

Action	County	State	Title	Department
<b>January 13, 2022</b>				
1. *MINUTES OF PREVIOUS MEETING				
2. CERTIFY APPROP LIST	68-935		Administrative Assistant, Bil (Spanish)	C - Depts L.SL
3. EXT OF LIST	61-253		Building Inspector Trainee, Bil (Spanish)	V - Villages & T - OB
4. NEW POSITION			Language Interpreter	S - Uniondale
5. NEW POSITION			Deputy Receiver of Taxes	T - North Hempstead
6. NEW SPEC			Administrative Assistant I, Bil	S - School
7. RATIFICATION ITEMS			Various Titles	Various Jurisdictions
8. VACANT EXEMPTS			Various Titles	Various Jurisdictions

13 JAN 2022

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**COMMISSIONERS**  
CARNELL T. FOSKEY  
MICHAEL M. DELUCA  
STEVEN R. MARKOWITZ



**EXECUTIVE DIRECTOR**  
MARTHA KRISSEL, ESQ.

**NASSAU COUNTY  
CIVIL SERVICE COMMISSION**  
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**REQUEST TO MAKE LIST COMPARABLE**

Date Submitted: January 13, 2022

Requested for: Nassau County Libraries/School Libraries

Recommendation: Exam #68-935 Administrative Assistant, Bilingual (Spanish) announced for Nassau County Departments be made comparable for Nassau County Libraries and Nassau County School Libraries based on rule 16 (1) of the Civil Service Rules of the Nassau County Civil Service Commission.

Approved     Disapproved     Other

C.S.C. Meeting of 13 JAN 2022  
Resolution No. \_\_\_\_\_

NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: 13 JAN 2022

ITEM NO: 3

TO: Civil Service Commission  
FROM: Placement  
DATE SUBMITTED: January 13, 2022  
SUBJECT: Extension of current list after new list is established

The new Building Inspector Trainee, Bilingual Spanish list #65-459 was established on 12/28/2021 and the current list #61-253 was established on 6/13/2018. As the current list has never been canvassed, in accordance with Section 56 paragraph 1, we are asking the current list to remain in existence until the four-year expiration date of June 12, 2022.

Section 56 paragraph 1 of Civil Service Law:

“An eligible list that has been in existence for one year or more shall terminate upon the establishment of an appropriate new list, unless otherwise prescribed by the state civil service department or municipal commission having jurisdiction.”

Please advise.



Placement KS

Approved As submitted     Disapproved As submitted     Other

C.S.C. Meeting of 13 JAN 2022  
Resolution No. \_\_\_\_\_

**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF: 13 JAN 2022

ITEM NO.: 4

**TO** : **Civil Service Commission**  
**FROM** : **Classification**  
**DATE SUBMITTED:** **1/4/2022**  
**SUBJECT** : **Review of Non-Competitive Pending Jurisdictional Classification Position**

The Uniondale School District has requested the classification of one vacant Language Interpreter position in the Non-Competitive Class, pending jurisdictional classification.

The Nassau County Civil Service Commission recommended that Language Interpreter be placed in the Non-Competitive Class pending jurisdictional classification per Resolution #91/2021 on 4/22/2021. Language Interpreter was submitted to the Public Hearing of 12/2/2021 and has not yet been ruled on by New York State. It is recommended that this position be certified as Non-Competitive, pending jurisdictional classification.

Approved as submitted     Disapproved as submitted     Other    C.S.C. Meeting of: 13 JAN 2022  
DATE  
Resolution No.

**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF: 13 JAN 2022

ITEM NO.: 5

**TO** : **Civil Service Commission**  
**FROM** : **Classification**  
**DATE SUBMITTED:** **January 5, 2022**  
**SUBJECT** : **Request for Certification of New Position**

The Town of North Hempstead has requested the classification of a third position in the Exempt title of Deputy Receiver of Taxes. Two positions are currently allowed in the Rules for the Towns of North Hempstead and Oyster Bay.

The position is requested on a temporary basis from 10/28/2021 to 1/30/2022, as a temporary replacement for the Town's Deputy Receiver of Taxes, who is on a leave without pay.

Classification recommends that the position be certified in the Exempt title of Deputy Receiver of Taxes, pending jurisdictional classification.

The title will be submitted to the next public hearing for approval of 3 positions in the Exempt jurisdictional class in the listing for the Town of North Hempstead.

