



MEETING OF
January 13, 2022

The Nassau County Civil Service Commission met this date at 10:00 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT: Carnell T. Foskey, Chairman

 Michael M. DeLuca, Commissioner via telecommunications

 Steven R. Markowitz, Commissioner via telecommunications

 Martha Krisel, Secretary and Chief Examiner

 Angela Grasso, Administrative Officer III

Moved by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried approving the minutes of the previous meeting.

001/2022 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Peninsula Public Library for certification of eligible names for the title of Administrative Assistant I, and

WHEREAS there is no eligible list in existence at this time for the Peninsula Public Library but there is a list, Administrative Assistant, Bilingual (Spanish) established for Nassau County Departments, and

WHEREAS the specifications for Administrative Assistant I and Administrative Assistant, Bilingual (Spanish) are comparable,

RESOLVED, That the Executive Director is to forward to the Peninsula Public Library eligible list No. 68-935, Administrative Assistant, Bilingual (Spanish) to fill the position of Clerk-Typist I/Typist-Clerk, in conformance with Rule 16(1) of the Rules of this Commission.

002/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS list No. 61-253 Building Inspector Trainee, Bilingual (Spanish), Nassau County Villages and Town of Oyster Bay established on June 13, 2018, and

WHEREAS a new list for this title has just been established, and

WHEREAS there are a number of candidates still available on the older list,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 61-253, Building Inspector Trainee, Bilingual (Spanish), remain in effect while the new list is established and continue for the full four years or until it is exhausted.

003/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Uniondale Public School for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Language Interpreter, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class for an unlimited number of positions in the School District Service.

004/2022 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Town of North Hempstead for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Deputy Receiver of Taxes, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Exempt Class, in accordance with Section 41.1 of the Civil Service Law limited to three positions in the Town of North Hempstead, effective October 28, 2021.

005/2022 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the new specification for the title of Administrative Assistant I, Bilingual as submitted by the Executive Director, be approved as the specification for the said position in the School District Service.

006/2022 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the Commission ratifies the following actions:

Revised Class Specifications

TITLE	JURISDICTION
Senior Account Clerk	Schools
Senior Account Clerk	Special Districts
Senior Account Clerk	Villages

Vacant County Exempt Positions

TITLE	COUNTY DEPARTMENT
Assistant to the Commissioner (Backdate to 12/7/21)	Police Department
Chief Deputy County Attorney	County Attorney
Commissioner of Consumer Affairs	Consumer Affairs

Confidential Assistant to the Comptroller for Legal Affairs	Comptroller
Deputy Commissioner of Emergency Management	Emergency Management
Deputy Commissioner of Human Services	Human Services
Deputy Commissioner of Information Technology	Information Technology
Deputy Commissioner of Parks, Recreation and Museums (Backdate to 1/1/22) - 3 positions	Parks, Recreation & Museums
Deputy Comptroller	Comptroller
Deputy Comptroller	Comptroller
Deputy County Attorney	County Attorney
Deputy County Treasurer (Backdate to 1/1/22)	County Treasurer
Deputy Undersheriff (Backdate to 1/3/22)	NC Correctional Center
Executive Director, Nassau County Traffic and Parking Violations Agency (Backdate to 1/1/22)	Traffic Violations Agency
Executive Director, Nassau County Youth Board	Human Services
Inspector	Comptroller
Secretary to the County Comptroller	Comptroller
Special Financial Investigator	District Attorney
Traffic Prosecutor (Backdate to 1/1/22)	Traffic Violations Agency
Undersheriff	Correctional Center

Vacant NHCC Exempt Position

Director of Communications and Development (Backdate to 11/17/21)	Nassau Health Care Corporation
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Vacant County Non-Competitive/PJC Positions

Assistant to Commissioner (Emergency Management)	Emergency Management
Deputy Commissioner of Social Services (New PJC)	Social Services
Public Information Officer (Police Department)	Police Department

007/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS vacancies have occurred in the position of Assistant District Attorney in the Nassau County Office of the District Attorney, and

WHEREAS the Commission has studied and evaluated such positions,

RESOLVED, That the Commission determines that such position as now constituted are properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective January 1, 2022.

008/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Deputy Village Clerk-Treasurer in the Village of Russell Gardens, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective January 1, 2022.

009/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of School District Treasurer in the North Bellmore Public School, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective January 29, 2022.

010/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Commissioner of Community Services in the Town of North Hempstead, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective January 5, 2022.

011/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Superintendent of Public Works in the Village of Atlantic Beach, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective January 4, 2022.

012/2022 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Treasurer in the Massapequa Fire Department, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective December 31, 2021.

There being no further business, the Commission adjourned to go into Executive Session.