



MEETING OF

November 4, 2021

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT:      Carnell T. Foskey, Chairman  
                    Michael M. DeLuca, Commissioner  
                    Steven R. Markowitz, Commissioner  
                    Martha Krisel, Secretary and Chief Examiner  
                    Deborah Welt, Assistant Secretary and Chief Examiner  
                    Angela Grasso, Administrative Officer III

Moved by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried approving the minutes of the previous meeting.

275/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Bellmore-Merrick Central School District for certification of eligible names for the title of Clerk-Typist I/Typist-Clerk, and

WHEREAS there is no eligible list in existence at this time for the Bellmore-Merrick Central School District but there is a list, Clerk-Typist I/Typist-Clerk, Bilingual (Spanish) established for Nassau County Departments, Villages, School Districts, Libraries, Special Districts, Board of Cooperative Educational Services, and Nassau Health Care Corporation, and

WHEREAS the specifications for Clerk-Typist I/Typist-Clerk and Clerk-Typist I/Typist-Clerk, Bilingual (Spanish) are comparable,

RESOLVED, That the Executive Director is to forward to the Bellmore-Merrick Central School District eligible list No. 9012D, Clerk-Typist I/Typist-Clerk, Bilingual (Spanish) to fill the position of Clerk-Typist I/Typist-Clerk, in conformance with Rule 16(1) of the Rules of this Commission.

276/2021 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of Farmingdale for classification of one new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Administrative Intern, Temporary (Part-Time) and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class limited to one position in the Village of Farmingdale, effective October 5, 2021.

277/2021 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the new specification for the title of Clerk-Typist I, Bilingual as submitted by the Executive Director, be approved as the specification for the said position in the Towns Service.

278/2021 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the new specification for the title of Patient Navigator as submitted by the Executive Director, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation only.

279/2021 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Department of Public Works for classification of ten new position together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Equipment Operator Trainee, and be it further

RESOLVED, That the tentative specification as submitted by the Executive Director, be approved as the specification for the said position, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class for ten positions in the Nassau County Department of Public Works.

280/2021 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Office of the Medical Examiner for classification of one new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Medical Transcriptionist (Part-Time), and be it further

RESOLVED, That the tentative specification as submitted by the Executive Director, be approved as the specification for the said position in the County Service.

281/2021 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the New York State Civil Service Commission determinations (545/2019) be accepted.

282/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Crime Victim's Advocate I, Bilingual as submitted by the Executive Director, be approved as the specification for the said position in the County Service.

283/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Dietitian III as submitted by the Executive Director, be approved as the specification for the said position in the Special Districts Service for Nassau Health Care Corporation only.

284/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Secretary to the Library Board (Part-Time) as submitted by the Executive Director, be approved as the specification for the said position in the Schools Service.

285/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Deputy Fire District Treasurer in the East Meadow Fire District, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective October 26, 2021.

286/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Deputy Village Clerk in the Village of Laurel Hollow, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective October 29, 2021.

287/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Library Treasurer (Part-Time) in the Island Park Library, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective October 8, 2021.

288/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of School District Auditor in the Westbury Public Schools, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law.

289/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary in the South Hempstead Fire District, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective October 12, 2021.

290/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Board of Trustees in the Incorporated Village of Russell Gardens, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective October 21, 2021.

291/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Superintendent of Building Department (VLG) in the Village of Freeport, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective October 7, 2021.

292/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Traffic Prosecutor in the Nassau County Traffic Violations Agency, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective October 12, 2021.

293/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Village Auditor in the Village of Mineola, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective October 14, 2021.

294/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Village Treasurer in the Village of Laurel Hollow, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective October 30, 2021.

There being no further business, the Commission adjourned to go into Executive Session.

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