



MEETING OF

January 27, 2022

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT:      Carnell T. Foskey, Chairman  
  
                    Michael M. DeLuca, Commissioner  
  
                    Steven R. Markowitz, Commissioner via telecommunications  
  
                    Martha Krisel, Secretary and Chief Examiner  
  
                    Angela Grasso, Administrative Officer III

Moved by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried approving the minutes of the previous meeting.

013/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS The Civil Service Commission of the County of Nassau, State of New York, duly held a public hearing on January 27, 2022, of which is annexed hereto and made a part of this resolution,

RESOLVED, That this resolution be forwarded to the Civil Service Commission of the State of New York for their review and determinations:

COUNTY SERVICE  
APPENDIX B  
NON-COMPETITIVE POSITIONS

IN THE DEPARTMENT OF PUBLIC WORKS  
(placed on hold at the December 2, 2021 Hearing)

ADD:

Ø Assistant to Commissioner (Public Works)

RULE XI Section 2:

DELETE:

2. Applicants for competitive examination shall be given notice of the disposition of their applications at least four days before the examination, by mail to the address stated in the application, or one day's notice ~~by telegram~~

ADD:

2. Applicants for competitive examination shall be given notice of the disposition of their applications at least four days before the examination, by mail to the address stated in the application, or one day's notice by electronic correspondence

RULE XIV

ADD:

4. Whenever a vacancy exists in a position in the competitive class and an open-competitive examination duly advertised results in three or fewer approved applicants, and the announced minimum qualifications for the position included a requirement of possession of a license or certificate in a profession issued by the State of New York, the Commission may waive the examination and certify for appointment to the appointing authority the names of such qualified applicants, provided, however, that such applicants have been licensed or certified in the profession by the State of New York.

RULE XVI Section 3:

DELETE:

3. When an eligible is canvassed for appointment or is offered appointment in writing and fails to state his willingness to accept such appointment within seven working days after the mailing of such canvass or offer, or before the end of the next succeeding working day if such canvass or offer is sent ~~by telegram~~, he may be considered ineligible for purposes of making selection for such particular appointment.

ADD:

3. When an eligible is canvassed for appointment or is offered appointment in writing and fails to state his willingness to accept such appointment within seven working days after the mailing of such canvass or offer, or before the end of the next succeeding working day if such canvass or offer is sent by electronic correspondence he may be considered ineligible for purposes of making selection for such particular appointment.

RULE XIX Section 7:

DELETE:

7. Restoration to Eligible List

A probationer whose employment is terminated or who resigns before the end of his probationary term may request that his name be restored to the eligible list from which he was appointed, provided such list is still in existence. His name may be restored to such list if the Commission in its discretion determines that the probationer should be given ~~a second~~ opportunity for appointment.

ADD:

7. Restoration to Eligible List

A probationer whose employment is terminated or who resigns before the end of his probationary term may request that his name be restored to the eligible list from which he was appointed, provided such list is still in existence. His name may be restored to such list if the Commission in its discretion determines that the probationer should be given another opportunity for appointment.

014/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the new specification for the title of Hospital Services Apprentice as submitted by the Executive Director, be approved as the specification for the said position in the Special District Service for Nassau Health Care Corporation only.

015/2022 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau Health Care Corporation for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Assistant Group Health Insurance Supervisor, and be it further

RESOLVED, That the Executive Director, is directed to prepare an appropriate specification for the said position.

016/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Department of Health for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Special Assistant to the Commissioner of Health, and be it further

RESOLVED, That the Executive Director, is directed to prepare an appropriate specification for the said position, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class and that it be designated an exception to Section 1305-a, as amended by Local Law No. 4/1968 effective as of the date of the State Civil Service Commission approval, and be it further

RESOLVED, That upon approval of the State Civil Service Commission the title shall be listed in Appendix B Non-Competitive positions County Service of the Rules of this Commission and the appropriate identifying symbol shall be used, and be it further

RESOLVED, That upon approval of the State Civil Service Commission, said position be placed in the Rules of this Commission for one position in the Nassau County Department of Health, effective January 19, 2022.

017/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Chief of Police as submitted by the Executive Director, be approved as the specification for the said position in the Special Districts Service.

018/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Chief of Police as submitted by the Executive Director, be approved as the specification for the said position in the Villages Service.

019/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Patient Navigator as submitted by the Executive Director, be approved as the specification for the said position in the Special District Service for Nassau Health Care Corporation only.

020/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS vacancies have occurred in the position of Assistant District Attorney in the Nassau County Office of the District Attorney, and

WHEREAS the Commission has studied and evaluated such positions,

RESOLVED, That the Commission determines that such positions as now constituted are properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective January 19, 2022.

021/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Deputy Town Clerk in the Town of Oyster Bay, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective January 19, 2022.

022/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary in the Seaford Fire District, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective January 13, 2022.

023/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary in the Nassau County Office of the District Attorney, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective February 1, 2022.

024/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Board of Building Design in the Village of Lawrence, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective January 7, 2022.

025/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

RESOLVED, That the Commission ratifies the following actions:

**Vacant County Exempt Position**

<b><u>TITLE</u></b>	<b><u>JURISDICTION</u></b>
Assistant Commissioner of Police	Police Department

There being no further business, the Commission adjourned to go into Executive Session.