

<b>Action</b>	<b>County</b>	<b>State</b>	<b>Title</b>	<b>Department</b>
<b>April 25, 2024</b>				
1. *MINUTES OF PREVIOUS MEETING				
2. DELEGATION RATIFICATION			( 3 ) Vacant Exempts	V - Villages / D - Lido-Point Lookout FD
3. EXT OF CURRENT LIST		70-790C	Police Lieutenant	V - Village of Hempstead
4. EXT OF CURRENT LIST		74-044C	Police Lieutenant	V - Village of Garden City
5. NEW POSITION			( 9 ) Titles	C-Correctional, C-DPW, C-District Attorney, D-NHCC
6. NEW TITLE			Senior Hospital Aide	D - NHCC
7. NEW CLASS SPEC			Chaplain (Juvenile Detention Center)	C - County
8. NEW SPEC / HELP			Various	D-NHCC, C-County
9. NEW TITLE / NEW SPEC.			( 3 ) Titles	S - Uniondale PS / T - NH
10. NEW TITLE / NEW SPEC			( 7 ) Titles	C - Police Department C - Public Works
11. NEW TITLE			Cardiac Cath Lab Technologist	D - NHCC

<b>Action</b>	<b>County</b>	<b>State</b>	<b>Title</b>	<b>Department</b>	<b>Remarks</b>
12. REVISED SPEC			( 7 ) Titles	C - County, D - NHCC	
13. VACANT EXEMPT			( 4 ) Titles	C-Correctional Center, T- NH & OB	

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 04-25-2024

ITEM NUMBER: 2

**TO:** Civil Service Commission

**FROM:** Administrative Unit

**DATE SUBMITTED:** April 25, 2024

**SUBJECT: GENERAL DELEGATION RATIFICATION**

Per Resolution No. 128/2023 amending Resolution No. 087/2022 and Resolution No. 019/2024, the Commission shall include in the duties of the Civil Service Commission Staff the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes.

The N.C. Civil Service Staff have made the following decisions on April 02, 2024 and April 18, 2024:

**APRIL 02, 2024**

<b><u>TITLE</u></b>	<b><u>AGENCY</u></b>	<b><u>ACTION</u></b>	<b><u>DECISION</u></b>
Superintendent of Building Department	V- East Hills	VACANT EXEMPT 1 position - 41.2 Effective: 4/1/2024	OK to certify
Village Auditor	V- Freeport	VACANT EXEMPT 1 position - 41.2 Effective: 3/4/2024	OK to certify

**APRIL 18, 2024**

<b><u>TITLE</u></b>	<b><u>AGENCY</u></b>	<b><u>ACTION</u></b>	<b><u>DECISION</u></b>
Deputy Fire District Treasurer	Lido Point Lookout FD	VACANT EXEMPT 1 position - 41.2 Effective: 4/15/2024	OK to certify

Approved as submitted

Disapproved as submitted

Other

C.S.C. Meeting of 25 APR 2024  
Date

Resolution No. \_\_\_\_\_

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 25 APR 2024

ITEM NO: 3

TO: Civil Service Commission  
FROM: Placement  
DATE SUBMITTED: April 25, 2024  
SUBJECT: Extension of Police Lieutenant List #70-790C  
Established February 22, 2021, for the Village of Hempstead

A new list, Police Lieutenant #75-669A, was established for the Village of Hempstead on March 5, 2024. The purpose of this commission action is to ask the commission to allow the current Police Lieutenant list #70-790C to remain in effect until the end of its four years on June 01, 2026, or until it is exhausted. The Village of Hempstead has requested that the list be extended.

This is in accordance with Section 56 paragraph 1 of Civil Service Law.

Please advise.

Approved As submitted     Disapproved As submitted     Other

C.S.C. Meeting of 25 APR 2024  
Resolution No. \_\_\_\_\_

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 25 APR 2024

ITEM NO: 4

TO: Civil Service Commission

FROM: Placement

DATE SUBMITTED: April 25, 2024

SUBJECT: Extension of Police Lieutenant List #74-044C  
Established February 22, 2021, for the Village of Garden City

A new list, Police Lieutenant #75-669, was established for the Village of Garden City on March 5, 2024. The purpose of this commission action is to ask the commission to allow the current Police Lieutenant list #74-044C to remain in effect until the end of its four years on February 21, 2025, or until it is exhausted. The Village of Garden City has requested that the list be extended.

