

## REGULAR SESSION

Action	County	State	Title	Department
<b>December 8, 2022</b>				
1. *MINUTES OF PREVIOUS MEETING				
2. PUBLIC HEARING			Proposed Amendments to Rules and Appendices	
3. DELEGATION RATIFICATION			Vacant Exempts	S, D & V
4. CERTIFY APPROP LIST	64-138		Accountant/ Accountant II/Senior Accountant	S - Wantagh/C - Depts T D V & NHCC
5. EXT OF CURRENT LIST	68-911		Probation Officer Trainee	C - Probation
6. NEW POSITION			Deputy Village Assessor	V - Hempstead
7. NEW SPECS			Asst to Cmnr (Emerg Mgmt) & Dep Dir of Nursing Svcs & Edu	C - Emerg Mgmt & NHCC
8. NEW TITLE			Interventional Radiologic Tech	D - NHCC
9. NEW TITLE			Mental Health Cnslr II	D - NHCC
10. NEW TITLE/SPEC			Director of Employee Benefits & Insurance	D - Sanitary Dist #6
11. REVISED SPEC/CHANGE IN GRADE			Special Cyber-Crime Investigator & Spec Org Crime Invest	C - District Attorney
12. VACANT EXEMPT			(5) Titles	C, NHCC, T - OB & V

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COUNTY SERVICE  
APPENDIX B  
NON-COMPETITIVE POSITIONS

IN THE DEPARTMENT OF CIVIL SERVICE

ADD:

- Ø 2 Special Qualifications Coordinators

IN THE DEPARTMENT OF HEALTH

ADD:

- Ø Special Assistant to the Commissioner of Health

IN THE DEPARTMENT OF HUMAN SERVICES

ADD:

- Ø Assistant to Commissioner of Human Services (Chemical Dependency)

IN THE DEPARTMENT OF POLICE

ADD:

- \* Intelligence Analysts
- \* Ø Public Information Officer (Police Department)

IN THE OFFICE OF EMERGENCY MANAGEMENT

ADD:

- Ø Assistant to Commissioner (Emergency Management)

IN THE OFFICE OF THE DISTRICT ATTORNEY

ADD:

- 2 Special Cyber-Crime Investigators
- 2 Special Organized Crime Investigators

\* Additional positions

- Ø Exceptions to the County Government Law, Section 1305-A, as amended by Local Law No. 4-1968

SPECIAL DISTRICT SERVICE  
APPENDIX B  
NON-COMPETITIVE POSITIONS

IN THE NASSAU HEALTH CARE CORPORATION

ADD:

- Deputy Director of Hospital Nursing Services and Education
- Director of Patient Care Services
- Neurosurgery Physician Assistants
- 2 Program Directors

ADD:

IN THE PENINSULA PUBLIC LIBRARY

- 2 Administrative Interns (Temporary, Part-Time)

TOWN SERVICE  
APPENDIX A  
EXEMPT POSITIONS

IN THE TOWN OF OYSTER BAY:

ADD:

- 2 Deputy Commissioners of Sanitation

TOWN SERVICE  
APPENDIX B  
NON-COMPETITIVE POSITIONS

IN THE TOWN OF NORTH HEMPSTEAD

ADD:

- 5 Horticultural Interns, Seasonal

TOWN SERVICE  
APPENDIX C  
UNCLASSIFIED POSITIONS

IN THE TOWN OF OYSTER BAY

ADD:

Commissioner of Sanitation

VILLAGE SERVICE  
APPENDIX B  
NON-COMPETITIVE POSITIONS

ADD:

IN THE VILLAGE OF BROOKVILLE

2 Neighborhood Aides

IN THE VILLAGE OF FARMINGDALE

ADD:

2 Administrative Interns (Temporary, Part-Time)

IN THE VILLAGE OF HEMPSTEAD

ADD:

Recreation Attendant-Bus Driver

IN THE VILLAGE OF NEW HYDE PARK

ADD:

Senior Citizen Program Development Specialist (Part-Time)

**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF: **DEC -8 2022**

ITEM NUMBER:     3    

**TO:** Civil Service Commission

**FROM:** Administration Unit

**DATE SUBMITTED:** December 8, 2022

**SUBJECT:** **DELEGATION RATIFICATION**

Per Resolution No. 087/2022 (General Session) The Commission shall include in the duties of the Executive Director the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes.

