



MEETING OF  
February 25, 2021

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT: Alan M. Parente, Chairman, via telecommunications  
Gary L. Ackerman, Commissioner, via telecommunications  
Carnell T. Foskey, Commissioner, via telecommunications  
Martha Krisel, Secretary and Chief Examiner  
Deborah Welt, Assistant Secretary and Chief Examiner  
Angela Grasso, Administrative Officer III

Moved by Commissioner Foskey, seconded by Commissioner Parente and unanimously carried approving the minutes of the previous meeting.

047/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Ackerman and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Mineola School District for certification of eligible names for the title of Clerk-Laborer, and

WHEREAS there is no eligible list in existence at this time for the Mineola School District but there is a list, Clerk-Laborer established for Nassau County Departments, Villages, Special Districts, Towns of North Hempstead and Oyster Bay and Nassau Health Care Corporation, and

WHEREAS the specifications for Clerk-Laborer are comparable,

RESOLVED, That the Executive Director is to forward to the Mineola School District eligible list No. 8036D Clerk-Laborer to fill the position of Clerk-Laborer in conformance with Rule 16(1) of the Rules of this Commission.

048/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Ackerman and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau Health Care Corporation for classification of two new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the positions is Dental Aide II, effective February 16, 2021, and be it further

RESOLVED, That the Executive Director, is directed to prepare an appropriate specification for the said position.

049/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Ackerman and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Board of Cooperative Educational Services for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Information Technology Developer, and be it further

RESOLVED, That the tentative specification as submitted by the Executive Director, be approved as the specification for the said position in the School District Service, effective February 16, 2021.

050/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Ackerman and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Medical Technology Intern as submitted by the Executive Director, be approved as the specification for the said position in the Special District Service for Nassau Health Care Corporation only.

051/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Ackerman and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Medical Record Administrator I as submitted by the Executive Director, be approved as the specification for the said position in the Special District Service for Nassau Health Care Corporation only.

052/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Ackerman and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of School Safety Supervisor as submitted by the Executive Director, be approved as the specification for the said position in the School District Service.

053/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Ackerman and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Deputy Town Clerk in the Town of Oyster Bay, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective January 29, 2021.

054/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Ackerman and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Board of Trustees in the Village of Upper Brookville, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective February 4, 2021.

055/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Ackerman and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary in the Oyster Bay Water District, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective February 11, 2021.

There being no further business, the Commission adjourned to go into Executive Session.