This is in accordance with Section 56 paragraph 1 of Civil Service Law.

Please advise.

Approved As submitted     Disapproved As submitted     Other

C.S.C. Meeting of 25 APR 2024  
Resolution No. \_\_\_\_\_

**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF: 25 APR 2024

ITEM NO.: 5

TO : Civil Service Commission

FROM : Classification

DATE SUBMITTED : April 17, 2024

SUBJECT : Request for Certification of New Positions

<u>Title</u>	<u>Agency</u>	<u>Action</u>
Administrative Intern Temp, P-T <b>4 positions</b>	Cty – Correctional Center	New <b><u>Non-Competitive</u></b> PJC positions
Assistant to Deputy Commissioner <b>1 position</b>	Cty – Public Works	
Equipment Operator Trainee <b>50 positions</b>		
Maintenance HVAC Technician <b>10 positions</b>		
Maintenance HVAC Technician Supervisor <b>3 positions</b>		
Maintenance Lead HVAC Technician <b>5 positions</b>		
Director of Service Excellence and Patient Satisfaction <b>1 position</b>	Spec. Districts - NHCC	
Assistant District Attorney <b>30 positions</b>	Cty – District Attorney	New <b><u>Exempt</u></b> PJC positions
Summer Aide, Seasonal <b>30 positions</b>	Cty -Human Rights	New <b><u>Unclassified</u></b> PJC positions

( ) Approved as submitted

( ) Disapproved as submitted

( ) Other

C.S.C. Meeting of;

25 APR 2024

DATE

Resolution No. \_\_\_\_\_

**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF: 25 APR 2024

ITEM NO.: 6

TO : Civil Service Commission  
FROM : Classification  
DATE SUBMITTED: April 1, 2024  
SUBJECT : Review of New Title and Positions

<b><u>TITLE</u></b>	<b><u>JURISDICTION</u></b>
Senior Hospital Aide Effective - 3/25/24 - 2 positions	Special Districts - NHCC

Approved as submitted       Disapproved as submitted       Other      C.S.C. Meeting of 25 APR 2024  
DATE  
Resolution No. \_\_\_\_\_

**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF: 25 APR 2024

ITEM NO.: 7

**TO** : Civil Service Commission

**FROM** : Classification

**DATE SUBMITTED:** April 17, 2024

**SUBJECT** : Review of New Class Specification Summary

<u>TITLE</u>	<u>JURISDICTION</u>
Chaplain (Juvenile Detention Center )	County

Approved  
as submitted

Disapproved  
as submitted

Other

C.S.C. Meeting of 25 APR 2024  
DATE

Resolution No. \_\_\_\_\_



NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 12 5 APR 2024

ITEM NO.: 8

**TO** : **Civil Service Commission**  
**FROM** : **Classification**  
**DATE SUBMITTED:** **4/16/2024**  
**SUBJECT** : **New Specifications: HELP Program Titles**

At its meeting of December 11, 2023, the Civil Service Commission accepted the ruling made by the New York State Civil Service Commission, approving the Non-Competitive jurisdictional class for the following titles:

For the Nassau Health Care Corporation:

- Laboratory Technician I (HELP PROGRAM)
- Laboratory Technician II (HELP PROGRAM)
- Medical Social Worker I, Bilingual (HELP PROGRAM)
- Medical Social Worker I (HELP PROGRAM)
- Pharmacy Technician I (HELP PROGRAM)
- Psychiatric Social Worker I (HELP PROGRAM)
- Psychiatric Social Worker I, Bilingual (HELP PROGRAM)
- Respiratory Therapist I (HELP PROGRAM)
- Respiratory Therapist II (HELP PROGRAM)

For Nassau County:

- Caseworker I, Bilingual (HELP PROGRAM)
- Child Support Investigator I, Bilingual (HELP PROGRAM)
- Psychiatric Social Worker I (HELP PROGRAM)
- Psychiatric Social Worker I, Bilingual (HELP PROGRAM)
- Social Welfare Examiner I, Bilingual (HELP PROGRAM)

Classification recommends that the specifications for these titles be approved.