The Executive Director has made the following decisions on November 30<sup>th</sup>:

**NOVEMBER 30, 2022**

<b><u>TITLE</u></b>	<b><u>AGENCY</u></b>	<b><u>ACTION</u></b>	<b><u>DECISION</u></b>
School District Auditor	S - Locust Valley	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 11/22/22</b>	<b>OK to Certify</b>
School District Clerk	S - Valley Stream CHSD #1	<b>VACANT EXEMPT - 1 position - 41.2</b>	<b>OK to Certify</b>
School District Treasurer	S - Valley Stream CHSD #1	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 11/21/22</b>	<b>OK to Certify</b>
Manager	D - NC Bridge Authority	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 11/21/22</b>	<b>OK to Certify</b>
Secretary to Planning Board	V - Sea Cliff	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 11/8/22</b>	<b>OK to Certify</b>

It is recommended that the Executive Director's actions be ratified.  
Please advise.

( ) Approved  
as submitted

( ) Disapproved  
as submitted

( ) Other

C.S.C. Meeting of \_\_\_\_\_  
Resolution No. \_\_\_\_\_

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COMMISSIONERS  
CARNELL T. FOSKEY  
MICHAEL M. DELUCA  
STEVEN R. MARKOWITZ



EXECUTIVE DIRECTOR  
MARTHA KRISSEL, ESQ.

**NASSAU COUNTY  
CIVIL SERVICE COMMISSION**  
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**REQUEST TO MAKE LIST COMPARABLE**

Date Submitted: December 8, 2022

- 1) We are recommending that List #64-138 Accountant II/Senior Accountant established for Nassau County Departments, Towns of N. Hempstead & Oyster Bay, Special Districts, Villages, and NHCC be made comparable for the title of Accountant for Wantagh UFSD and all Nassau County School Districts.

\_\_\_\_\_  
Placement/TR

Approved       Disapproved       Other      C.S.C. Meeting of \_\_\_\_\_  
Resolution No. \_\_\_\_\_

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: - 8 DEC 2022

ITEM NO: 6

TO: Civil Service Commission

FROM: Placement

DATE SUBMITTED: December 8, 2022

SUBJECT: Extension of current list after new list is established.

Probation Officer Trainee List #68-911  
Established 05/06/2021 for NC Dept of Probation

A new list for the subject title has been established. The Probation Dept. is currently processing a candidate for appointment from Probation Officer Trainee list #68-911 and is requesting the list remain active to complete the appointment.

Therefore, in accordance with Section 56 paragraph 1, we are asking that the current list be allowed to remain in existence until the appointment has been completed.

Please advise.

Placement KS

Approved     Disapproved     Other  
As submitted    As submitted

C.S.C. Meeting of - 8 DEC 2022  
Resolution No. \_\_\_\_\_





**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF: - 8 DEC 2022

ITEM NO.: 7

**TO** : Civil Service Commission

**FROM** : Classification

**DATE SUBMITTED:** December 5, 2022

**SUBJECT** : Review of New Class Specifications Summary

<u>TITLE</u>	<u>JURISDICTION</u>
Assistant to Commissioner (Emergency Management)	County – Emergency Management
Deputy Director of Nursing Services and Education	Special Districts - NHCC

Approved as submitted

Disapproved as submitted

Other

C.S.C. Meeting of - 8 DEC 2022  
DATE

Resolution No. \_\_\_\_\_

**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF: 8-Dec-2022

ITEM NO.: 8

**TO** : **Civil Service Commission**  
**FROM** : **Classification**  
**DATE SUBMITTED:** **12/05/2022**  
**SUBJECT** : **Request for Certification of New Title**

Nassau County Health Care Corporation requested the classification of a new competitive title, Interventional Radiologic Technologist.

Per their correspondence, this title works "with doctors and nurses in operative sterile settings to perform angiograms, vascular and invasive procedures. An Interventional Radiography professional requires additional specialty certifications above and beyond that of a general diagnostic radiological technologist." In addition, "The interventional services have grown in popularity and the service will soon be expanded when we start performing high-end neuro/vascular treatments for patients who are suspected of having strokes that can be reversed in an emergency setting."

