

Moved by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried approving the minutes of the previous meeting with any necessary corrections.

175/2023 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS per Resolution No. 128/2023 amending Resolution No. 087/2022, the Commission shall include in the duties of the Civil Service Commission Staff the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS Nassau County Civil Service Commission Staff have made the following determinations on October 5, 2023,

RESOLVED, That the Commission has studied, evaluated and ratified the following actions made by Civil Service Staff's actions:

OCTOBER 5, 2023

| <u>TITLE</u> | <u>AGENCY</u> | <u>ACTION</u> | <u>DECISION</u> |
|--------------------------|----------------------|---|------------------------|
| Secretary | D - East Meadow Fire | VACANT EXEMPT - 1 position - 41.2 Effective: 9/25/23 | OK to Certify |
| Treasurer | D - East Meadow Fire | VACANT EXEMPT - 1 position - 41.2 Effective: 9/25/23 | OK to Certify |
| Secretary | D - Roosevelt Fire | VACANT EXEMPT - 1 position - 41.2 Effective: 10/9/23 | OK to Certify |
| Library Treasurer (PT) | L - Island Park | VACANT EXEMPT - 1 position - 41.2 Effective: 10/3/23 | OK to Certify |
| School District Clerk | S - Syosset | VACANT EXEMPT - 1 position - 41.2 Effective: 9/29/23 | OK to Certify |
| Deputy Village Treasurer | V - Williston Park | VACANT EXEMPT - 1 position - 41.2 Effective: 10/29/23 | OK to Certify |

176/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Town of North Hempstead for certification of eligible names for the title of Information Technology Applications Specialist I, and

WHEREAS there is no eligible list in existence at this time for the Town of North Hempstead but there is a list, Information Technology Applications Specialist I established for Nassau County Departments, School Districts, Board of Cooperative Educational Services, and the Nassau Health Care Corporation, and

WHEREAS the specifications are comparable,

RESOLVED, That eligible list No. 22001 Information Technology Applications Specialist I be forward to the Town of North Hempstead to fill the position of Information Technology Applications Specialist I in conformance with Rule 16(1) of the Rules of this Commission.

177/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Department of Social Services for certification of eligible names for the title of Caseworker I, and

WHEREAS a current list has been exhausted at this time for the Nassau County Department of Social Services but there are two lists, Caseworker I, Bilingual (Spanish Speaking) established for the Nassau County Department of Social Services and the Nassau Health Care Corporation and Caseworker I, Bilingual (Haitian-Creole Speaking) established for the Nassau County Department of Social Services, and

WHEREAS the specifications for Caseworker I and Caseworker I, Bilingual (Spanish Speaking) and Caseworker I, Bilingual (Haitian-Creole Speaking) are comparable,

RESOLVED, That eligible list No. 1005D Caseworker I, Bilingual (Spanish Speaking) and eligible list No. 2025D Caseworker I, Bilingual (Haitian-Creole Speaking) be forward to the Nassau County Department of Social Services to fill the position of Caseworker I in conformance with Rule 16(1) of the Rules of this Commission.

178/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Westbury Public School for certification of eligible names for the title of Security Guard, and

WHEREAS a current list has been exhausted at this time for Westbury Public School but there is a list, Public Safety Officer II established for Nassau County Departments and Town of North Hempstead and Town of Oyster Bay, and

WHEREAS the specifications for Security Guard and Public Safety Officer II are comparable,

RESOLVED, That eligible list No. 67-747 Public Safety Officer II be forward to Westbury Public Schools to fill the position of Security Guard in conformance with Rule 16(1) of the Rules of this Commission.

179/2023 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS list No. 9503D Police Service Aide Trainee, Nassau County Police Department was established on April 11, 2022, and

WHEREAS a new list for this title has just been established, and

WHEREAS the Nassau County Police Department is continuing to canvass the existing list,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 9503D Police Service Aide Trainee, remain in effect until the end of its four years or until it is exhausted.

180/2023 -- A motion was made by Commissioner Markowitz, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of Roslyn for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Secretary to Historic District Board, and be it further

RESOLVED, That the said position be placed in the Exempt Class, in accordance with Section 41.1 of the Civil Service Law, effective October 19, 2023.

