

<b>Action</b>	<b>County</b>	<b>State</b>	<b>Title</b>	<b>Department</b>
<b>June 30, 2022</b>				
1. *MINUTES OF PREVIOUS MEETING				
2. DELEGATION RATIFICATION			Various	Various
3. CERTIFY APPROP LIST			Various	Various
4. CHANGE IN JURIS CLASS			Dep Dir of Hosp Nursing Svcs & Edu	D - NHCC
5. EXT OF CURRENT LIST		62-962	Personnel Clerk	S - Schools & BOCES
6. EXT OF LIST		7001P	Police Sergeant	C - Police
7. NEW SPECS			2 Titles	C - County
8. NEW TITLE			Infectious Disease Pharmacist	D - NHCC
9. NEW TITLE			Neurosurgery Physican Asst	D - NHCC
10. NEW TITLE/NEW SPEC			Financial Systems Admin	T - NH
11. NEW TITLE/NEW SPEC			Horticulture Inspector (PT)	V - Upper Brookville

<b>Action</b>	<b>County</b>	<b>State</b>	<b>Title</b>	<b>Department</b>
12. NEW TITLE/NEW SPEC			Accounting Executive Advisor, Comptroller	C - County
13. NEWTITLE/NEW SPEC			Financial Systems Advisor, Comptroller	C - County
14. RATIFICATIONS			Various	Various
15. RESCIND RESOLUTION		78-799	Special Investigator III, County Attorney	C - County Attorney
16. REVISED SPEC			Various	Various
17. VACANT EXEMPT			Various	County & Towns
18. RULE BOOK STANDARDIZATION				C - Civil Service

# NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 30 JUN 2022

ITEM NUMBER: 2

**TO:** Civil Service Commission  
**FROM:** Administration Unit  
**DATE SUBMITTED:** June 30, 2022  
**SUBJECT:** GENERAL DELEGATION RATIFICATIONS

Per Resolution No. 087/2022 (General Session) The Commission shall include in the duties of the Executive Director the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the executive session minutes.

The Executive Director has made the following decisions on June 15<sup>th</sup> and June 22<sup>th</sup>, 2022:

## JUNE 15, 2022

<u>TITLE</u>	<u>DEPARTMENT</u>	<u>ACTION</u>	<u>DECISION</u>
School District Clerk	S - East Williston	VACANT EXEMPT - 1 position - 41.2- Effective 6/30/22	OK to certify
School District Treasurer	S - Hicksville	VACANT EXEMPT - 1 position - 41.2	OK to certify
Secretary	L - Lakeview	VACANT EXEMPT - 1 position - 41.2	OK to certify
Secretary	D - Hewlett Bay Fire	VACANT EXEMPT - 1 position - 41.2- Effective 6/15/22	OK to certify
Clerk to Village Justice	V - Malverne	VACANT EXEMPT - 1 position - 41.2- Effective 6/8/22	OK to certify
Secretary to Board of Zoning Appeals	V - Great Neck Plaza	VACANT EXEMPT - 1 position - 41.2- Effective 6/7/22	OK to certify

**JUNE 22, 2022**

<b><u>TITLE</u></b>	<b><u>DEPARTMENT</u></b>	<b><u>ACTION</u></b>	<b><u>DECISION</u></b>
School District Clerk	S - Great Neck	VACANT EXEMPT - 1 position - 41.2- Effective 6/30/22	<b>OK to certify</b>
School District Treasurer	S - East Williston	VACANT EXEMPT - 1 position - 41.2- Effective 6/30/22	<b>Ok to certify</b>

It is recommended that the Executive Director's actions be ratified.

Please advise.

Approved  
as submitted

Disapproved  
as submitted

Other

C.S.C. Meeting of 30 JUN 2022

Resolution No. \_\_\_\_\_

30 JUN 2022

3

COMMISSIONERS  
CARNELL T. FOSKEY  
MICHAEL M. DELUCA  
STEVEN R. MARKOWITZ



EXECUTIVE DIRECTOR  
MARTHA KRISEL, ESQ.

