



Moved by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried approving the minutes of the previous meeting with any necessary corrections.

001/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS per Resolution No.128/2023 amending Resolution No. 087/2022, the Commission shall include in the duties of the Civil Service Commission Staff the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS the Nassau County Civil Commission Staff has made the following determinations on January 16, 2024,

RESOLVED, That the Commission has studied, evaluated and ratified the following actions made by Civil Service Staff's actions:

<b>JANUARY 16, 2024</b>			
<b><u>TITLE</u></b>	<b><u>AGENCY</u></b>	<b><u>ACTION</u></b>	<b><u>DECISION</u></b>
School District Treasurer	S - New Hyde Pk-GCP	VACANT EXEMPT - 1 position - 41.2 Effective: 1/11/24	OK to Certify
Clerk to Village Justice	V - Great Neck Estate	VACANT EXEMPT - 1 position - 41.2 Effective: 1/11/24	OK to Certify
Secretary to Planning Board	V - Hempstead	VACANT EXEMPT - 1 position - 41.2 Effective: 1/2/24	OK to Certify
Secy to Board of Zoning Appeals	V - Kings Point	VACANT EXEMPT - 1 position - 41.2 Effective: 1/1/24	OK to Certify
Secretary to Board of Trustees	V - New Hyde Park	VACANT EXEMPT - 1 position - 41.2 Effective: 12/23/23	OK to Certify
Clerk to Village Justice	V - Plandome Manor	VACANT EXEMPT - 1 position - 41.2 Effective: 12/6/23	OK to Certify
Deputy Village Clerk	V - Sands Point	VACANT EXEMPT - 1 position - 41.2 Effective: 1/12/24	OK to Certify
Clerk to Village Justice	V - South Floral Park	VACANT EXEMPT - 1 position - 41.2 Effective: 1/2/24	OK to Certify

002/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Bethpage Union Free School District for certification of eligible names for the title of Clerk-Laborer, and

WHEREAS a current list has been exhausted at this time for the Bethpage Union Free School District but there are three lists, Clerk-Laborer, Bilingual (Spanish Speaking), established for Nassau County Departments and Villages, District Attorney Process Server Aide I established for Nassau County Office of the District Attorney, and District Attorney Process Server Aide I, Bilingual (Spanish), established for Nassau County Office of the District Attorney, and

WHEREAS the specifications are comparable,

RESOLVED, That eligible list No. 1015D Clerk-Laborer, Bilingual (Spanish Speaking), list No. 2028D District Attorney Process Server Aide I, and list No. 2029D District Attorney Process Server Aide I, Bilingual (Spanish) be forward to the Bethpage Union Free School District to fill the position of Clerk-Laborer in conformance with Rule 16(1) of the Rules of this Commission.

003/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Department of Social Services for certification of eligible names for the title of Caseworker I, and

WHEREAS a current list has been exhausted at this time for the Nassau County Department of Social Services but there are two lists, Probation Officer Trainee and Probation Officer Trainee, Bilingual (Spanish) established for the Nassau County Department of Probation, and

WHEREAS the specifications are comparable,

RESOLVED, That eligible list No. 60-332 Probation Officer Trainee and list No. 60-486 Probation Officer Trainee, Bilingual (Spanish) be forward to the Nassau County Department of Social Services to fill the position of Caseworker I in conformance with Rule 16(1) of the Rules of this Commission.

004/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Jericho Water District for certification of eligible names for the title of Auditing Assistant, and

WHEREAS there is no eligible list in existence at this time for the Jericho Water District but there is a list, Auditing Assistant/Auditing Assistant I established for the Nassau County Office of the County Comptroller and the Towns of North Hempstead and Oyster Bay, and

WHEREAS the specifications are comparable,

RESOLVED, That eligible list No. 86-350 Auditing Assistant/Auditing Assistant I be forward to the Jericho Water District to fill the position of Auditing Assistant in conformance with Rule 16(1) of the Rules of this Commission.

005/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That a change in nomenclature for the title Hospital Aide be revised to Hospital Aide I be approved, and be it further

RESOLVED, That the revised specification for the title Hospital Aide I as submitted, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation Only.

006/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS list No.60-525 Probation Assistant, Nassau County Department of Probation, was established on April 8, 2022, and

WHEREAS a new list for this title has just been established, and

WHEREAS there are limited number of candidates on the newly established list,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No.60-525 Probation Assistant, remain in effect until the end of its four years on 4/7/2026 or until it is exhausted.

007/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS list No. 61-630 Probation Assistant, Bilingual (Spanish), Nassau County Department of Probation was established on June 30, 2022, and

WHEREAS a new list for this title has just been established, and

WHEREAS there are limited number of candidates on the newly established list,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 61-630 Probation Assistant, Bilingual (Spanish), remain in effect until the end of its four years on 6/29/2026 or until it is exhausted.

