

REGULAR SESSION

Action	County	State	Title	Department
April 27, 2023				
1. *MINUTES OF PREVIOUS MEETING				
2. DELEGATION RATIFICATION			Vacant Exempts	V - Villages
3. CERTIFY APPROP LIST		60-082	Purchasing Agent/Technical Coord I, Purchase/Purchasing Agent	Water Auth of Western N.C.
4. CHANGE JURIS CLASS			Photographic Operations Spvr II	C - County Clerk
5. EXT OF CURRENT LIST		61-783	Substance Abuse Rehab Cnslr	C - Depts & NHCC
6. EXT OF CURRENT LIST		67-751	Correction Officer	C - Sheriff
7. NEW POSITION			(2) Titles	C - Depts & V
8. NEW TITLE/NEW SPEC			Construction Project Manager	D - NHCC
9. REVISED SPEC			(5) Titles	C - Depts & NHCC
10. VACANT EXEMPT			(4) Titles	C - Depts, T & V

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: **APR 4 2023**

ITEM NUMBER: 2

TO: Civil Service Commission
FROM: Administration Unit
DATE SUBMITTED: April 27, 2023
SUBJECT: GENERAL DELEGATION RATIFICATION

Per Resolution No. 087/2022 (General Session) The Commission shall include in the duties of the Executive Director the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes.

The Executive Director has made the following decisions on April 18th, 2023:

APRIL 18, 2023

<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
Deputy Village Clerk	V - East Williston	VACANT EXEMPT - 1 position - 41.2 Effective: 4/10/23	Ok to Certify
Clerk to Village Justice	V - Williston Park	VACANT EXEMPT - 1 position - 41.2 Effective: 3/27/23	Ok to Certify

It is recommended that the Executive Director's actions be ratified.

Please advise.

Approved as submitted

Disapproved as submitted

Other

C.S.C. Meeting of _____
Resolution No. _____

27 APR 2023

3

COMMISSIONERS
CARNELL T. FOSKEY
MICHAEL M. DELUCA
STEVEN R. MARKOWITZ



EXECUTIVE DIRECTOR
MARTHA KRISSEL, ESQ.

**NASSAU COUNTY
CIVIL SERVICE COMMISSION**
40 MAIN STREET
HEMPSTEAD, NEW YORK 11550
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www.nassaucivilservice.com

REQUEST TO MAKE LIST COMPARABLE

Date Submitted: April 27, 2023

Requested for: Water Authority of Western Nassau County

Recommendation: Exam #60-082 Technical Coordinator I, Purchase/Purchasing Agent announced for Nassau County Departments, School Districts, School District Libraries, BOCES, Villages, and NHCC be made a comparable list for the title of Purchasing Agent for special districts based on rule 16 (1) of the Civil Service Rules of the Nassau County Civil Service Commission. The Water Authority of Western Nassau County is requesting a list of eligible candidates, and when established this will be the only active list for this title.

Approved Disapproved Other

C.S.C. Meeting of 27 APR 2023
Resolution No. _____

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 27 APR 2023

ITEM NO.: 4

TO : Civil Service Commission

FROM : Executive Director

DATE SUBMITTED : 4/19/2023

SUBJECT : Request for Change in Jurisdictional Class

The New York State Civil Service Commission has recommended pursuing Non-Competitive jurisdictional classification for titles for which an exam was requested in 2019 or earlier, and no exam has been formally held.

Classification recommends that, subject to the approval of the New York State Civil Service Commission, the title of Photographic Operations Supervisor II be listed in the rules of this Commission in the Non-Competitive Class under Appendix B in the County Service for two positions in the Office of the County Clerk.

