



MEETING OF
September 29, 2022

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT: Carnell T. Foskey, Chairman

 Michael M. DeLuca, Commissioner

 Steven R. Markowitz, Commissioner

 Martha Krisel, Secretary and Chief Examiner

 Angela Grasso, Administrative Officer III

Moved by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried approving the minutes of the previous meeting.

182/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS per Resolution No. 087/2022, the Commission shall include in the duties of the Executive Director the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS the Executive Director has made the following determinations on September 23, 2022,

RESOLVED, That the Commission has studied, evaluated and ratified the following actions made by the Executive Director's actions:

SEPTEMBER 23, 2022

<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
School District Treasurer	S - Malverne	VACANT EXEMPT - 1 position - 41.2 Effective: 9/28/22	OK to certify
School District Auditor	S - Syosset	VACANT EXEMPT - 1 position - 41.2 Effective: 8/31/22	OK to certify
Secretary	D - Rockville Centre Housing Authority	VACANT EXEMPT - 1 position - 41.2 Effective: 9/22/22	OK to certify
Treasurer, Vocational Education & Ext Bd	D - VEEB	VACANT EXEMPT - 1 position - 41.2 Effective: 9/16/22	OK to certify
Deputy Village Clerk-Treasurer	V - Old Westbury	VACANT EXEMPT - 1 position - 41.2- Effective 9/30/22	OK to certify

183/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Town of Oyster Bay for certification of eligible names for the title of Clerk-Typist I, Bilingual (Spanish), and

WHEREAS there is no eligible list in existence at this time for the municipality but there is a list, Clerk-Typist I, Bilingual (Spanish) established for Nassau County Departments, Villages, School Districts, Libraries, Special Districts, Board of Cooperative Educational Services and Nassau Health Care Corporation, and

WHEREAS the specifications are comparable,

RESOLVED, That the Executive Director is to forward to the Town of Oyster Bay eligible list No. 1016D Clerk-Typist I, Bilingual (Spanish) to fill the position of Clerk-Typist I, Bilingual (Spanish) in conformance with Rule 16(1) of the Rules of this Commission.

184/2022 -- A motion was made by Commissioner Markowitz, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of New Hyde Park for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Senior Citizen Program Development Specialist (Part-Time), and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class limited to one position under the Village of New Hyde Park, effective August 15, 2022.

185/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Civil Service Commission for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Special Qualifications Coordinator, and be it further

RESOLVED, That the tentative specification as submitted by the Executive Director, be approved as the specification for the said position, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class and that it be designated an exception to Section 1305-a, as amended by Local Law No. 4/1968 effective as of the date of the State Civil Service Commission approval, and be it further

RESOLVED, That upon approval of the State Civil Service Commission the title shall be listed in Appendix B Non-Competitive Positions County Service of the Rules of this Commission and the appropriate identifying symbol shall be used, and be it further

RESOLVED, That upon approval of the State Civil Service Commission, said position be placed in the Rules of this Commission limited to two positions in the Nassau County Civil Service Commission.

186/2022 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the Commission has studied, evaluated and ratified their action of approval on the following two items:

<u>TITLE/JURISDICTION</u>	<u>ACTION</u>	<u>DECISION</u>	<u>DATE</u>
Commissioner of Corrections_C - Sheriff	VACANT EXEMPT (41.2) – 1 position Effective September 6, 2022	APPROVED	9/13/2022
Traffic Prosecutor -C -Traffic Parking Violations Agency	VACANT EXEMPT (41.2) – 1 position Effective September 1, 2022	APPROVED	9/15/2022

187/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Horticulture Inspector as submitted by the Executive Director, be approved as the specification for the said position in the Town Service.

188/2022 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Assistant Parking Field Supervisor as submitted by the Executive Director, be approved as the specification for the said position in the Village Service.

189/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Parking Field Supervisor as submitted by the Executive Director, be approved as the specification for the said position in the Village Service.

190/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Deputy Commissioner of Planning and Development in the Town of Oyster Bay, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective September 22, 2022.

191/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS vacancies have occurred in the position of Deputy Commissioner of Public Works in the Town of Oyster Bay, and

WHEREAS the Commission has studied and evaluated such positions,

RESOLVED, That the Commission determines that such positions as now constituted are properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective September 6, 2022.

192/2022 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Deputy Commissioner of Public Works in the Town of Oyster Bay, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, September 22, 2022

193/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Commissioner of Public Safety in the Town of Oyster Bay, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective September 13, 2022

194/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Special Counsel in the Town of Oyster Bay, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective September 8, 2022.

There being no further business, the Commission adjourned to go into Executive Session.