



MEETING OF

January 7, 2021

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT: Alan M. Parente, Chairman via telecommunications
Gary L. Ackerman, Commissioner via telecommunications
Carnell T. Foskey, Commissioner
Martha Krisel, Secretary and Chief Examiner
Deborah Welt, Assistant Secretary and Chief Examiner
Angela Grasso, Administrative Officer III

Moved by Commissioner Ackerman, seconded by Commissioner Parente and unanimously carried approving the minutes of the previous meeting.

001/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Ackerman and unanimously carried adopting the following resolution:

RESOLVED, That the Commission orders and directs that open competitive/promotion examinations for the following titles be held and the Commission approves and ratifies the public notice of such examinations to be issued with a filing deadline of January 20, 2021, or otherwise indicated and empowers the Executive Director, to take the necessary action to effectuate this resolution:

Open-Competitive Examinations:

No. 67-575 Librarian II, Nassau County School District Libraries, Village Libraries and Special District Libraries

Promotion Examinations:

No. 74-874A Library Director, Merrick Public Library
No. 74-874B Library Director, North Bellmore Public Library
No. 74-645A-F Librarian II, Bellmore Public Library, Elmont Public Library, Farmingdale Public Library, Plainedge Public Library, Plainview-Old Bethpage Public Library, and Port Washington Public Library

002/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Ackerman and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Town of North Hempstead for certification of eligible names for the title of Planner II, and

WHEREAS there is no eligible list in existence at this time for the Town of North Hempstead but there is a list, Planner II established for the Nassau County Department of Public Works, and

WHEREAS the specifications for Planner II are comparable,

RESOLVED, That the Executive Director is to forward to the Town of North Hempstead eligible list No. 65-766 Planner II to fill the position of Planner II in conformance with Rule 16(1) of the Rules of this Commission.

003/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Ackerman and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Town of North Hempstead for certification of eligible names for the title of Florist I, and

WHEREAS there is no eligible list in existence at this time for the the Town of North Hempstead but there is a list, Florist I established for the Nassau County Department of Parks, Recreation, and Museums, and

WHEREAS the specifications for Florist I are comparable,

RESOLVED, That the Executive Director is to forward to the Town of North Hempstead eligible list No. 69-733, Florist I to fill the position of Florist I in conformance with Rule 16(1) of the Rules of this Commission.

004/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of Hempstead for certification of eligible names for the title of Clerk-Laborer, Bilingual, and

WHEREAS there is no eligible list in existence at this time for the Village of Hempstead but there is a list, Clerk-Laborer, Bilingual established for Nassau County Departments, and

WHEREAS the specifications for Clerk-Laborer, Bilingual are comparable,

RESOLVED, That the Executive Director is to forward to the Village of Hempstead eligible list No. 8002D, Clerk-Laborer, Bilingual to fill the position of Clerk-Laborer, Bilingual in conformance with Rule 16(1) of the Rules of this Commission.

005/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission reviewed correspondence from the New York State Civil Service Commission recommending jurisdictional class change from competitive to non-competitive for the title Photographic Specialist II in the County Service,

RESOLVED, That subject to the approval of the New York State Civil Service Commission, the title Photographic Specialist II be listed in the rules of this Commission in the Non-Competitive Class under Appendix B in the County Service for the Nassau County Office of the Medical Examiner for an unlimited number of positions.

006/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission reviewed correspondence from the New York State Civil Service Commission recommending a jurisdictional class change from competitive to non-competitive for the title Photographic Specialist in the Town Service,

RESOLVED, That subject to the approval of the New York State Civil Service Commission, the title Photographic Specialist be listed in the rules of this Commission in the Non-Competitive Class under Appendix B in the Town Service for an unlimited number of positions.

007/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS list No. 8047DP, Senior Typist-Clerk, for Port Washington Union Free School District was established on May 21, 2019, and

WHEREAS a new promotional list for the aforementioned title has just been established for the Port Washington School District, and

WHEREAS the Port Washington School District has indicated that they wish to keep their old promotional list viable for the remainder of its four years or until exhausted,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, the Commission approves the extension of list No. 8047DP, Senior Typist-Clerk, and it remain in effect until the end of its four years or until exhausted while the new list is established, be approved.

008/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS list No. 8005DP, Senior Typist-Clerk, for Seaford Union Free School District was established on September 6, 2018, and

WHEREAS a new promotional list for the aforementioned title has just been established for the Seaford Union Free School District, and

WHEREAS the Seaford Union Free School District has indicated that they wish to keep their old promotional list viable for the remainder of its four years or until exhausted,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, the Commission approves the extension of list No. 8005DP, Senior Typist-Clerk, and it remain in effect until the end of its four years or until exhausted while the new list is established, be approved.

009/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS list No. 67-710, Recreation Leader I/Recreation Leader, for Nassau County Departments, Villages and Towns of North Hempstead was established on June 19, 2017, and

WHEREAS a new list for the aforementioned title has just been established, and

WHEREAS there are a number of candidates still available on the older list,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, the Commission approves the extension of list No. 67-710, Recreation Leader I/Recreation Leader, and it remain in effect until the end of its four years or until exhausted while the new list is established, be approved.

010/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

RESOLVED, That the New York State Civil Service Commission decisions (548/2019) be accepted.

011/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Animal Warden as submitted by the Executive Director, be approved as the specification for the said position in the Town Service.

012/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Senior Personnel Clerk as submitted by the Executive Director, be approved as the specification for the said position in the School District Service.

013/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Principal Personnel Clerk as submitted by the Executive Director, be approved as the specification for the said position in the School District Service.

014/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Sewage Plant Attendant as submitted by the Executive Director, be approved as the specification for the said position in the Village Service.

015/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Sewage Plant Attendant as submitted by the Executive Director, be approved as the specification for the said position in the Special District Service.

016/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

RESOLVED, That the title of Maintenance Refrigeration and Air Conditioning Supervisor be revised to Maintenance Refrigeration and Air Conditioning Coordinator, and be it further

RESOLVED, That the revised specification for the title of Maintenance Refrigeration and Air Conditioning Coordinator, as submitted by the Executive Director, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation only.

017/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Ackerman and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Treasurer in the Massapequa Water District, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective December 21, 2020.

018/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Ackerman and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary in the South Farmingdale Water District, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective December 7, 2020.

019/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Ackerman and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of School District Clerk in the Uniondale Public School, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective December 10, 2020.

020/2021 -- A motion was made by Commissioner Foskey, seconded by Commissioner Ackerman and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Deputy Comptroller in the Nassau County Office of the County Comptroller, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective December 18, 2020.

021/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Ackerman and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Commissioner of Public Safety in the Town of North Hempstead, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective December 18, 2020.

022/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Ackerman and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of School District Clerk in the Merrick Public School, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective January 3, 2021.

023/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Ackerman and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary in the Massapequa Water District, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective January 1, 2021.

024/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Ackerman and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Administrative Assistant to Town Supervisor in the Town of Oyster Bay, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective December 22, 2020.

025/2021 -- A motion was made by Commissioner Parente, seconded by Commissioner Ackerman and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Confidential Assistant to the Comptroller for Legislative Affairs in the Nassau County Office of the County Comptroller, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective December 19, 2020.

There being no further business, the Commission adjourned to go into Executive Session.