Approved as submitted Disapproved as submitted Other

C.S.C. Meeting of: 27 APR 2023
DATE

Resolution No. _____

27 APR 2023

3

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**REQUEST TO EXTEND CURRENT LIST
Commission Meeting April 27, 2023**

Current List

Substance Abuse Rehabilitation Counselor #61-783 established September 5, 2019

District

NC DEPARTMENTS AND NHCC

A new list for Substance Abuse Rehabilitation Counselor was established on April 6, 2023, and the Nassau Health Care Corporation would like to continue to canvass the existing Substance Abuse Rehabilitation Counselor list #61-783.

Therefore, in accordance with Section 56 paragraph 1, we are asking that the subject list be allowed to remain in effect and continue for the full four years or until it is exhausted.

Approved

Disapproved Other

C.S.C. Meeting of _____
Resolution No. _____

27 APR 2023
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COMMISSIONERS
CARNELL T. FOSKEY
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**REQUEST TO EXTEND CURRENT LIST
Commission Meeting April 27, 2023**

Current List

Correction Officer list #67-751 est. September 9, 2021

District

NC DEPARTMENT OF CORRECTIONS

A new list for Correction Officer was established on February 1, 2023, and the Nassau County Department of Corrections would like to continue to canvass the existing Correction Officer list #67-751.

Therefore, in accordance with Section 56 paragraph 1, we are asking that the subject list be allowed to remain in effect and continue for the full four years or until it is exhausted.

Approved

Disapproved Other

C.S.C. Meeting of _____
Resolution No. _____

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 27 APR 2023

ITEM NO.: 7

TO : Civil Service Commission
FROM : Classification
DATE SUBMITTED : April 19, 2023
SUBJECT : Request for New Non-Competitive PJC Positions

<u>POSITION</u>	<u>JURISDICTION</u>
Intelligence Analyst Effective 4/12/23 – 6 positions	C – District Attorney Limited to 14 positions under Appendix B
Senior Citizen Program Development Aide (Part-Time) Effective 4/19/23 – 1 position	V – New Hyde Park Limited to 1 position under Appendix B

Approved as submitted Disapproved as submitted Other

C.S.C. Meeting of 27 APR 2023
DATE

Resolution No. _____

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 27 APR 2023

ITEM NO.: 8

TO : Civil Service Commission

FROM : Classification

DATE SUBMITTED: April 19, 2023

SUBJECT : **New Competitive Title – Specification to be Prepared**

<u>POSITION</u>	<u>JURISDICTION</u>
Construction Project Manager 1 position	SD - NHCC

Approved
as submitted

Disapproved
as submitted

Other

C.S.C. Meeting of 27 APR 2023
DATE

Resolution No. _____

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 27 APR 2023

ITEM NO.: 9

TO : Civil Service Commission
FROM : Classification
DATE SUBMITTED : April 18, 2023
SUBJECT : Revised Class Specifications Summary

<u>TITLE</u>	<u>JURISDICTION</u>
Clinical Psychologist II	County
Clinical Psychologist III	County
Clinical Psychologist II	Special Districts – NHCC
Clinical Psychologist III	Special Districts – NHCC
Medical Records Aide	Special Districts - NHCC

Approved as submitted Disapproved as submitted Other

C.S.C. Meeting of 27 APR 2023

DATE

Resolution No. _____

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 27 APR 2023

ITEM NO.: 10

TO : Civil Service Commission

FROM : Classification

DATE SUBMITTED: April 19, 2023

SUBJECT : Review of Vacant Exempt Positions Summary

<u>POSITION</u>	<u>JURISDICTION</u>
Traffic Prosecutor Effective 4/6/23 – 1 position	C – Traffic and Parking Violations
Assistant Town Attorney Effective 4/21/23 – 1 position	T – North Hempstead
Deputy Commissioner of Community Services Effective 4/22/23 – 1 position	T – North Hempstead
Deputy Village Attorney Effective 4/18/23 – 2 positions	V – Valley Stream

Civil Service Law § 41.2

() Approved
as submitted

() Disapproved
as submitted

() Other

C.S.C. Meeting of 27 APR 2023
DATE

Resolution No. _____