



MEETING OF
February 28, 2023

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT: Carnell T. Foskey, Chairman

 Michael M. DeLuca, Commissioner

 Barbara Griminger, Personnel Specialist IV

 Angela Grasso, Administrative Officer III

Moved by Commissioner Foskey, seconded by Commissioner DeLuca, and carried excusing Commissioner Markowitz from attending this meeting.

Moved by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried approving the minutes of the previous meeting with any necessary corrections.

035/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS per Resolution No. 087/2022, the Commission shall include in the duties of the Executive Director the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS the Executive Director has made the following determinations on February 3rd, 2023, February 13th, 2023 and February 21st, 2023,

RESOLVED, That the Commission has studied, evaluated and ratified the following actions made by the Executive Director's actions:

FEBRUARY 3, 2023

<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
Secretary	D - South Farmingdale Water	VACANT EXEMPT - 1 position - 41.2 Effective: 1/28/23	OK to Certify
Superintendent of Public Works	V - Garden City	VACANT EXEMPT - 1 position - 41.2 Effective: 1/27/23	OK to Certify

FEBRUARY 13, 2023

<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
School District Auditor	S - Hicksville	VACANT EXEMPT - 1 position - 41.2	OK to Certify

FEBRUARY 21, 2023

<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
Deputy Fire District Treasurer	D - North Massapequa Fire	VACANT EXEMPT - 1 position - 41.2 Effective: 2/16/23	OK to Certify
Secretary	D - Wantagh Fire	VACANT EXEMPT - 1 position - 41.2 Effective: 1/23/23	Ok to Certify
Clerk to Village Justice	V - Old Westbury	VACANT EXEMPT - 1 position - 41.2 Effective: 2/11/23	OK to Certify
Deputy Village Clerk-Treasurer	V - Old Westbury	VACANT EXEMPT - 1 position - 41.2 Effective: 2/11/23	OK to Certify
Deputy Village Treasurer	V - Lake Success	VACANT EXEMPT - 1 position - 41.2 Effective: 3/15/23	OK to Certify
Secretary, Fire Department	V - Mineola	VACANT EXEMPT - 1 position - 41.2 Effective: 2/6/23	OK to Certify
Secretary, Fire Department	V - Williston Park	VACANT EXEMPT - 1 position - 41.2 Effective: 1/31/23	OK to Certify
Village Treasurer	V - Lake Success	VACANT EXEMPT - 1 position - 41.2 Effective: 3/15/23	OK to Certify
Village Treasurer	V - Sands Point	VACANT EXEMPT - 1 position - 41.2 Effective: 2/4/23	OK to Certify

036/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the Executive Director, prepare a notice for publication of proposed amendments to the Rules and Appendices to the Rules for the Civil Service of the County of Nassau and that a public hearing be held on March 30, 2023.

037/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Civil Service Commission of the County of Nassau duly held a public hearing on January 27, 2022 and submitted the revisions to the Appendices to the Rules in our Resolution amending Rule XI, Rule XIV, Rule XVI and Rule XIX, and

RESOLVED, That The New York State Department of Civil Service, at its meeting of January 11, 2023 calendared and approved the revisions to the Appendices to the Rules included in our Resolution of January 27, 2022 amending Rule XI, Rule XIV, Rule XVI and Rule XIX, and be it further

RESOLVED, That the Nassau County Civil Service Rule Book be updated to reflect these determinations.

038/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau Health Care Corporation for certification of eligible names for the title of Medical Social Worker I, and

WHEREAS there is no eligible list in existence at this time for the Nassau Health Care Corporation but there is a list, Medical Social Worker I, Bilingual (Spanish) established for the Nassau Health Care Corporation, and

WHEREAS the specifications are comparable,

RESOLVED, That the Executive Director is to forward to the Nassau Health Care Corporation eligible list No. 2027D Medical Social Worker I, Bilingual (Spanish) to fill the position of Medical Social Worker I in conformance with Rule 16(1) of the Rules of this Commission.

039/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS list No. 8048DP Senior Typist Clerk, Bellmore-Merrick Union Free School District was established on May 31, 2019, and

WHEREAS a new list for this title has just been established, and

WHEREAS the Bellmore-Merrick Union Free School District is requesting to keep the current list active,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 8048DP Senior Typist Clerk, remain in effect while the new list is established and continue until the appointment has been completed.

040/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of Mineola for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Secretary to Board of Zoning Appeals, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Exempt Class, in accordance with Section 41.1 of the Civil Service Law limited to two positions in the Village of Mineola, effective January 31, 2023.

041/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Superintendent of Water and Sewer Operations as submitted by the Executive Director, be approved as the specification for the said position in the Village Service.

042/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Inspector in the Nassau County Office of the County Comptroller, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective February 17, 2023.

043/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Deputy Undersheriff in the Nassau County Department of the Sheriff, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective February 10, 2023.

044/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Assistant Executive Director, NCMC in the Nassau Health Care Corporation, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law.

045/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Deputy Commissioner of Environmental Resources in the Town of Oyster Bay, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law effective February 6, 2023.

046/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Board of Zoning Appeals in the Village of Mineola, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law effective February 8, 2023.

047/2023 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau Health Care Corporation for a waiver of residence to Queens and Suffolk Counties for the position of Director of Construction Services, and

WHEREAS the Nassau Health Care Corporation has had difficulty in recruiting eligibles to fill said position,

RESOLVED, That the request from the Nassau Health Care Corporation be held for the next Commission Meeting to be held on March 30, 2023.

048/2023 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Department of Information Technology for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Information Technology Security Specialist I, and be it further

RESOLVED, That the tentative specification as submitted by the Executive Director, be approved as the specification for the said position in the County Service.

049/2023 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Department of Information Technology for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Information Technology Security Specialist II, and be it further

RESOLVED, That the tentative specification as submitted by the Executive Director, be approved as the specification for the said position in the County Service.

There being no further business, the Commission adjourned to go into Executive Session.