



Moved by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried approving the minutes of the previous meeting.

020/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS per Resolution No. 128/2023 amending Resolution No. 087/2022 and Resolution No. 019/2024, the Commission shall include in the duties of the Civil Service Commission Staff the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS the Nassau County Civil Commission Staff has made the following determinations on February 1, 2024 and February 22, 2024,

RESOLVED, That the Commission has studied, evaluated and ratified the following actions made by Civil Service Staff's actions:

<b>FEBRUARY 1, 2024</b>			
<b>TITLE/EXAM</b>	<b>AGENCY</b>	<b>ACTION</b>	<b>DECISION</b>
Clerk-Typist I / <b>COMP:</b> #2033D Clerk-Typist I, Bil (Sp) & #2032D Clerk-Typist I, Bil (Mandarin)	D - NHCC <b>ANNOUNCED:</b> C - Depts, S, L, BOCES T, D, V & NHCC/ Est. 5/16/23	<b>LIST COMPARABILITY REQUEST</b>	<b>OK</b>
Sanitarian Trainee / <b>COMP:</b> #65-999 Sanitarian Trainee, Bil (Sp)	<b>REQ:</b> C - Health <b>ANNOUNCED:</b> C - Health/ Est. 12/1/23	<b>LIST COMPARABILITY REQUEST</b>	<b>OK</b>
Treasurer	D - East Meadow Fire	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 2/9/24</b>	<b>OK to Certify</b>
Deputy Fire District Treasurer	D - Oceanside Fire	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 1/18/24</b>	<b>OK to Certify</b>
School District Treasurer	S - Oyster Bay-East Norwich	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 2/4/24</b>	<b>OK to Certify</b>
School District Auditor	S - Syosset CSD	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 2/2/24</b>	<b>OK to Certify</b>

<b>FEBRUARY 22, 2024</b>			
<b>TITLE/EXAM</b>	<b>AGENCY</b>	<b>ACTION</b>	<b>DECISION</b>
Buyer Trainee/ <b>COMP</b> : Buyer Trainee List No. 68-265 & Asst Buyer List No. 60-382	C - Shared Services	<b>LIST COMPARABILITY REQUEST</b>	<b>OK</b>
Youth Group Wkr/ <b>COMP</b> : Youth Grp Wkr, Bil List No. 63-396	C - Probation	<b>LIST COMPARABILITY REQUEST</b>	<b>OK</b>
Deputy Fire District Treasurer	D - Woodmere Fire	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 2/15/24</b>	<b>OK to Certify</b>
School District Clerk	S - Farmingdale	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 3/31/24</b>	<b>OK to certify</b>
School District Treasurer	S - West Hempstead	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 1/19/24</b>	<b>OK to Certify</b>
Secretary to Bd of Trustees	V - Brookville	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 2/5/24</b>	<b>OK to Certify</b>
Secretary to Board of Zoning Appeals	V - Freeport	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 2/5/24</b>	<b>OK to Certify</b>
Superintendent of Bldg Dept (Vlg)	V - Great Neck	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 2/16/24</b>	<b>OK to Certify</b>
Village Assessor	V - Hempstead	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 2/20/24</b>	<b>OK to Certify</b>
Village Treasurer	V - Malverne	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 2/13/24</b>	<b>OK to Certify</b>
Secretary to Bd of Architectural & Premi Site Rev	V - Muttontown	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 2/15/24</b>	<b>OK to Certify</b>

021/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That a change in nomenclature for the title Assistant Payroll Supervisor be revised to Assistant Payroll Supervisor, NHCC be approved, and be it further

RESOLVED, That the revised specification for the title Assistant Payroll Supervisor, NHCC as submitted, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation Only.

022/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau Health Care Corporation for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Deputy Director of Hospital Nursing Services and Education, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class for two positions in the Nassau Health Care Corporation.

023/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the new specification for the title of Building Maintenance Supervisor I as submitted, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation only.

024/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of Sands Point for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Secretary to Board of Ethics, and be it further

RESOLVED, That said position be placed in the Exempt Class in accordance with Section 41.1 of the Civil Service Law limited to one position in the Village Service.

025/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Department of Human Services for classification of five new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the positions is Certified Recovery Peer Advocate, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said positions, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said positions be placed in the Non-Competitive Class for five positions in the Nassau County Department of Human Services.

026/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Department of Information Technology for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Information Technology Security Specialist Trainee, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the County Service.

027/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the Commission has studied, evaluated and ratified their action of approval on the following items:

<b>TITLE</b>	<b>ACTION</b>	<b>DECISION</b>	<b>DATE</b>
Child Protection Investigator, Part-Time_C – Social Services	RESIDENCY WAIVER Open to Queens & Suffolk County	OK	2/8/24
Chief Dep Comm of Pks, Rec & Museums_C – Pks & Rec	VACANT EXEMPT - 1 position - 41.2 Effective: 1/22/24	OK	1/23/24
Deputy Comm of Pks, Rec & Museums_C – Pks & Rec	VACANT EXEMPT - 1 position - 41.2 Effective: 1/22/24	OK	1/23/24

028/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Rink Guard as submitted, be approved as the specification for the said position in the County Service.

029/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS Darcy A. Belyea, Commissioner of Parks, Recreation and Museums had submitted a memorandum requesting to revise the effective dates of the seasons for all titles, and

WHEREAS the Commission reviewed the effective dates list of the seasons for all titles,

RESOLVED, That the Commission approved the effective dates of the seasons for all titles as submitted.

030/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the title of Payroll Supervisor be revised to Payroll Supervisor, NHCC, and be it further

RESOLVED, That the revised specification for the title of Payroll Supervisor, NHCC as submitted, be approved as the specification for the said position in the Special Distric Service for the Nassau Health Care Corporation only.

031/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Department of Human Services for a waiver of residence for the position of Community Liaison Specialist I, and

WHEREAS the Nassau County Department of Human Services has had difficulty in recruiting eligibles to fill said position,

RESOLVED, That the request from the Nassau County Department of Human Services be held pending additional information.

032/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS vacancies have occurred in the position of Special Financial Investigator in the Nassau County Office of the District Attorney, and

WHEREAS the Commission has studied and evaluated such positions,

RESOLVED, That the Commission determines that such positions as now constituted are properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective February 1, 2024.

033/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS vacancies have occurred in the position of Administrative Assistant to Town Supervisor in the Town of North Hempstead, and

WHEREAS the Commission has studied and evaluated such positions,

RESOLVED, That the Commission determines that such positions as now constituted are properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective February 1, 2024.

034/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Deputy Town Clerk in the Town of North Hempstead, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective February 8, 2024.

035/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS vacancies have occurred in the position of Deputy Town Comptroller in the Town of North Hempstead, and

WHEREAS the Commission has studied and evaluated such positions,

RESOLVED, That the Commission determines that such positions as now constituted are properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective February 1, 2024.

036/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Commissioner of Administrative Services in the Town of North Hempstead, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective February 5, 2024.



037/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Commissioner of Planning and Development in the Town of North Hempstead, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective February 5, 2024.

038/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Town Comptroller in the Town of Oyster Bay, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective January 30, 2024.

There being no further business, the Commission adjourned to go into Executive Session.