approved

Disapproved Other

C.S.C. Meeting of
Resolution No. _____

21 NOV 2023

COMMISSIONERS
CARNELL T. FOSKEY
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21 NOV 2023

5

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REQUEST TO MAKE LIST COMPARABLE

Date Submitted: November 21, 2023

- 1) We are recommending that List #2033D Typist-Clerk, Bilingual (Spanish) established for Nassau County Departments, School Districts, Libraries, BOCES, NHCC, Special Districts, Villages, and Towns be made comparable for the title of Typist-Clerk for New Hyde Park-Garden City Park UFSD and all other agencies.

Approved

Disapproved Other

C.S.C. Meeting of 21 NOV 2023
Resolution No. _____

21 NOV 2023

6

COMMISSIONERS
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MICHAEL M. DELUCA
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REQUEST TO EXTEND CURRENT LIST
Commission Meeting November 21, 2023

Current List

Special Investigator I, Law Enforcement Crime Analysis list #60-878 established on 1/19/2022 for the Nassau County District Attorney's Office

The above list is being submitted to remain active after the establishment of a new list. There is one candidate remaining on the subject list which was established on 1/19/2022 and never canvassed.

Therefore, in accordance with Section 56 paragraph 1, we are asking the commission to allow the current list to remain in effect until the end of its four years or until it is exhausted.

Approved

Disapproved Other

C.S.C. Meeting of
Resolution No. _____

21 NOV 2023

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 21 NOV 2023

ITEM NO.: 7

TO : Civil Service Commission

FROM : Classification

DATE SUBMITTED: November 21, 2023

SUBJECT : Review of New Titles and Class Specifications Summary

| <u>TITLE</u> | <u>JURISDICTION</u> |
|----------------------|---------------------|
| Accounting Executive | Special Districts |

Approved
as submitted

Disapproved
as submitted

Other

C.S.C. Meeting of

21 NOV 2023

DATE

Resolution No. _____

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 21 NOV 2023

ITEM NO.: 8

TO : Civil Service Commission
FROM : Classification
DATE SUBMITTED: 11/13/2023
SUBJECT : Determinations from the State Civil Service Commission Public Hearing Resolution of December 8, 2022

The New York State Civil Service Commission ruled on September 14, 2023, on Resolution Number 226/2022 from the Public Hearing held by Nassau County Civil Service on December 8, 2022.

TOWN SERVICE
APPENDIX A
EXEMPT POSITIONS

New York State Civil Service
Recommendations

IN THE TOWN OF OYSTER BAY

ADD:

2 Deputy Commissioners of Sanitation

Approved

TOWN SERVICE
APPENDIX B

NON-COMPETITIVE POSITIONS

IN THE TOWN OF NORTH HEMPSTEAD

ADD:

6 Horticultural Interns, Seasonal

Approved

TOWN SERVICE
APPENDIX C
UNCLASSIFIED POSITIONS

IN THE TOWN OF OYSTER BAY

ADD:

Commissioner of Sanitation

Approved

It is recommended that the determinations from State be accepted.

() Approved
as submitted

() Disapproved
as submitted

() Other

C.S.C.
Meeting of:

21 NOV 2023

DATE

Resolution No. _____

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 21 NOV 2023

ITEM NO.: 9

TO : Civil Service Commission

FROM : Classification

DATE SUBMITTED: November 21, 2023

SUBJECT : Revised Class Specifications Summary

| <u>TITLE</u> | <u>JURISDICTION</u> |
|----------------------------------|---------------------|
| | |
| Data Analyst | County |
| Discovery Expediter | ↓ |
| Fire Communications Technician I | |

() Approved
as submitted

() Disapproved
as submitted

() Other

C.S.C. Meeting of 21 NOV 2023
DATE

Resolution No. _____

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 21 NOV 2023

ITEM NO.: 10

TO : Civil Service Commission
FROM : Classification
DATE SUBMITTED : November 21, 2023
SUBJECT : Revised Class Specification with Change in Grade Summary

| <u>TITLE</u> | <u>RECOMMENDED CHANGE IN GRADE</u> | <u>JURISDICTION</u> |
|------------------------|----------------------------------------|---------------------|
| Laboratory Assistant I | From: 02 To: 06 | County |

Approved as submitted Disapproved as submitted Other C.S.C. Meeting of 21 NOV 2023
DATE
Resolution No. _____

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 21 NOV 2023

ITEM NO.: 11

TO : Civil Service Commission

FROM : Classification

DATE SUBMITTED: November 17, 2023

SUBJECT : Review of New Class Specifications Summary

| <u>TITLE</u> | <u>JURISDICTION</u> |
|----------------------------------|---------------------|
| Environmental Health Coordinator | County |

Approved
as submitted

Disapproved
as submitted

Other

C.S.C. Meeting of 21 NOV 2023
DATE

Resolution No. _____