

Moved by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried approving the minutes of the previous meeting with any necessary corrections.

161/2023 -- A motion was made by Commissioner Markowitz, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS per Resolution No. 128/2023 amending Resolution No. 087/2022, the Commission shall include in the duties of the Civil Service Commission Staff the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS Nassau County Civil Service Commission Staff have made the following determinations on September 11, 2023 and September 21, 2023, and

RESOLVED, That the Commission has studied, evaluated and ratified the following actions made by Civil Service Staff's actions:

SEPTEMBER 11, 2023

<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
School District Clerk	S - BOCES	VACANT EXEMPT - 1 position - 41.2 Effective: 8/29/23	OK to Certify
School District Clerk	S - Levittown	VACANT EXEMPT - 1 position - 41.2 Effective: 8/31/23	OK to Certify
School District Treasurer	S - West Hempstead	VACANT EXEMPT - 1 position - 41.2 Effective: 9/22/23	OK to Certify

SEPTEMBER 21, 2023

<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
School District Treasurer	S - Manhasset	VACANT EXEMPT - 1 position - 41.2 Effective: 9/28/23	OK to Certify
School District Treasurer	S - Oyster Bay-East Norwich	VACANT EXEMPT - 1 position - 41.2 Effective: 9/13/23	OK to Certify

Secretary	D - Great Neck Park	VACANT EXEMPT - 1 position - 41.2 Effective: 10/1/23	OK to Certify
Secretary	D - Hewlett Bay Fire	VACANT EXEMPT - 1 position - 41.2 Effective: 9/25/23	OK to Certify
Clerk to Village Justice	V - New Hyde Park	VACANT EXEMPT - 1 position - 41.2 Effective: 9/12/23	OK to Certify

162/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the title Grants Technician be revised to Grants Technician I, and be it further

RESOLVED, That the revised specification as submitted be approved as the specification for the title of Grants Technician I in the County service.

163/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the title Assessment Services Supervisor be revised to Assessment Services Supervisor I, and be it further

RESOLVED, That the revised specification as submitted be approved as the specification for the title of Assessment Services Supervisor I in the County service.

164/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS list No. 62-751 Correction Officer, Nassau County Department of Corrections was established on February 1, 2023, and

WHEREAS a new list for this title has just been established, and

WHEREAS the Nassau County Department of Corrections is continuing to canvass the existing list,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 62-751 Correction Officer, remain in effect until the end of its four years or until it is exhausted.

165/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS list No. 67-751 Correction Officer, Nassau County Department of Corrections was established on September 9, 2021, and

WHEREAS a new list for this title has just been established, and

WHEREAS the Nassau County Department of Corrections is continuing to canvass the existing list,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 67-751 Correction Officer, remain in effect until the next appointment certification has been completed.

166/2023 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Manhasset Public School for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is School District Treasurer, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Exempt Class, in accordance with Section 41.1 of the Civil Service Law limited to two positions in the Manhasset Public School, effective September 28, 2023.

167/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of Williston Park for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Deputy Village Attorney, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Exempt Class, in accordance with Section 41.1 of the Civil Service Law limited to two positions in the Village of Williston Park, effective September 7, 2023.

168/2023 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Assessment Review Commission for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Assessment Services Supervisor II, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the County, Service, effective September 15, 2023.

169/2023 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Town of North Hempstead for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Information Technology Applications Specialist I, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the Town Service, effective September 21, 2023.

170/2023 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Duplicating Machine Operator Aide as submitted by the Executive Director, be approved as the specification for the said position in the School District Service.

171/2023 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Recreation Attendant - Bus Driver as submitted by the Executive Director, be approved as the specification for the said position in the Village Service.

172/2023 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Traffic Prosecutor in the Nassau County Traffic and Violations Agency, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective September 11, 2023.

173/2023 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Commissioner of Community Services in the Town of Oyster Bay, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective September 14, 2023.

174/2023 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the Commission orders and directs that open competitive examination No. 2024PO Police Officer, Nassau County Police Department, Village Police Department and Port Washington Police District be held and the Commission approves and ratifies the public notice of such examination to be issued September 26, 2023 and empowers the Civil Service Commission staff, to take the necessary action to effectuate this resolution.

There being no further business, the Commission adjourned to go into Executive Session.