



Moved by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried approving the minutes of the previous meeting with any necessary corrections.

093/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS per Resolution No. 087/2022, the Commission shall include in the duties of the Executive Director the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS the Executive Director has made the following determinations on May 24th, 2023,

RESOLVED, That the Commission has studied, evaluated and ratified the following actions made by the Executive Director's actions:

| <u>TITLE</u>                   | <u>AGENCY</u>            | <u>ACTION</u>   | <u>DECISION</u> |
|--------------------------------|--------------------------|---|-----------------|
| Secretary                      | D - New Hyde Park Fire   | VACANT EXEMPT - 1 position - 41.2<br>Effective: 5/2/23  | OK to certify   |
| School District Clerk          | S - Wantagh              | VACANT EXEMPT - 1 position - 41.2<br>Effective: 6/30/23 | OK to certify   |
| Secy to Planning Board         | V - Kings Point          | VACANT EXEMPT - 1 position - 41.2<br>Effective: 5/15/23 | OK to certify   |
| Village Treasurer              | V - New Hyde Park        | VACANT EXEMPT - 1 position - 41.2<br>Effective: 6/24/23 | OK to certify   |
| Superintendent of Public Works | V - Pt. Washington North | VACANT EXEMPT - 1 position - 41.2<br>Effective: 5/3/23  | OK to certify   |
| Secretary to Board of Trustees | V - Stewart Manor        | VACANT EXEMPT - 1 position - 41.2<br>Effective: 5/4/23  | OK to certify   |

094/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from East Rockaway Public School for certification of eligible names for the title of Administrative Officer, and

WHEREAS there is no eligible list in existence at this time for the East Rockaway Public School but there is a list, Administrative Officer I, Bilingual established for Nassau County Departments, and

WHEREAS the specifications are comparable,

RESOLVED, That the Executive Director is to forward to East Rockaway Public School eligible list No. 69-388 Administrative Officer I, Bilingual to fill the position of Administrative Officer in conformance with Rule 16(1) of the Rules of this Commission.

095/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Westbury Public School for certification of eligible names for the title of Senior Accountant, and

WHEREAS there is no eligible list in existence at this time for the Westbury Public School but there is a list, Accountant II/Senior Accountant established for Nassau County Departments, Towns of North Hempstead and Oyster Bay, Special Districts, Villages and Nassau Health Care Corporation, and

WHEREAS the specifications for Senior Accountant and Accountant II/Senior Accountant are comparable,

RESOLVED, That the Executive Director is to forward to the Westbury Public School eligible list No. 64-138 Accountant II/Senior Accountant to fill the position of Senior Accountant in conformance with Rule 16(1) of the Rules of this Commission.

096/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS The New York State Civil Service Commission sent Nassau County Civil Service an E-Mail where New York State reported that they were unable to scope exams, and recommended a jurisdictional class change from competitive to non-competitive for the titles that 'perform photography ... as they may too be appropriate for placement in the non-competitive class',

RESOLVED, That, subject to the approval of the New York State Civil Service Commission, the title Photographic Machine Operator II be listed in the rules of this Commission in the Non-Competitive Class under Appendix B in the County Service for five positions in the Office of the County Clerk.

097/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the New York State Civil Service Commission sent Nassau County Civil Service an E-Mail where New York State reported that they were unable to scope exams, and recommended a jurisdictional class change from competitive to non-competitive for the titles that 'perform photography ... as they may too be appropriate for placement in the non-competitive class',

RESOLVED, That subject to the approval of the New York State Civil Service Commission, the title Photographic Machine Operator II be listed in the rules of this Commission in the Non-Competitive Class under Appendix B in the Town Service for an unlimited number of positions.

098/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS list No. 9011D Clerk-Typist I/Typist-Clerk, Nassau County Departments, Villages, School Districts, Libraries, Special Districts, Board of Cooperative Educational Services, Nassau Health Care Corporation and Towns of North Hempstead and Oyster Bay was established on September 4, 2019, and

WHEREAS a new list for this title has just been established, and

WHEREAS the Seaford Public Library and East Meadow Public Library are requesting to keep the current list active while they continue canvassing,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 9011D Clerk-Typist I/Typist-Clerk, remain in effect while the new list is established and continue until the appointment has been completed.

099/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Office of the County Attorney for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Special Real Estate Assistant, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class limited to two positions in the Nassau County Office of the County Attorney.

100/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the new specification for the title of Construction Project Manager as submitted by the Executive Director, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation only.

101/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau Health Care Corporation for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Human Resources Analyst, NHCC, and be it further

RESOLVED, That the tentative specification as submitted by the Executive Director, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation only.

102/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Architect I as submitted by the Executive Director, be approved as the specification for the said position in the County Service.

103/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Architect II as submitted by the Executive Director, be approved as the specification for the said position in the County Service.

104/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Chief Deputy Sheriff as submitted by the Executive Director, be approved as the specification for the said position in the County Service.

105/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Youth Group Worker as submitted by the Executive Director, be approved as the specification for the said position in the County Service.

106/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Bay Constable I as submitted by the Executive Director, be approved as the specification for the said position in the Town Service.

107/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Bay Constable II as submitted by the Executive Director, be approved as the specification for the said position in the Town Service.

108/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of School District Clerk in the Manhasset Public Schools, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective July 21, 2023.

109/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Director of Finance, Nassau County Medical Center in the Nassau Health Care Corporation, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective May 3, 2023.

110/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Commissioner of Information Technology in the Town of North Hempstead, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective May 11, 2023.

111/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Commissioner of Parks and Recreation in the Town of North Hempstead, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective May 3, 2023.

There being no further business, the Commission adjourned to go into Executive Session.