

REGULAR SESSION

Action	County	State	Title	Department
July 28, 2022				
1. *MINUTES OF PREVIOUS MEETING				
2. DELEGATION RATIFICATION			Various	Various
3. CERTIFY APPROP LIST		60-851	Financial Systems Admin	T - NH/C - Depts
4. CERTIFY APPROP LIST		65-175	Database Spec I	C - Dist Attny/C - IT
5. EXT OF CURRENT LIST		77-928C & 79-618E	Asst Head Custodian & Hd Cust I	S - Great Neck & S - Hewlett-Woodmere
6. NEW POSITION			Asst to Commissioner (Public Works)	C - Public Works
7. NEW POSITION			Intelligence Analyst	C - Police
8. NEW SPEC			(2) Titles	D - NHCC
9. NEW TITLE/NEW SPEC			Geographic Information System Spec I	C - IT
10. NEW TITLE/NEW SPEC			Geographic information Systems Trainee	C - IT
11. RATIFICATIONS			Vacant Exempts	Special Dist
12. REVISED SPEC			Various	Various

REGULAR SESSION

Action	County	State	Title	Department	Remarks
13. VACANT EXEMPT			Secy to Comm of Pks, Rec & Museums	C - Pks & Rec	41.2

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 28 JUL 2022

ITEM NUMBER: 2

TO: Civil Service Commission
FROM: Administration Unit
DATE SUBMITTED: July 28, 2022
SUBJECT: GENERAL DELEGATION RATIFICATIONS

Per Resolution No. 087/2022 (General Session) The Commission shall include in the duties of the Executive Director the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the executive session minutes.

The Executive Director has made the following decisions on July 20, 2022:

JULY 20, 2022

<u>TITLE</u>	<u>DEPARTMENT</u>	<u>ACTION</u>	<u>DECISION</u>
School District Clerk	S - Valley Stream #24	VACANT EXEMPT - 1 position - 41.2- Effective 7/6/22	OK to certify
Secretary	D - Bethpage Water	VACANT EXEMPT - 1 position - 41.2- Effective 7/20/22	OK to certify
Village Auditor	V - Freeport	VACANT EXEMPT - 1 position - 41.2- Effective 7/19/22	OK to certify
Clerk to Village Justice	V - Stewart Manor	VACANT EXEMPT - 1 position - 41.2- Effective 7/9/22	OK to certify

It is recommended that the Executive Director's actions be ratified.

Please advise.

Approved as submitted Disapproved as submitted Other

C.S.C. Meeting of 28 JUL 2022

Resolution No. _____

CALENDAR OF: 28 JUL 2022

ITEM NO: 3

TO: Civil Service Commission
FROM: Mark Murray, Placement Division
DATE SUBMITTED: July 28, 2022
SUBJECT: Financial Systems Administrator
List # 60-851 established February 10, 2022 for Nassau County
Departments

The Town of North Hempstead has requested a certification of names in the title of Financial Systems Administrator. They do not have an active list to canvass for their agency under that title.

There is, however, a comparable list of eligible candidates from Financial Systems Administrator list # 60-851 established February 10, 2022 for Nassau County Departments.

The specifications are comparable. Therefore, we recommend that List # 60-851, Financial Systems Administrator be made appropriate for certification to the Town of North Hempstead in the title of Financial Systems Administrator in conformance with rule 16 (1) of the Civil Service Rules of the Nassau County Civil Service Commission.


Placement/MM

Approved
As submitted

Disapproved
As submitted

Other

C.S.C. Meeting of 28 JUL 2022
Resolution No. _____

28 JUL 2022

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COMMISSIONERS
CARNELL T. FOSKEY
MICHAEL M. DELUCA
STEVEN R. MARKOWITZ



EXECUTIVE DIRECTOR
MARTHA KRISSEL, ESQ.

**NASSAU COUNTY
CIVIL SERVICE COMMISSION**
40 MAIN STREET
HEMPSTEAD, NEW YORK 11550
516-572-2697
FAX (516) 572-1863
www.nassaucivilservice.com

LIST COMPARABILITY REQUEST
Delegation calendar June 27, 2022

The NC District Attorney has requested a certification of names in the title of Database Specialist I. There is no list for this agency under this title. There is, however, Database Specialist I, List #65-175 established February 10, 2022 for the NC Dept of Information Technology.

RECOMMENDATION: List # 65-175, Database Specialist I, be made appropriate for certification to Nassau County Departments in conformance with rule 16 (1) of the Civil Service Rules of the Nassau County Civil Service Commission.

Approved Disapproved Other
As submitted As submitted

C.S.C. Meeting of 28 JUL 2022
Resolution No. _____

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 28 JUL 2022

ITEM NO: (5)

TO: Civil Service Commission

FROM: Placement

DATE SUBMITTED: July 28, 2022

SUBJECT: Extension of current list after new list is established.

Assistant Head Custodian List #77-928C Great Neck UFSD
Established 02/28/19

A new promotion list for the subject title has been established. There are two candidates remaining on the subject list and the Great Neck UFSD has indicated they wish to continue canvassing the remaining candidates.

Therefore, in accordance with Section 56 paragraph 1, we are asking that the current list be allowed to remain in existence.

Please advise.

Placement KS

() Approved () Disapproved () Other
As submitted As submitted

C.S.C. Meeting of 28 JUL 2022
Resolution No. _____

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 28 JUL 2022

ITEM NO: (5)

TO: Civil Service Commission

FROM: Placement

DATE SUBMITTED: July 28, 2022

SUBJECT: Extension of current list after new list is established.

