



MEETING OF
December 8, 2022

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT: Carnell T. Foskey, Chairman

 Michael M. DeLuca, Commissioner

 Martha Krisel, Secretary and Chief Examiner

 Barbara Griminger, Personnel Specialist IV

 Angela Grasso, Administrative Officer III

Moved by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried approving the minutes of the previous meeting with any necessary corrections.

Moved by Commissioner Foskey, seconded by Commissioner DeLuca, and carried excusing Commissioner Markowitz from attending this meeting.

226/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Civil Service Commission of the County of Nassau, State of New York, duly held a public hearing on December 8, 2022, a copy of which is annexed hereto and made a part of this resolution,

RESOLVED, That this resolution be forwarded to the Civil Service Commission of the State of New York for their review and determinations.

COUNTY SERVICE
APPENDIX B
NON-COMPETITIVE POSITIONS

	<u>IN THE DEPARTMENT OF CIVIL SERVICE</u>
	ADD:
Ø 2	Special Qualifications Coordinators

	<u>IN THE DEPARTMENT OF HEALTH</u>
	ADD:
Ø	Special Assistant to the Commissioner of Health

	<u>IN THE DEPARTMENT OF HUMAN SERVICES</u>
	ADD:
Ø	Assistant to Commissioner of Human Services (Chemical Dependency)

	<u>IN THE DEPARTMENT OF POLICE</u>
	ADD:
* Ø	Public Information Officer (Police Department)

* Additional position

Ø Exceptions to the County Government Law, Section 1305-A, as amended by Local Law No. 4-1968

COUNTY SERVICE
APPENDIX B
NON-COMPETITIVE POSITIONS (CONT'D)

	<u>IN THE OFFICE OF EMERGENCY MANAGEMENT</u>
	<u>ADD:</u>
Ø	Assistant to Commissioner (Emergency Management)

	<u>IN THE OFFICE OF THE DISTRICT ATTORNEY</u>
	<u>ADD:</u>
2	Special Cyber-Crime Investigators
2	Special Organized Crime Investigators

SCHOOL DISTRICT SERVICE
APPENDIX B
NON-COMPETITIVE POSITIONS

	<u>ADD:</u>
	<u>IN THE PENINSULA PUBLIC LIBRARY</u>
2	Administrative Interns (Temporary, Part-Time)

SPECIAL DISTRICT SERVICE
APPENDIX B
NON-COMPETITIVE POSITIONS

	<u>IN THE NASSAU HEALTH CARE CORPORATION</u>
	<u>ADD:</u>
	Deputy Director of Hospital Nursing Services and Education
	Director of Patient Care Services
	Neurosurgery Physician Assistants
2	Program Directors

VILLAGE SERVICE
APPENDIX B
NON-COMPETITIVE POSITIONS

	<u>ADD:</u>
	<u>IN THE VILLAGE OF BROOKVILLE</u>
2	Neighborhood Aides
	<u>IN THE VILLAGE OF FARMINGDALE</u>
	<u>ADD:</u>
2	Administrative Interns (Temporary, Part-Time)
	<u>IN THE VILLAGE OF HEMPSTEAD</u>
	<u>ADD:</u>
	Recreation Attendant-Bus Driver
	<u>IN THE VILLAGE OF NEW HYDE PARK</u>
	<u>ADD:</u>
	Senior Citizen Program Development Specialist (Part-Time)

TOWN SERVICE
APPENDIX A
EXEMPT POSITIONS

	<u>IN THE TOWN OF OYSTER BAY:</u>
	<u>ADD:</u>
2	Deputy Commissioners of Sanitation

TOWN SERVICE
APPENDIX B
NON-COMPETITIVE POSITIONS

	<u>IN THE TOWN OF NORTH HEMPSTEAD</u>
	<u>ADD:</u>
5	Horticultural Interns, Seasonal

TOWN SERVICE
APPENDIX C
UNCLASSIFIED POSITIONS

	<u>IN THE TOWN OF OYSTER BAY</u>
	<u>ADD:</u>
	Commissioner of Sanitation

227/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS per Resolution No. 087/2022, the Commission shall include in the duties of the Executive Director the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS the Executive Director has made the following determinations on November 30, 2022,