NASSAU COUNTY  
CIVIL SERVICE COMMISSION  
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REQUEST TO MAKE LIST COMPARABLE  
June 30, 2022

The following lists are submitted to be made comparable to current lists:

<u>Requested title</u>	<u>Comparable Title/Current List</u>	<u>District</u>
Toll Collector	Cashier/Cashier I #67-994	NC Bridge Authority
Mammography Technologist	Radiologic Tech. (Mammography)#8050CR	NHCC
Medical Social Worker I	Medical Social Worker I #9031D	NC Dept. of Probation

Approved

Disapproved  Other

C.S.C. Meeting of \_\_\_\_\_  
Resolution No. \_\_\_\_\_

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 30 JUN 2022

ITEM NO.: 4

TO : Civil Service Commission

FROM : Classification

DATE SUBMITTED: 6/22/2022

SUBJECT : Change in Jurisdictional Classification for Deputy Director of Hospital Nursing Services and Education

At its meeting of September 15, 2021, the New York State Civil Service Commission disapproved the request to place the Deputy Director of Hospital Nursing Services and Education in the Exempt class.

The Nassau Health Care Corporation has requested the classification of one Deputy Director of Hospital Nursing Service and Education in the Non-Competitive Class, pending jurisdictional classification.

It is recommended that this position be certified as Non-Competitive, pending jurisdictional classification.

It is further recommended that, subject to the approval of the New York State Civil Service Commission, said position be placed in the rules of this Commission in the Non-Competitive Class under Appendix B in the Special District Service for the Nassau Health Care Corporation for one position, and that an appropriate specification be prepared for this position.

( ) Approved as submitted

( ) Disapproved as submitted

( ) Other

C.S.C. Meeting of: DATE

Resolution No.

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 30 JUN 2022

ITEM NO: 5

TO: Civil Service Commission

FROM: Placement

DATE SUBMITTED: June 30, 2022

SUBJECT: Extension of current list after new list is established.  
Personnel Clerk #62-962  
Established 09/18/2018 for Nassau County Schools and BOCES

A new list for the subject title has just been established. As there are several candidates still available on the older list, the purpose of this commission action is to ask the commission to allow this list to remain in existence after the establishment of a new list.

This is in accordance with Section 56 paragraph 1 of Civil Service Law.

Please advise.

Approved  Disapproved  Other  
As submitted As submitted

C.S.C. Meeting of 30 JUN 2022  
Resolution No. \_\_\_\_\_

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 30 JUN 2022

ITEM NO: 6

TO: Civil Service Commission

FROM: Placement

DATE SUBMITTED: June 30, 2022

SUBJECT: Extension of list  
Police Sergeant List #7001P  
Established 06/13/2018 for the Nassau County Police Department

Attached is a copy of the Consent Order from Judge Joanna Seybert granting permission to extend Police Sergeant List #7001P, which is scheduled to expire June 12, 2022 "... until the earlier of (1) June 12, 2023, or (2) the establishment of a new eligible list of candidates for Police Sergeant promotional, whichever comes first."

We as the Commission to review this Consent Order and decide whether to approve or deny the extension of Police Sergeant List #7001P

Approved  Disapproved  Other  
As submitted As submitted

C.S.C. Meeting of \_\_\_\_\_  
Resolution No. \_\_\_\_\_



**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF: JUN 30 2022

ITEM NO.: 7

**TO** : Civil Service Commission

**FROM** : Classification

**DATE SUBMITTED:** June 24, 2022

**SUBJECT** : Review of New Class Specifications Summary

<u>TITLE</u>	<u>JURISDICTION</u>
Ø Assistant to Commissioner of Human Services (Chemical Dependency)	County
Medical Scribe	SD - NHCC

Approved as submitted

Disapproved as submitted

Other

C.S.C. Meeting of JUN 30 2022  
DATE

Resolution No. \_\_\_\_\_

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: JUN 30 2022

ITEM NO.: 8

**TO** : Civil Service Commission  
**FROM** : Classification  
**DATE SUBMITTED:** 6/22/2022  
**SUBJECT** : Request for Certification of a New Title

The Nassau Health Care Corporation has requested the classification of a new position. This position will practice as a pharmacist specializing in infectious diseases.

Classification recommends that this position be certified with the new, competitive title of Infectious Disease Pharmacist and that an appropriate specification be prepared for this position.

Approved as submitted       Disapproved as submitted       Other

C.S.C. Meeting of: JUN 30 2022  
DATE

Resolution No. \_\_\_\_\_

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: JUN 30 2022

ITEM NO.: 9

**TO** : Civil Service Commission  
**FROM** : Classification  
**DATE SUBMITTED:** 6/22/2022  
**SUBJECT** : Request for Certification of a New Title

The Nassau Health Care Corporation has requested the classification of a new position. This position will practice as a physician assistant in the neurosurgery department.