Approved as submitted       Disapproved as submitted       Other

C.S.C. Meeting of: 2 5 APR 2024  
DATE

Resolution No. \_\_\_\_\_

**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF: 25 APR 2024

ITEM NO.: 9

**TO : Civil Service Commission**

**FROM : Classification**

**DATE SUBMITTED: April 12, 2024**

**SUBJECT : Review of New Title and Class Specification**

<u>TITLE</u>	<u>JURISDICTION</u>
Clerk-Laborer, Bilingual Effective 3/28/24 - 1 position	School – Uniondale PS
Veterinarian Effective 3/30/24 - 1 position	Town – North Hempstead
Veterinary Technician Effective 3/30/24 -1 position	Town ↓

Approved as submitted

Disapproved as submitted

Other

C.S.C. Meeting of 25 APR 2024  
DATE

Resolution No. \_\_\_\_\_

## NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 25 APR 2024

ITEM NO.: 10

**TO** : Civil Service Commission

**FROM** : Classification

**DATE SUBMITTED** : April 18 2024

**SUBJECT** : Review of New Non-Competitive PJC Titles with Specifications

<u>POSITION</u>	<u>JURISDICTION</u>
Attorney, Police Department (Part-time)	County – Police Dept.
Auxiliary Police Coordinator <b>Effective 3/25/24</b>	↓
Auxiliary Police Coordinator (Part-Time) <b>Effective – 3/25/24 – 1 position</b>	↓
Sign Shop Fabricator I 4 positions	County – Public Works
Sign Shop Fabricator II 4 positions	↓
Sign Shop Fabricator III 3 positions	↓
Sign Shop Fabricator IV 1 position	↓

( ) Approved as submitted      ( ) Disapproved as submitted      ( ) Other

C.S.C. Meeting of 25 APR 2024  
DATE

Resolution No. \_\_\_\_\_

**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF: 25 APR 2024

ITEM NO.: M

**TO** : Civil Service Commission  
**FROM** : Classification  
**DATE SUBMITTED** : April 17, 2024  
**SUBJECT** : Review of New Title with Specification to be Prepared

<u>POSITION</u>	<u>JURISDICTION</u>
Cardiac Cath Lab Technologist	Special Districts - NHCC

Approved as submitted     Disapproved as submitted     Other    C.S.C. Meeting of 25 APR 2024  
DATE  
Resolution No. \_\_\_\_\_

# NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 25 APR 2024

ITEM NO.: 12

TO : Civil Service Commission  
FROM : Classification  
DATE SUBMITTED : April 17, 2024  
SUBJECT : Review of Revised Class Specifications

<u>TITLE</u>	<u>JURISDICTION</u>
Caseworker I	County
Caseworker I (Part-Time)	
Caseworker I, Bilingual (Spanish) (Haitian-Creole)	
Certified Assistant County Assessor I	
Certified Assistant County Assessor II	
Environmental Health Coordinator	↓
Dietitian III	Special Districts - NHCC

( ) Approved as submitted    ( ) Disapproved as submitted    ( ) Other

C.S.C. Meeting of 25 APR 2024  
DATE

Resolution No. \_\_\_\_\_

# NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 25 APR 2024

ITEM NO.: 13

TO : Civil Service Commission

FROM : Classification

DATE SUBMITTED : April 12, 2024

SUBJECT : Review of Vacant Exempt Positions Summary

<u>POSITION</u>	<u>JURISDICTION</u>
Counsel to the Sheriff 1 position <b>Effective 4/5/24</b>	County – NC Correctional Center
Deputy Commissioner of Information Technology 1 position <b>Effective 4/2/24</b>	Town – North Hempstead
Secretary to Commissioner of Environmental Resources 1 position <b>Effective 4/4/24</b>	Town – Oyster Bay
Special Counsel 1 position <b>Effective 4/3/24</b>	↓

Civil Service Law § 41.2

( ) Approved as submitted    ( ) Disapproved as submitted    ( ) Other

C.S.C. Meeting of 25 APR 2024  
DATE

Resolution No. \_\_\_\_\_