Head Custodian I List #79-618E Hewlett-Woodmere UFSD
Established 02/28/19

A new promotion list for the subject title has been established. There is one candidate remaining on the subject list and the Hewlett-Woodmere UFSD has indicated they wish to continue canvassing the remaining candidate.

Therefore, in accordance with Section 56 paragraph 1, we are asking that the current list be allowed to remain in existence.

Please advise.

Placement KS

() Approved () Disapproved () Other
As submitted As submitted

C.S.C. Meeting of 28 JUL 2022
Resolution No. _____

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NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 28 JUL 2022

ITEM NO.: 6

TO : Civil Service Commission
FROM : Classification
DATE SUBMITTED: July 20, 2022
SUBJECT : Request for Certification of New Position

The Department of Public Works has requested the classification of a new position. This position will act as an assistant to the Commissioner of Public Works.

Classification recommends that this position be certified with the title of Assistant to Commissioner (Public Works), non-competitive pending jurisdictional classification. This title was a part of the public hearing of 12/2/2021. Pending determination from New York State, this title will be listed in Appendix B of the rules; one position for this department only.

Approved
as submitted

Disapproved
as submitted

Other

C.S.C.

Meeting of: 28 JUL 2022
DATE

Resolution No. _____

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 28 JUL 2022

ITEM NO.: 7

TO : Civil Service Commission
FROM : Classification
DATE SUBMITTED: July 20, 2022
SUBJECT : Request for Certification of New Position

The Department of Police has requested the classification of new positions. These positions will act as Intelligence Analysts in the Department of Police.

Classification recommends that these positions be certified with the title of Intelligence Analyst, non-competitive pending jurisdictional classification. This title was a part of the public hearing of 12/2/2021. Pending determination from New York State, this title will be listed in Appendix B of the rules; forty positions for this department only.

Approved as submitted Disapproved as submitted Other

C.S.C. Meeting of: 28 JUL 2022
DATE

Resolution No. _____

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 28 JUL 2022

ITEM NO.: 8

TO : Civil Service Commission

FROM : Classification

DATE SUBMITTED: July 21, 2022

SUBJECT : Review of New Class Specifications Summary

<u>TITLE</u>	<u>JURISDICTION</u>
Infectious Disease Pharmacist	Special Districts - NHCC
Neurosurgery Physician Assistant	Special Districts - NHCC

() Approved as submitted () Disapproved as submitted () Other

C.S.C. Meeting of 28 JUL 2022
DATE

Resolution No.

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 28 JUL 2022

ITEM NO.: 9

TO : **Civil Service Commission**
FROM : **Classification**
DATE SUBMITTED: **July 20, 2022**
SUBJECT : **Request for Certification of New Title and Specification**

The Department of Information Technology has requested the classification of a new position. This position will develop and maintain a districtwide geographic information system (GIS) utilizing spatial data.

Classification recommends that this position be certified with the new, competitive title of Geographic Information System Specialist I and that the tentative specification be approved as the specification for this position in the County Service.

Approved
as submitted

Disapproved
as submitted

Other

C.S.C. Meeting of: 28 JUL 2022
DATE

Resolution No. _____

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 28 JUL 2022

ITEM NO.: 10

TO : Civil Service Commission
FROM : Classification
DATE SUBMITTED: July 20, 2022
SUBJECT : Request for Certification of New Title and Specification

The Department of Information Technology has requested the classification of a new position. This position will be a trainee learning and assisting in the operation of geographic information systems (GIS).

Classification recommends that this position be certified with the new, competitive title of Geographic Information System Trainee and that the tentative specification be approved as the specification for this position in the County Service.

Approved as submitted Disapproved as submitted Other

C.S.C. Meeting of: 28 JUL 2022
DATE

Resolution No. _____

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 28 JUL 2022

ITEM NUMBER: 11

TO: Civil Service Commission
FROM: Administration Division
DATE SUBMITTED: July 28, 2022
SUBJECT: **RATIFICATION APPROVAL**

The Commission reviewed the below requests and resolved the following:

<u>TITLE/ JURISDICTION</u>	<u>ACTION</u>	<u>DECISION</u>	<u>DATE</u>
Treasurer_D – South Farmingdale Fire District	VACANT EXEMPT (41.2) – 1 position Effective July 12, 2022	APPROVED	7/6/22
Treasurer (Temporary)_D – South Farmingdale Fire District	VACANT EXEMPT (41.2) – 1 position Effective May 12, 2022 Temporary:7/12/22 – 8/19/22)	APPROVED	7/6/22

It is recommended that the Commission’s actions be ratified.

Please advise.

Approved as submitted

Disapproved as submitted

Other

C.S.C. Meeting of 28 JUL 2022

Resolution No. _____

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 28 JUL 2022

ITEM NO.: 12

TO : Civil Service Commission

FROM : Classification

DATE SUBMITTED: January 5, 2022

SUBJECT : Review of Revised Class Specifications Summary

<u>TITLE</u>	<u>JURISDICTION</u>
Director of Health Equity	County
Weights and Measures Inspector II	County
Weigher	Special Districts
Weigher	Towns
Weigher	Villages

Approved as submitted Disapproved as submitted Other

C.S.C. Meeting of 28 JUL 2022
Resolution No. _____ DATE

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 28 JUL 2022

ITEM NO.: 13

TO : Civil Service Commission

FROM : Classification

DATE SUBMITTED : June 21, 2022

SUBJECT : Review of Vacant Exempt Positions Summary

TITLE	JURISDICTION
Secretary to Commissioner of Parks, Recreation & Museums 1 position	C – Parks, Rec. & Museums

Civil Service Law § 41.2

Approved
as submitted

Disapproved
as submitted

Other

C.S.C. Meeting of

28 JUL 2022

DATE

Resolution No.