Classification recommends that this position be certified with the new title of Neurosurgery Physician Assistant and that an appropriate specification be prepared for this position.

It is further recommended that, subject to the approval of the New York State Civil Service Commission, said positions be placed in the rules of this Commission in the Non-Competitive Class under Appendix B in the Special District Service for the Nassau Health Care Corporation for an unlimited number of positions.

Approved as submitted       Disapproved as submitted       Other

C.S.C. Meeting of: JUN 30 2022  
DATE

Resolution No. \_\_\_\_\_

**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF: 30 JUN 2022

ITEM NO.: 10

**TO** : **Civil Service Commission**  
**FROM** : **Classification**  
**DATE SUBMITTED:** **June 22, 2022**  
**SUBJECT** : **Request for Classification of New Title and Specification**

The Town of North Hempstead has requested the classification of one new position of the Competitive title Financial Systems Administrator, which is already utilized by the County.

Recommendation: This position be classified as Financial Systems Administrator, and that the attached specification be approved as the specification for this position in the Town Service.

Approved as submitted       Disapproved as submitted       Other

C.S.C.  
Meeting of: 30 JUN 2022  
DATE

Resolution No. \_\_\_\_\_

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**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF: 30 JUN 2022

ITEM NO.: 11

**TO** : **Civil Service Commission**  
**FROM** : **Classification**  
**DATE SUBMITTED:** **June 22, 2022**  
**SUBJECT** : **Request for Classification of New Title and Specification**

The Village of Upper Brookville has requested the classification of one new position of the Competitive title Horticulture Inspector (Part-Time), the full time variant of which is already in use by the Towns and County agencies.

Recommendation: This position be classified as Horticulture Inspector (Part-Time), and that the attached specification be approved as the specification for this title in the Village Service.

Approved as submitted       Disapproved as submitted       Other

C.S.C.  
Meeting of: 30 JUN 2022  
DATE

Resolution No. \_\_\_\_\_

**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF: JUN 30 2022

ITEM NO.: 12

**TO** : **Civil Service Commission**  
**FROM** : **Classification**  
**DATE SUBMITTED:** **June 22, 2022**  
**SUBJECT** : **Request for Certification of New Title and Specification**

The Office of the County Comptroller has requested the classification of a new position. This position will advise and instruct departments, divisions and agencies within the Nassau County government in accounting questions, policies and procedures in order to ensure compliance with the regulations of the Government Accounting Standards Board (GASB) and Generally Accepted Accounting Principles (GAAP.)

Classification recommends that this position be certified with the new, competitive title of Accounting Executive Advisor, Comptroller and that the tentative specification be approved as the specification for this position in the County service.

Approved as submitted       Disapproved as submitted       Other

C.S.C. Meeting of: JUN 30 2022  
DATE

Resolution No. \_\_\_\_\_

**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF: JUN 30 2022

ITEM NO.: 13

**TO** : **Civil Service Commission**

**FROM** : **Classification**

**DATE SUBMITTED:** **June 22, 2022**

**SUBJECT** : **Request for Certification of New Title and Specification**

The Office of the County Comptroller has requested the classification of a new position. This position will advise and instruct the Data Processing Division, departments, other divisions and agencies within the Nassau County government in the use of computerized financial systems and operations in order to ensure compliance with the regulations of the Government Accounting Standards Board (GASB) and Generally Accepted Accounting Principles (GAAP.)

Classification recommends that this position be certified with the new, competitive title of Financial Systems Advisor, Comptroller and that the tentative specification be approved as the specification for this position in the County service.

Approved as submitted       Disapproved as submitted       Other

C.S.C. Meeting of: JUN 30 2022  
DATE

Resolution No.

