



MEETING OF

April 8, 2021

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT:      Carnell T. Foskey, Chairman

Michael M. DeLuca, Commissioner via telecommunications

Steven R. Markowitz, Commissioner via telecommunications

Martha Krisel, Secretary and Chief Examiner

Deborah Welt, Assistant Secretary and Chief Examiner

Angela Grasso, Administrative Officer III

Moved by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried approving the minutes of the previous meeting.

071/2021 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS in accordance with §1302 of the Nassau County Charter, Organization of commission; employees - the civil service commission shall annually elect one of its members chairman, and

WHEREAS the Civil Service Commission hereby nominates Carnell T. Foskey, Commissioner of Civil Service since December 29, 2017, to the position of Chairman, Civil Service Commission effective April 8, 2021,

RESOLVED, That the appointment of Carnell T. Foskey as Chairman of the Civil Service Commission, effective April 8, 2021 is approved.

072/2021 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Bethpage Union Free School District for certification of eligible names for the title of Clerk-Laborer, and

WHEREAS there is no eligible list in existence at this time for the Bethpage Union Free School District but there is a list, Clerk-Laborer established for Nassau County Departments, Villages, Special Districts, Towns of North Hempstead and Oyster Bay, and Nassau Health Care Corporation, and

WHEREAS the specifications for Clerk-Laborer are comparable,

RESOLVED, That the Executive Director is to forward to the Bethpage Union Free School District eligible list No. 8036D to fill the position of Clerk-Laborer in conformance with Rule 16(1) of the Rules of this Commission.

073/2021 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Department of Human Services for certification of eligible names for the title of Psychiatric Social Worker I, and

WHEREAS there is no eligible list in existence at this time for the Nassau County Department of Human Services but there is an examination, Psychiatric Social Worker I, Bilingual (Spanish Speaking) announced on January 23, 2020 for Nassau County Departments and Nassau Health Care Corporation, and

WHEREAS the specifications for Psychiatric Social Worker I and Psychiatric Social Worker I, Bilingual (Spanish Speaking) are comparable,

RESOLVED, That the Executive Director is to forward to the Nassau County Department of Human Services examination No. 68-866 Psychiatric Social Worker I, Bilingual (Spanish Speaking) to fill the position of Psychiatric Social Worker I, Bilingual in conformance with Rule 16(1) of the Rules of this Commission.

074/2021 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Police Department for classification of nine new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Intelligence Analyst, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive class for nine positions in the Nassau County Police Department.

075/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Town of North Hempstead for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Senior Code Enforcement Inspector, and be it further

RESOLVED, That the Executive Director, is directed to prepare an appropriate specification for the said position.

076/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Town of North Hempstead for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Manager, Recreation Center, and be it further

RESOLVED, That the tentative specification as submitted by the Executive Director, be approved as the specification for the said position in the Town Service.

077/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the title of Technical Coordinator, Purchase be revised to Technical Coordinator I, Purchase, and be it further

RESOLVED, That the revised specification for the title of Technical Coordinator I, Purchase as submitted by the Executive Director, be approved as the specification for the said position in the County Service.

078/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the title of Technical Coordinator, Purchase be revised to Technical Coordinator I, Purchase, and be it further

RESOLVED, That the revised specification for the title of Technical Coordinator I, Purchase as submitted by the Executive Director, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation only.

079/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the title of Purchasing Agent (Village) be revised to Purchasing Agent, and be it further

RESOLVED, That the revised specification for the title of Purchasing Agent as submitted by the Executive Director, be approved as the specification for the said position in the Village Service.

080/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Purchasing Agent as submitted by the Executive Director, be approved as the specification for the said position in the School District Service.

081/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Library Treasurer (Part-Time) in the Baldwin Public Library, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective March 20, 2021.

082/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary in the South Hempstead Fire District, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective March 11, 2021.

083/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary in the Nassau County Office of the District Attorney, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective March 26, 2021.

084/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Park Commission in the Village of East Hills, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective March 22, 2021.

085/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Board of Trustees in the Village of Russell Gardens, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective April 10, 2021.

086/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary in the South Farmingdale Fire District, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law.

087/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of School District Auditor in the New Hyde Park-Garden City Park Union Free School District, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective March 12, 2021.

088/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Research Assistant to Board of Trustees in the Village of Hempstead, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly placed in the Unclassified Service, effective March 24, 2021.

There being no further business, the Commission adjourned to go into Executive Session.