181/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission reviewed a request from the Nassau County Office of Shared Services to change the grade of the title Buyer Trainee from Grade 8 to Grade 10,

RESOLVED, That the Commission approves the change in grade for Buyer Trainee to a Grade 10.

182/2023 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the Commission has studied, evaluated and ratified their action of approval on the following item:

| <u>TITLE</u> | <u>ACTION</u> | <u>DECISION</u> | <u>DATE</u> |
|--|--|-----------------|-----------------|
| Administrative Intern Temp, PT_C-County Attorney | NEW POSITION NON-COMP / PJC | OK | 10/24/23 |

183/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Accounting Assistant II as submitted, be approved as the specification for the said position in the County Service.

184/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Accounting Assistant III as submitted, be approved as the specification for the said position in the County Service.

185/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Accounting Assistant IV as submitted, be approved as the specification for the said position in the County Service.

186/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Caseworker I as submitted, be approved as the specification for the said position in the County Service.

187/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Caseworker I, Bilingual as submitted, be approved as the specification for the said position in the County Service.

188/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Emergency Medical Services Instructor as submitted, be approved as the specification for the said position in the County Service.

189/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Equipment Operator Trainee as submitted, be approved as the specification for the said position in the County Service.

190/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Fire Communications Technician I as submitted, be approved as the specification for the said position in the County Service.

191/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Fire Communications Technician II as submitted, be approved as the specification for the said position in the County Service.

192/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Fire Communications Technician III as submitted, be approved as the specification for the said position in the County Service.

193/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Fire Marshal I as submitted, be approved as the specification for the said position in the County Service.

194/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Speech Pathologist II as submitted, be approved as the specification for the said position in the County Service.

195/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Administrative Assistant I, Bilingual as submitted, be approved as the specification for the said position in the School District Service.

196/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Clerk-Laborer as submitted, be approved as the specification for the said position in the School District Service.

197/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Typist-Clerk Bilingual as submitted, be approved as the specification for the said position in the School District Service.

198/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Clerk-Laborer as submitted, be approved as the specification for the said position in the Special District Service.

199/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Accounting Assistant II as submitted, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation only.

200/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Accounting Assistant III as submitted, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation only.

201/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Accounting Assistant IV as submitted, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation only.

202/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Clerk-Laborer as submitted, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation only.

203/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Speech Pathologist II as submitted, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation only.

204/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Accounting Assistant II as submitted, be approved as the specification for the said position in the Town Service.

205/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Accounting Assistant III as submitted, be approved as the specification for the said position in the Town Service.

206/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the School District specification for Photographic Specialist is being revised to standardize with the Town title Photographic Specialist, and

WHEREAS the New York State Civil Service examiners reviewed and determined that competitive examination is no longer practicable for photography titles. It was recommended that all related titles which perform photography be reviewed for removal from the competitive class, as "they may too be appropriate for placement in the non-competitive class.",

RESOLVED, That the revised specification for the School District title of Photographic Specialist be adopted, and be it further

RESOLVED, That the competitive School title, Photographic Specialist be placed in the non-competitive class for an unlimited number of positions for all School districts, pending approval by the New York State Civil Service Commission.

207/2023 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS vacancies have occurred in the position of Traffic Prosecutor in the Nassau County Traffic and Parking Violations Agency, and

WHEREAS the Commission has studied and evaluated such positions,

RESOLVED, That the Commission determines that such positions as now constituted are properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective September 28, 2023.

208/2023 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Deputy Executive Director, NCMC in the Nassau Health Care Corporation, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective September 26, 2023.

209/2023 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Treasurer in the Bethpage Water District, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective October 19, 2023.

210/2023 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Treasurer in the South Hempstead Fire District, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective October 23, 2023.

211/2023 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Deputy Village Clerk-Treasurer in the Village of New Hyde Park, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective October 23, 2023.

212/2023 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Commissioner of Police, Patrick J. Ryder, to extend the filing deadline for the Police Officer examination No. 2024PO, Nassau County Police Department, Village Police Departments, and Port Washington Police District,

RESOLVED, That the filing period for Police Officer examination No. 2024PO be extended until November 14, 2023.

There being no further business, the Commission adjourned to go into Executive Session.