Classification recommends that these positions be certified with the new, competitive title of Interventional Radiologic Technologist, and that an appropriate specification be prepared.

Approved as submitted       Disapproved as submitted       Other

C.S.C.  
Meeting of: 8-Dec-2022  
DATE

Resolution No. \_\_\_\_\_

**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF: 8 DEC 2022

ITEM NO.: 9

**TO** : **Civil Service Commission**  
**FROM** : **Classification**  
**DATE SUBMITTED:** **12/05/2022**  
**SUBJECT** : **Request for Certification of New Title**

Nassau County Health Care Corporation requested the classification of a new competitive title, Mental Health Counselor II.

Per their correspondence, "The Mental Health Counselor role figures prominently in NUMC's Substance Use Disorder (SUD) treatment. Nassau County recently pledged \$2,000,000 to NUMC to increase our Substance Use Disorder programs. NUMC plans to increase the number of SUD beds but must increase staffing to treat those patients." This title will create an appropriate structure in that it will lead and participate in the function and will assist with retaining current staff. Per their correspondence, "Additionally, other Mental Health Counselors employed by NHCC should have an appropriate career path, as we know the Nassau County Civil Service Commission supports."

Classification recommends that these positions be certified with the new, competitive title of Mental Health Counselor II, and that an appropriate specification be prepared.

Approved as submitted     Disapproved as submitted     Other    C.S.C. Meeting of: 8 DEC 2022  
DATE  
Resolution No. \_\_\_\_\_

**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF:  - 8 DEC 2022

ITEM NO.:  10

**TO : Civil Service Commission**

**FROM : Classification**

**DATE SUBMITTED: November 30, 2022**

**SUBJECT : Request for Certification of New Title and Specification**

Sanitary District #6 has requested the classification of one new position. This position will advise current and retired employees on complex matters of medical insurance, retirement benefits and workers compensation. The position requires a high degree of responsibility and confidentiality and will serve as liaison with program administrators.

Classification recommends that this position be certified with the title Director of Employee Benefits and Insurance, non-competitive, pending jurisdictional classification. The title will be referred to the public hearing for review by New York State, to be listed in Appendix B of the rules, one position for Special District Sanitary District #6 only.

Classification also recommends that the specification of Director of Employee Benefits and Insurance be adopted.

Approved as submitted       Disapproved as submitted       Other

C.S.C. Meeting of:  - 8 DEC 2022  
DATE

Resolution No. \_\_\_\_\_

# NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: - 8 DEC 2022

ITEM NO.: 11

**TO** : Civil Service Commission  
**FROM** : Classification  
**DATE SUBMITTED** : December 5, 2022  
**SUBJECT** : Revised Class Specifications with Change in Grades Summary

<u>TITLE</u>	<u>CURRENT GRADE</u>	<u>RECOMMENDED GRADE</u>	<u>JURISDICTION</u>
Special Cyber-Crime Investigator	Ungraded	17	County
Special Organized Crime Investigator	Ungraded	17	County

( ) Approved as submitted    ( ) Disapproved as submitted    ( ) Other

C.S.C. Meeting of - 8 DEC 2022  
DATE

Resolution No. \_\_\_\_\_

**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF: - 8 DEC 2022

ITEM NO.: 12

**TO** : Civil Service Commission

**FROM** : Classification

**DATE SUBMITTED:** December 8, 2022

**SUBJECT** : **Review of Vacant Exempt Positions Summary**

POSITION	JURISDICTION
Deputy Commissioner of Emergency Management <b>Effective 11/21/22</b>	C – Emergency Management
Deputy Commissioner of Health <b>Effective 1/1/23</b>	C - Health
Secretary to Executive Director, NCMC <b>Effective 12/2/22</b>	SD - NHCC
Chief Research Assistant (Town Board) <b>Effective 11/22/22</b>	T – Oyster Bay
Secretary to Board of Architectural and Preliminary Site Review <b>Effective 12/10/22</b>	Vlg – Kings Point

Civil Service Law § 41.2

Approved as submitted

Disapproved as submitted

Other

C.S.C. Meeting of - 8 DEC 2022  
DATE

Resolution No. \_\_\_\_\_