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: JUN 30 2022

ITEM NUMBER: 14

**TO:** Civil Service Commission  
**FROM:** Administration Division  
**DATE SUBMITTED:** June 30, 2022  
**SUBJECT:** RATIFICATION APPROVAL

The Commission reviewed the below requests and resolved the following:

<u>TITLE</u>	<u>ACTION</u>	<u>DECISION</u>	<u>DATE</u>
Inspector_ C - Controller	VACANT EXEMPT (41.2) – 1 position Effective May 17, 2022	APPROVED	5/26/22
Deputy Public Administrator_C - Public Administrator	VACANT EXEMPT (41.2) – 1 position Effective May 27, 2022	APPROVED	6/3/22
Photographic Specialist III	REVISED SPEC County Non-Comp PJC	APPROVED	6/3/22
Nurse Practitioner I (Family Health) List #9019CR(D) - NHCC	LIST COMPARABILITY C – Health Services	APPROVED	6/14/22
Clerk-Typist I/Typ- Clk, Bilingual List #1016D – C – Depts V S L D BCES & NHCC	LIST COMPARABILITY S – Schools & D – Special Districts	APPROVED	6/8/22 6/16/22

It is recommended that the Commission's actions be ratified.

Please advise.

( ) Approved  
as submitted

( ) Disapproved  
as submitted

( ) Other

C.S.C. Meeting of \_\_\_\_\_

Resolution No. \_\_\_\_\_



NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 30 JUN 2022

ITEM NO: 15

TO: Civil Service Commission

FROM: Placement

DATE SUBMITTED: June 30, 2022

SUBJECT: Retraction of approved extension of current list after new list is established.  
Special Investigator III, County Attorney List #78-799  
Established 11/29/2018 for the Office of the County Attorney, Nassau County

On May 19, 2022 NC Civil Service Commission approved the request of the County Attorney to keep promotion list #78-799 Special Investigator III active. Upon further discussion the County Attorney's office has decided that they would prefer the list expire. I am asking that the Commission approve this request.

Please advise.

Approved As submitted     Disapproved As submitted     Other

C.S.C. Meeting of 30 JUN 2022  
Resolution No. \_\_\_\_\_

**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF: 30 JUN 2022

ITEM NO.: 16

**TO** : Civil Service Commission

**FROM** : Classification

**DATE SUBMITTED:** May 19, 2022

**SUBJECT** : **Revised Class Specifications Summary**

<b><u>TITLE</u></b>	<b><u>JURISDICTION</u></b>
Assistant Communication Equipment Supervisor	County
Lifeguard I, Pool, or Bay, or Ocean or Instructor	County
Lifeguard Trainee(Part-Time)	County
Public Safety Officer I	County
Special Cyber-Crime Investigator	County
Special Organized Crime Investigator	County
Nuclear Medical Technician I	NHCC
Public Safety Officer I	NHCC
Radiology Coordinator	NHCC
Public Safety Officer I	Special Districts
Public Safety Officer I	Towns
Recreation Leader II	Towns
Power Plant Mechanic (Electric)	Villages

( ) Approved as submitted      ( ) Disapproved as submitted      ( ) Other      C.S.C. Meeting of 30 JUN 2022  
DATE

Resolution No. \_\_\_\_\_

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 30 JUN 2022

ITEM NO.: 17

TO : Civil Service Commission  
 FROM : Classification  
 DATE SUBMITTED : June 21, 2022  
 SUBJECT : Review of Vacant Exempt Positions Summary

TITLE	JURISDICTION
Inspector Backdate 6/30/22 1 position	C - Comptroller
Assistant Nassau Health Care Corporation Counsel Backdate 5/17/22 1 position	NHCC
Administrative Assistant to Town Board Backdate 5/20/22- 1 position	T - North Hempstead
Deputy Town Attorney Backdate 6/2/22 - 1 position	T - North Hempstead
Secretary to Town Board Backdate 6/1/22 - 1 position	T - North Hempstead
Secretary to Commissioner of Planning & Development Backdate 6/6/22 - 1 position	T - Oyster Bay

Civil Service Law § 41.2

Approved  
as submitted

Disapproved  
as submitted

Other

C.S.C. Meeting of 30 JUN 2022  
DATE

Resolution No.

**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF: 30 JUN. 2022

ITEM NO.: 18

**TO** : Civil Service Commission  
**FROM** : Classification  
**DATE SUBMITTED:** 6/22/2022  
**SUBJECT** : **Rule Book Standardization with New York State**

WHEREAS Rule XI in the Nassau County Civil Service Rule Book currently has three individually numbered subsections, and

WHEREAS New York State's official copy instead has three subsections with only two numbered,

RESOLVED, That the Nassau County Civil Service Commission revise its subsection numbering of Rule XI In the Nassau County Civil Service Rule Book to conform to that of New York State's official copy.

Approved as submitted       Disapproved as submitted       Other

C.S.C. Meeting of: 30 JUN 2022  
DATE

Resolution No. \_\_\_\_\_