



MEETING OF  
March 18, 2024

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT:      Carnell T. Foskey, Chairman  
  
                 Michael M. DeLuca, Commissioner  
  
                 Steven R. Markowitz, Commissioner  
  
                 Angela Grasso, Director of Administration  
  
                 Ralph Misiti, Personnel Specialist IV  
  
                 Michelle Hertz, Personnel Specialist IV  
  
                 Jeffrey Hackett, Special Assistant, Civil Service Commission

Moved by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried approving the minutes of the previous meeting with any necessary corrections.

039/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS per Resolution No.128/2023 amending Resolution No. 087/2022 and Resolution No. 019/2024, the Commission shall include in the duties of the Civil Service Commission Staff the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS the Nassau County Civil Commission Staff has made the following determinations on March 13, 2024,

RESOLVED, That the Commission has studied, evaluated and ratified the following actions made by Civil Service Staff's actions:

**MARCH 13, 2024**

<b><u>TITLE</u></b>	<b><u>AGENCY</u></b>	<b><u>ACTION</u></b>	<b><u>DECISION</u></b>
Village Auditor	V- Freeport	<b>VACANT EXEMPT - 1 position - 41.2 Effective: 3/4/2024</b>	<b>OK to certify</b>

040/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Landscape Architect I as submitted, be approved as the specification for the said position in the County Service.

041/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Landscape Architect II as submitted, be approved as the specification for the said position in the County Service.

042/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Landscape Architect III as submitted, be approved as the specification for the said position in the County Service.

043/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Assistant Manager for Administration as submitted, be approved as the specification for the said position in the Special District Service.

044/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Rink Guard as submitted, be approved as the specification for the said position in the Special District Service.

045/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Rink Guard I as submitted, be approved as the specification for the said position in the Town Service.

046/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Rink Guard as submitted, be approved as the specification for the said position in the Village Service.

047/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Office of the Medical Examiner for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Forensic Medical Photographer Trainee, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive class for an unlimited number of positions in the Nassau County Office of the Medical Examiner, effective March 11, 2024.

048/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Office of the Medical Examiner for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Forensic Medical Photographer II, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive class for an unlimited number of positions in the Nassau County Office of the Medical Examiner, effective March 11, 2024.

049/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Police Department for classification of two new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate civil service title for the positions is Intelligence Analyst, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said positions be placed in the Non-Competitive class for a limited to forty positions in the Nassau County Police Department.

050/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the title Director of Forensic Laboratories is currently listed in the rules of this Commission in the Non-Competitive Class under Appendix B in the County Service in the General Listing for one position, and

WHEREAS the Commission reviewed a memorandum of justification from the Office of the Medical Examiner requesting that Director of Forensic Laboratories receive a 'PHI' designation- an exception to the County Government Law 1305-a, as amended by Local Law No. 4-1968. The Medical Examiner states that this designation is justified by the performance of policy influencing functions,

RESOLVED, That subject to the approval of the New York State Civil Service Commission, the title Director of Forensic Laboratories be listed in the rules of this Commission in the Non-Competitive Class under Appendix B in the County Service in the General Listing for one position as Policy-influencing/confidential, with the PHI designation.

051/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That a change in nomenclature for the title Hospital Aide II to Senior Hospital Aide be approved, and be it further

RESOLVED, That the revised specification for the title Senior Hospital Aide as submitted, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation Only.

052/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That a change in nomenclature for the title Hospital Aide I to Hospital Aide be approved, and be it further

RESOLVED, That the revised specification for the title Hospital Aide, as submitted be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation Only.

053/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS on December 2, 2021, this Commission held a public hearing amending the Rules and Appendices to the rules of the Civil Service Commission, a copy of which was forwarded to the Civil Service Commission of the State of New York for their review and determination,

RESOLVED, That the New York State Department of Civil Service, at its meeting of October 11, 2023, **approved** resolution No.295/2021 as follows:

COUNTY SERVICE  
APPENDIX A  
EXEMPT POSITIONS

IN THE DEPARTMENT OF ASSESSMENT ADD:  
Deputy Assessor for Small Claims Assessment Review

IN THE DEPARTMENT OF THE SHERIFF ADD:  
Counsel to The Sheriff

RESOLVED, That the New York State Department of Civil Service, at its meeting of October 11, 2023, **disapproved** resolution No.295/2021 as follows:

COUNTY SERVICE  
APPENDIX A  
EXEMPT POSITIONS

IN THE OFFICE OF EMERGENCY MANAGEMENT  
Public Information Officer (Emergency Management)

054/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS vacancies have occurred in the position of Assistant District Attorney in the Nassau County Office of the District Attorney, and

WHEREAS the Commission has studied and evaluated such positions,

RESOLVED, That the Commission determines that such positions as now constituted are properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law.

There being no further business, the Commission adjourned to go into Executive Session.