Approved  
as submitted

Disapproved  
as submitted

Other

C.S.C.

Meeting of: \_\_\_\_\_

**13 JAN 2022**

DATE

Resolution No.

**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF: 13 JAN 2022

ITEM NO.: 6

**TO** : Civil Service Commission

**FROM** : Classification

**DATE SUBMITTED:** January 5, 2022

**SUBJECT** : Review of New Class Specifications Summary

<u>TITLE</u>	<u>JURISDICTION</u>
Administrative Assistant I, Bilingual	Schools

( ) Approved as submitted      ( ) Disapproved as submitted      ( ) Other

C.S.C. Meeting of 13 JAN 2022  
Resolution No. \_\_\_\_\_  
DATE

# NASSAU COUNTY CIVIL SERVICE COMMISSION

CALENDAR OF: JAN 13 2022

ITEM NO.: 7

**TO** : Civil Service Commission

**FROM** : Classification

**DATE SUBMITTED:** January 5, 2022

**SUBJECT** : Ratification Items

**Ratification of Revised Class Specifications Summary**

<u>TITLE</u>	<u>JURISDICTION</u>
Senior Account Clerk	Schools
Senior Account Clerk	Special Districts
Senior Account Clerk	Villages

**Ratification of Vacant County Exempt Positions Summary**

<u>TITLE</u>	<u>COUNTY DEPARTMENT</u>
Assistant to the Commissioner (Backdate to 12/7/21)	Police Department
Chief Deputy County Attorney	County Attorney
Commissioner of Consumer Affairs	Consumer Affairs
Confidential Assistant to the Comptroller for Legal Affairs	Comptroller
Deputy Commissioner of Emergency Management	Emergency Management
Deputy Commissioner of Human Services	Human Services
Deputy Commissioner of Information Technology	Information Technology
Deputy Commissioner of Parks, Recreation and Museums (Backdate to 1/1/22) – 3 positions	Parks, Recreation & Museums
Deputy Comptroller	Comptroller
Deputy Comptroller	Comptroller
Deputy County Attorney	County Attorney
Deputy County Treasurer (Backdate to 1/1/22)	County Treasurer

Approved as submitted

Disapproved as submitted

Other

C.S.C. Meeting of JAN 13 2022  
DATE

Resolution No. \_\_\_\_\_

**Ratification of Vacant County Exempt Positions Summary - Continued**

Executive Director, Nassau County Traffic and Parking Violations Agency (Backdate to 1/1/22)	Traffic Violations Agency
Executive Director, Nassau County Youth Board	Human Services
Inspector	Comptroller
Secretary to the County Comptroller	Comptroller
Special Financial Investigator	District Attorney
Traffic Prosecutor (Backdate to 1/1/22)	Traffic Violations Agency
Undersheriff	Correctional Center

**Ratification of Vacant NHCC Exempt Position Summary**

Director of Communications and Development (Backdate to 11/17/21)	NHCC
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**Ratification of Vacant County Non-Competitive/PJC Positions Summary**

<u>TITLE</u>	<u>County Department</u>
Assistant to Commissioner (Emergency Management)	Emergency Management
Deputy Commissioner of Social Services (New PJC)	Social Services
Public Information Officer (Police Department)	Police Department

Approved as submitted

Disapproved as submitted

Other

C.S.C. Meeting of

JAN 13 2022

DATE

Resolution No. \_\_\_\_\_



**NASSAU COUNTY CIVIL SERVICE COMMISSION**

CALENDAR OF: 13 JAN 2022

ITEM NO.: 8

**TO** : Civil Service Commission  
**FROM** : Classification  
**DATE SUBMITTED:** January 5, 2022  
**SUBJECT** : Review of Vacant Exempt Positions Summary

<u>POSITION</u>	<u>JURISDICTION</u>
Assistant District Attorney	C - District Attorney
Deputy Village Clerk-Treasurer	V - Russell Gardens
School District Treasurer	S - North Bellmore PS
Secretary to Commissioner of Community Services	T - North Hempstead
Superintendent of Public Works	V - Atlantic Beach
Treasurer	SD - Massapequa Fire

Civil Service Law § 41.2

Approved as submitted

Disapproved as submitted

Other

C.S.C. Meeting of

13 JAN 2022

DATE

Resolution No. \_\_\_\_\_