



MEETING OF

May 19, 2022

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT: Carnell T. Foskey, Chairman

 Michael M. DeLuca, Commissioner

 Steven R. Markowitz, Commissioner

 Martha Krisel, Secretary and Chief Examiner

 Angela Grasso, Administrative Officer III

 Barbara Griminger, Personnel Specialist IV

Moved by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried approving the minutes of the previous meeting.

088/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS per Resolution No. 087/2022, the Commission shall include in the duties of the Executive Director the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS the Executive Director has made the following determinations on April 28th and May 11th,

RESOLVED, That the Commission ratifies the following actions made by the Executive Director's actions:

APRIL 28, 2022

<u>TITLE</u>	<u>DEPARTMENT</u>	<u>ACTION</u>	<u>DECISION</u>
Administrative Intern, Temp (PT)	L - Peninsula	NEW SPEC/ TITLE – 2 positions - non-comp PJC - Effective 4/18/22	Ok to certify
Secretary to Assessment Review Commission	C – Assessment Review Comm	VACANT EXEMPT – 1 position - 41.2 - Effective 4/8/22	OK to certify
School District Treasurer	S - Wantagh	VACANT EXEMPT – 1 position - 41.2 - Effective 4/6/22	Ok to certify
Deputy Village Clerk	V - New Hyde Park	VACANT EXEMPT – 1 position - 41.2 - Effective 4/23/22	Ok to certify
Deputy Village Clerk	V – Plandome Heights	VACANT EXEMPT – 1 position - 41.2 - Effective 4/8/22	Ok to certify
Deputy Village Clerk	V - Sea Cliff	VACANT EXEMPT – 1 position - 41.2 - Effective 5/16/22	Ok to certify
Deputy Village Treasurer	V - New Hyde Park	VACANT EXEMPT – 1 position - 41.2 - Effective 4/23/22	Ok to certify
Superintendent of Public Works	V - Farmingdale	VACANT EXEMPT – 1 position - 41.2 - Effective 4/4/22	Ok to certify

MAY 11, 2022

<u>TITLE</u>	<u>DEPARTMENT</u>	<u>ACTION</u>	<u>DECISION</u>
Deputy Village Assessor	V - East Hills	VACANT EXEMPT - 1 position - 41.2 - Effective 5/2/22	OK to certify
Deputy Village Treasurer	V - East Hills	VACANT EXEMPT - 1 position - 41.2 - Effective 5/31/22	OK to certify
Deputy Village Clerk-Treasurer	V - Stewart Manor	VACANT EXEMPT - 1 position - 41.2 - Effective 5/5/22	OK to certify

089/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS list No. 7005 Police Service Aide Trainee, Nassau County Police Department established on July 6, 2018, and

WHEREAS there are a number of candidates still available on the older list,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 7005 Police Service Aide Trainee, remain in effect while the new list is established and continue for the full four years or until it is exhausted.

090/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS list No. 78-799 Special Investigator III, County Attorney, Nassau County Office of the County Attorney established on November 29, 2018, and

WHEREAS a new promotion list for this title has just been established, and

WHEREAS there are a few candidates still available on the older list,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 78-799 Special Investigator III, County Attorney, remain in effect while the new list is established and continue for the full four years or until it is exhausted.

091/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS list No. 9038 Senior Typist-Clerk, established on December 16, 2020, list No. 8035 established on May 31, 2019, list No. 8048 established on May 31, 2019 and list No. 8005 established on September 6, 2018 all for various jurisdictions, and

WHEREAS a new promotion list for this title has just been established, and

WHEREAS there are candidates still available on the older lists and the following agencies have requested these lists remain in existence:

Levittown UFSD - List No. 9038	W. Hempstead UFSD - List No. 9038
Island Trees UFSD - List No. 9038	Freeport UFSD - List No. #8035
Mineola UFSD - List No. 9038	Great Neck UFSD - List No. 8048
Port Washington UFSD - List No. 9038	Seaford UFSD - List No. 8005

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, the above aforementioned lists for those agencies remain in effect while the new list is established and continue for the full four years or until it is exhausted.

092/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of Farmingdale for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Administrative Intern, Temporary (Part-Time), and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class limited to two positions in the Village of Farmingdale.

093/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Town of Oyster Bay for classification of two new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the positions is Deputy Commissioner of Sanitation, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said positions be placed in the Exempt Class, in accordance with Section 41.1 of the Civil Service Law limited to two positions in the Town of Oyster Bay.

094/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Town of Oyster Bay for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Commissioner of Sanitation, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Unclassified Service limited to one position in the Town of Oyster Bay.

095/2022 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau Health Care Corporation for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Medical Scribe, and be it further

RESOLVED, That the Executive Director, is directed to prepare an appropriate specification for the said position.

096/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the Commission has studied, evaluated and ratified their action of approval on the following three items:

<u>TITLE</u>	<u>ACTION</u>	<u>DECISION</u>	<u>DATE</u>
Deputy Commissioner of Planning	VACANT EXEMPT (41.2) - 1 position Effective April 19, 2022	APPROVED	4/20/22
Asst District Attorney	VACANT EXEMPT (41.2) – 10 positions Effective May 2, 2022	APPROVED	5/2/22
Photographic Specialist III	NEW POSITION (NC PJC) – 2 positions Effective April 27, 2022	APPROVED	5/13/22

097/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Hospital Services Apprentice as submitted by the Executive Director, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation only.

098/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Pharmacy Technician I as submitted by the Executive Director, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation only.

099/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Pharmacy Technician II as submitted by the Executive Director, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation only.

100/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Pharmacy Technician III as submitted by the Executive Director, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation only.

101/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Superintendent of Water Authority or District as submitted by the Executive Director, be approved as the specification for the said position in the Special District Service.

102/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Water Plant Operator as submitted by the Executive Director, be approved as the specification for the said position in the Special District Service.

103/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Water Plant Operator as submitted by the Executive Director, be approved as the specification for the said position in the Village Service.

104/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS vacancies have occurred in the position of Deputy County Attorney in the Nassau County Office of the County Attorney, and

WHEREAS the Commission has studied and evaluated such positions,

RESOLVED, That the Commission determines that such positions as now constituted are properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law.

105/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Commissioner of Parks and Recreation in the Town of North Hempstead, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective January 1, 2022.

There being no further business, the Commission adjourned to go into Executive Session.