RESOLVED, That the Commission has studied, evaluated and ratified the following actions made by the Executive Director's actions:

<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
School District Auditor	S - Locust Valley	VACANT EXEMPT - 1 position - 41.2 Effective: 11/22/22	OK to Certify
School District Clerk	S - Valley Stream CHSD #1	VACANT EXEMPT - 1 position - 41.2	OK to Certify
School District Treasurer	S - Valley Stream CHSD #1	VACANT EXEMPT - 1 position - 41.2 Effective: 11/21/22	OK to Certify
Manager	D - NC Bridge Authority	VACANT EXEMPT - 1 position - 41.2 Effective: 11/21/22	OK to Certify
Secretary to Planning Board	V - Sea Cliff	VACANT EXEMPT - 1 position - 41.2 Effective: 11/8/22	OK to Certify

228/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Wantagh Public School for certification of eligible names for the title of Accountant, and

WHEREAS there is no eligible list in existence at this time for the Wantagh Public School but there is a list, Accountant II/Senior Accountant established for Nassau County Departments, Towns of North Hempstead and Oyster Bay, Special Districts, Villages, and Nassau Health Care Corporation, and

WHEREAS the specifications for Accountant and Accountant II/Senior Accountant are comparable,

RESOLVED, That the Executive Director is to forward to the Wantagh Public School eligible list No. 64-138 Accountant II/Senior Accountant to fill the position of Accountant in conformance with Rule 16(1) of the Rules of this Commission.

229/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS list No. 68-911 Probation Officer Trainee, Nassau County Department of Probation was established on May 6, 2021, and

WHEREAS a new list for this title has just been established, and

WHEREAS the list is currently being canvassed by the Nassau County Department of Probation and they want to finish canvassing,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 68-911 Probation Officer Trainee, remain in effect while the new list is established and continue until the appointment has been completed.

230/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of Hempstead for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Deputy Village Assessor, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Exempt Class, in accordance with Section 41.1 of the Civil Service Law limited to one positions in the Village of Hempstead, effective December 8, 2022.

231/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the new specification for the title of Assistant to Commissioner (Emergency Management) as submitted by the Executive Director, be approved as the specification for the said position in the County Service.

232/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the new specification for the title of Deputy Director of Hospital Nursing Services and Education as submitted by the Executive Director, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation only.

233/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau Health Care Corporation for classification of new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the positions is Interventional Radiologic Technology, and be it further

RESOLVED, That the Executive Director, is directed to prepare an appropriate specification for the said position.

234/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau Health Care Corporation for classification of new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the positions is Mental Health Counselor II, and be it further

RESOLVED, That the Executive Director, is directed to prepare an appropriate specification for the said position.

235/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Sanitary District No. 6 for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Director of Employee Benefits and Insurance, and be it further

RESOLVED, That the tentative specification as submitted by the Executive Director, be approved as the specification for the said position, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class for one position in Sanitary District No. 6.

236/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Special Cyber-Crime Investigator as submitted by the Executive Director, be approved as the specification for the said position in the County Service, and be it further

RESOLVED, That the recommended grade for Special Cyber-Crime Investigator be changed from ungraded to a grade 17 be approved.

237/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Special Organized Crime Investigator as submitted by the Executive Director, be approved as the specification for the said position in the County Service, and be it further

RESOLVED, That the recommended grade for Special Organized Crime Investigator be changed from ungraded to a grade 17 be approved.

238/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Deputy Commissioner of Emergency Management in the Nassau County Office of Emergency Management, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective November 21, 2022.

239/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Deputy Commissioner of Health in the Nassau County Department of Health, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective January 1, 2023

240/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Executive Director, NCMC in the Nassau Health Care Corporation, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, December 2, 2022.

241/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Chief Research Assistant (Town Board) in the Town of Oyster Bay, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective November 22, 2022.

242/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Board of Architectural and Preliminary Site Review in the Village of Kings Point, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective December 10, 2022.

There being no further business, the Commission adjourned to go into Executive Session.