008/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of Lake Success for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Research Assistant to Board of Trustees, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Unclassified Service for one position in the Village of Lake Success, effective January 11, 2024.

009/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau Health Care Corporation for classification of new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the positions is Hospital Aide II, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said positions, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Service for unlimited positions in the Nassau Health Care Corporation.

010/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Civil Service Commission of the County of Nassau duly held a public hearing on December 8, 2022, and submitted the revision to the Appendices to the Rules, Appendix B Non-Competitive Positions in the Village Service,

RESOLVED, That the New York State Department of Civil Service, at its meeting of December 13, 2023, calendared and approved the revision to the Appendices to the Rules, and be it further

RESOLVED, That the New York State Civil Service Commission determination (item 1.262) be accepted.

011/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the Commission has studied, evaluated and ratified their action of approval on the following items:

<u>TITLE</u>	<u>ACTION</u>	<u>DECISION</u>	<u>DATE</u>
Child Protection Investigator, Part-Time_C – Social Svcs	<b>NEW TITLE NON-COMP / PJC 20 Positions</b>	<b>OK</b>	<b>12/21/23</b>
School District Clerk_S – Levittown	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 1/1/24</b>	<b>OK</b>	<b>1/9/24</b>
Administrative Asst to Town Board_T – NH	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 1/9/24</b>	<b>OK</b>	<b>1/5/24</b>
Administrative Asst to Town Board_T – NH	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 1/9/24</b>	<b>OK</b>	<b>1/5/24</b>
Administrative Asst to Town Board_T – NH	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 1/9/24</b>	<b>OK</b>	<b>1/12/24</b>
Administrative Asst to Town Supervisor_T – NH	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 12/29/23</b>	<b>OK</b>	<b>12/29/23</b>
Chief Research Assistant (Town Board)_T - NH	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 1/9/24</b>	<b>OK</b>	<b>1/12/24</b>
Deputy Commissioner of Parks and Recreation_T – NH	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 1/9/24</b>	<b>OK</b>	<b>1/12/24</b>
Deputy Commissioner of Public Works_T – NH	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 12/27/23</b>	<b>OK</b>	<b>12/27/23</b>
Deputy Town Attorney_T – NH	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 12/9/23</b>	<b>OK</b>	<b>12/21/23</b>
Public Information Officer_T – NH	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 1/9/24</b>	<b>OK</b>	<b>1/12/24</b>
Secretary to Commissioner of Finance_T – NH	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 1/1/24</b>	<b>OK</b>	<b>1/12/24</b>
Secretary to Commissioner of Services for the Aging_T – NH	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 1/9/24</b>	<b>OK</b>	<b>1/12/24</b>

012/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Fire Marshall II as submitted, be approved as the specification for the said position in the County Service.

013/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the specification for the title of Fire Marshall III as submitted, be approved as the specification for the said position in the County Service.

014/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Special Assistant to Commissioners of Correction in the Nassau County Correctional Center, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law.

015/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Director of Finance Nassau County Medical Center in the Nassau Health Care Corporation, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective December 29, 2023.



016/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Inspector General in the Town of Oyster Bay, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective January 5, 2024.

017/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau Health Care Corporation for a waiver of residence for the position of Interventional Radiologic Technologist, and

WHEREAS the Nassau Health Care Corporation has had difficulty in recruiting eligibles to fill said position,

RESOLVED, That in accordance with Rule X, subdivision 2 of the Rules of this Commission, the Commission approves a waiver of residence for participation in the examination for Interventional Radiologic Technologist open to residents of New York State.

018/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the Commission orders and directs that promotion examination No. 78-824 Chief of Police, Village of Old Brookville be held and the Commission approves and ratifies the public notice of such examination to be issued on January 18, 2024 and empowers the Civil Service Commission staff, to take the necessary action to effectuate this resolution.

019/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS Section 1302 of the Nassau County Charter permits the Nassau County Civil Service Commission (Commission) to appoint a Secretary & Chief Examiner to perform duties as required by the Commission, and

WHEREAS the Nassau County Rule Book (Rule II) permits the Commission to appoint a Secretary & Chief Examiner to and to fix the duties of the Secretary & Chief Examiner and its employees, and

WHEREAS per Resolution No. 128/2023 amending Resolution No. 87/2022, the Commission shall include in the duties of the Civil Service Commission staff the review and determination of the matters set forth in said Resolution, and

WHEREAS the Nassau County Civil Service Commission routinely approves a list be made comparable when an appointing authority requests a list of certified eligible names and no eligible list is available,

RESOLVED, That the Commission shall include in the duties of the Civil Service Staff the review and determination of the matters set forth above and it be included in the monthly memorandum for the Commission for inclusion on an agenda for ratification.

There being no further business, the Commission adjourned to go into Executive Session.